



NetSuite Presentation Financials/Record to Report

Jakel Trading Sdn. Bhd.



Agenda

1) Rename Records and Transactions

2) Auto-Generated Number

3) Duplicate Detection Criteria

4) Subsidiary Structure

5) Segmentation / Classifications

6) Chart Of Accounts

Agenda

7) Accounting and Tax Periods

8) Taxes

9) Currencies & Exchange Rates

10) Journal Entries

11) Bank Reconciliation

12) Bank Transfers

Agenda

13) Write Checks

14) Intercompany Journal Entries

15) Budgets

16) Period Closing

17) Financial Reports

Agenda

18) Create Vendor

19) Vendor Bill

20) Vendor Payment

21) Vendor Credits

22) AP Aging Report

Agenda

23) Create Customer

24) Customer Invoice

25) Customer Payment

26) Credit Memo




27) AR Aging Report

1 Rename Records & Transactions



The screenshot shows the Oracle NetSuite interface. The top navigation bar includes the Oracle NetSuite logo, a 'SANDBOX' label, a search bar, and a navigation menu with items: Activities, Transactions, Lists, Reports, Analytics, Customization, Documents, Setup, Commerce, Fixed Assets, SuiteApps, and Support. The 'Setup' menu is expanded, showing a list of options: Setup Manager, Company, Accounting, Withholding Tax, Tax Audit Files, and Sales. The 'Company' option is highlighted, and its sub-menu is displayed, containing: SETUP TASKS, Company Information, Enable Features, Subsidiary Settings Manager, Rename Records/Transactions, Auto-Generated Numbers, and States/Provinces/Countries. The 'Rename Records/Transactions' option is highlighted with a red box. The main content area shows a 'Home' section with 'Reminders' and 'Top 5 Items By Qty Sold' portlets, and a 'New Release' and 'Key Performance Indicators' section.

1 Rename Records & Transactions

ORACLE NetSuite | **SANDBOX**  Search  Help  Feed

Activities Transactions Lists Reports Analytics Customization Documents **Setup** Commerce Fixed Assets SuiteApps Support

Rename Records/Transactions

Save **Cancel**

NAME FOR CUSTOMER *	NAME FOR COMPANY *	NAME FOR TASK *
Customer	Company	Task
NAME FOR VENDOR *	NAME FOR LEAD *	NAME FOR PHONE CALL *
Vendor	Lead	Phone Call
NAME FOR SUBSIDIARY *	NAME FOR PROSPECT *	NAME FOR PROJECT *
Subsidiary	Prospect	Project
NAME FOR DEPARTMENT *	NAME FOR PARTNER *	NAME FOR PROJECT TEMPLATE *
Department	Partner	Project Template
NAME FOR LOCATION *	NAME FOR CASE *	NAME FOR PROJECT TASK *
Location	Case	Project Task
NAME FOR CLASS *	NAME FOR EVENT *	NAME FOR GENERIC RESOURCE *
Class	Event	Generic Resource
NAME FOR OTHER NAME *		
Other Name		

Transaction Names • Account Type Names •

TYPE ▲	NAME	ABBREVIATION
Assembly Build	Assembly Build	BUILD
Assembly Unbuild	Assembly Unbuild	UNBUILD
Bill	Bill	BILL
Bill Credit	Bill Credit	BILLCRED
Bill Payment	Bill Payment	BILLPMT
CCard Refund	CCard Refund	CC CRED
Cash Refund	Cash Refund	RETURN
Cash Sale	Cash Sale	RCPT

- User can Rename the records and transaction from the default names to the name that fit the terminology of the company.

1 Rename Records & Transactions

Transaction Names • **Account Type Names •**

Move To Top Move To Bottom

TYPE	NAME
Bank	Bank
Accounts Receivable	Accounts Receivable
Other Current Asset	Other Current Asset
Fixed Asset	Fixed Asset
Other Asset	Other Asset
Accounts Payable	Accounts Payable
Credit Card	Credit Card
Other Current Liability	Other Current Liability
Long Term Liability	Long Term Liability
Equity	Equity
Income	Income
Cost of Goods Sold	Cost of Goods Sold
Expense	Expense
Other Income	Other Income
Other Expense	Other Expense
Non Posting	Non Posting
Deferred Revenue	Deferred Revenue
Deferred Expense	Deferred Expense
Unbilled Receivable	Unbilled Receivable
Statistical	Statistical

- In this page user can change the names account types used in NetSuite.

2 Auto Generated Numbers



The screenshot shows the Oracle NetSuite interface. At the top, there's a header with 'ORACLE NetSuite', 'SANDBOX', and a search bar. Below the header is a navigation bar with various tabs: 'Activities', 'Transactions', 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'SuiteApps', and 'Support'. The 'Setup' tab is highlighted with a red box. A dropdown menu is open from the 'Setup' tab, showing options like 'Setup Manager', 'Company', 'Accounting', 'Withholding Tax', 'Tax Audit Files', 'Sales', 'Manufacturing', and 'Marketing'. The 'Company' option is highlighted with a red box. A second dropdown menu is open from 'Company', showing options like 'Company Information', 'Enable Features', 'Subsidiary Settings Manager', 'Rename Records/Transactions', 'Auto-Generated Numbers', 'States/Provinces/Countries', and 'Countries'. The 'Auto-Generated Numbers' option is highlighted with a red box.

2 Auto Generated Numbers

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Set Up Auto-Generated Numbers

Save Cancel Reset

Record numbers for Entities, CRM, and Schedules cannot be reverted back to names after update. If you check Update, a number is assigned to each existing record of that type, and the name is stored in the Company Name field.

You can return to this page at any time to turn on or off numbering for new records. However, after you turn on numbering, records will be listed by number rather than name. It typically takes just a few minutes for 5000 records. While it is running, this page will not be available.

Entities • Document Numbers • CRM • Other • Schedules •

ENABLE	WITHIN PARENT GROUP	TYPE	PREFIX	SUFFIX	MINIMUM DIGITS	INITIAL NUMBER	CURRENT NUMBER	ALLOW OVERRIDE
<input checked="" type="checkbox"/>		Customer	CUS		7		101929	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Subcustomer	:					
<input checked="" type="checkbox"/>		Project	PRO		7		9	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>		Employee	EMP		7		286	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>		Vendor	VEN		7		93766	<input checked="" type="checkbox"/>

Save Cancel Reset

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Set Up Auto-Generated Numbers

Save Cancel Reset

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Entities • Document Numbers • CRM • Other • Schedules •

ENABLE	TYPE	PREFIX	SUFFIX	MINIMUM DIGITS	INITIAL NUMBER	CURRENT NUMBER
<input checked="" type="checkbox"/>	Campaign	CAM		7		
<input checked="" type="checkbox"/>	Solution	SOL		7		1
<input checked="" type="checkbox"/>	Support Case	SC		7		35

Save Cancel Reset

- Check the **Enable** box for each record type you want automatically numbered.
- Enter the Prefix , any number or letter that user wants to appear in front of every record number of this type.
- In the **Minimum Digits** column, enter the lowest number of digits you want in your auto-generated numbering code.

2 Auto Generated Numbers

Set Up Auto-Generated Numbers

[Save](#) [Cancel](#) [Reset](#)

Record numbers for Entities, CRM, and Schedules cannot be reverted back to names after update. If you check Update, a number is assigned to each existing record of that type, and the name is stored in the Company Name field.

You can return to this page at any time to turn on or off numbering for new records. However, after you turn on numbering, records will be listed by number rather than name. It typically takes just a few minutes for 5000 records. While it is running, this page will not be available.

Entities • **Document Numbers** • CRM • Other • Schedules •

TYPE ▲	PREFIX	SUFFIX	MINIMUM DIGITS	UPDATE INITIAL NUMBER	INITIAL NUMBER	USE SUBSIDIARY	USE LOCATION	CURRENT NUMBER	ALLOW OVERRIDE
Assembly Build	AB		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	18	<input type="checkbox"/>
Assembly Unbuild	AU		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Cash Refund	CR		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Cash Sale	CS		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	3	<input type="checkbox"/>
Credit Memo	CM		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	19	<input checked="" type="checkbox"/>
Cross Charge Journal	CQJ		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Currency Revaluation	CRV		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Customer Deposit	CD		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	3	<input type="checkbox"/>
Deposit	DEP		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	6	<input type="checkbox"/>
Deposit Application	DEPA		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	1	<input type="checkbox"/>
Estimate	EST		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	14	<input type="checkbox"/>
Expense Report	ER		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	9	<input type="checkbox"/>
FAM Special Depreciation Entry	FASDep		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Fixed Asset Depreciation Entry	FADep		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Fixed Asset Disposal Entry	FADis		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Fixed Asset Revaluation Entry	FARev		7	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

- In the **Initial Number** column, enter the number you want your first numbered record to be.
- Check the **Allow Override** box to be able to enter your own name or number on records.

Entities • Document Numbers • CRM • **Other** • Schedules •

ENABLE ☒ TYPE ▲ PREFIX SUFFIX MINIMUM DIGITS INITIAL NUMBER CURRENT NUMBER

Netting Statement NS 7

[Save](#) [Cancel](#) [Reset](#)

Entities • Document Numbers • CRM • Other • **Schedules** •

ENABLE ☒ TYPE ▲ PREFIX SUFFIX MINIMUM DIGITS INITIAL NUMBER CURRENT NUMBER

Amortization Schedule AS 7

[Save](#) [Cancel](#) [Reset](#)

3 Duplicate Detection

Setup

Company

Duplicate Detection

The screenshot displays the Oracle NetSuite user interface. At the top, the header includes the 'ORACLE NetSuite' logo, a 'SANDBOX' label, and a 'JAKEL' logo. A search bar is positioned on the right. Below the header is a navigation bar with tabs for 'Activities', 'Transactions', 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'SuiteApps', and 'Support'. The 'Setup' tab is highlighted with a red box. A dropdown menu is open under 'Setup', showing various options. The 'Company' option is highlighted with a red box, and its sub-menu is also open. Within this sub-menu, the 'Duplicate Detection' option is highlighted with a red box. The main content area on the left shows a 'Home' dashboard with sections for 'Reminders', 'Top 5 Items By Qty Sold', and 'Quick Search', all indicating 'No content' or 'No data available'. The right side of the dashboard shows sections for 'New Release', 'Key Performance Indicators', and 'Shortcuts'.

3 Duplicate Detection

Set Up Duplicate Detection More

Save Cancel

Detection **Excluded Domains** **Other Preferences**

To set the criteria for marking records as duplicates, select which record types to search within, and select the fields to check for duplicates. Records with matches in all selected fields will be marked as duplicates.

☒ DETECT DUPLICATES ACROSS SUBSIDIARIES (CUSTOMERS AND VENDORS ONLY)

☒ DETECT CUSTOMER DUPLICATES

CUSTOMER FIELDS TO MATCH ON

Company Name

☒ DETECT VENDOR DUPLICATES

VENDOR FIELDS TO MATCH ON

Company Name

☒ DETECT PARTNER DUPLICATES

PARTNER FIELDS TO MATCH ON

Email (domain only)

☒ DETECT CONTACT DUPLICATES

CONTACT FIELDS TO MATCH ON

Email (full)

Save Cancel

- Check the **Detect Duplicates Across Subsidiaries (Customers and Vendors Only)** box.
- Check the **Detect Customer Duplicates** box.
- For each type of record, in the **Fields to Match On** box, select the fields from respective record type you want to use when searching for similar information.

4 Subsidiary Structure



Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets Implementation SuiteApps Support					
Subsidiaries					
VIEW Custom Subsidiary Default Edit View New Subsidiary Generate Representing Entities					
FILTERS					
SHOW INACTIVES TOTAL: 94					
EDIT VIEW	INTERNAL ID	NAME ▲		ELIMINATION	FISCAL CALENDAR
Edit View	1	Parent Company		No	December 31
Edit View	104	Ajenti Sdn Bhd		No	September 30
Edit View	91	Aliran Intelek Sdn Bhd		No	December 31
Edit View	129	Aliran Intelek Sdn Bhd - Elimination		No	December 31
Edit View	128	One Biofame Sdn Bhd		No	December 31
Edit View	84	Amuzen Sdn Bhd		No	September 30
Edit View	21	Ariani Textiles & Manufacturing (M) Sdn Bhd		No	December 31
Edit View	114	Ariani Textiles & Manufacturing (M) Sdn Bhd - Elimination		Yes	December 31
Edit View	78	Design Trend Creation Sdn Bhd		No	December 31
Edit View	22	Perano Sdn Bhd		No	December 31
Edit View	72	Berkat Fuel Sdn Bhd		No	December 31
Edit View	92	Berkat Hasrat Petroleum Marketing Sdn Bhd		No	June 30
Edit View	130	Bio Tactical Sdn Bhd		No	September 30
Edit View	41	Capvestor Properties Sdn Bhd		No	December 31
Edit View	43	Duchess Development Sdn Bhd		No	December 31
Edit View	89	Easy Region Engineering Sdn Bhd		No	June 30
Edit View	131	Gala Carpet Sdn Bhd		No	June 30
Edit View	105	Go Ring Agency Sdn Bhd		No	September 30

A total of 94 subsidiaries were set up. Indent space represents hierarchy/parent child relationship.

4 Subsidiary Structure

Subsidiary


[Edit](#) [Back](#) | [Actions](#)

☐ SUBSIDIARY IS INACTIVE


NAME
Parent Company

☐ ALWAYS DISPLAY SUBSIDIARY NAME

SUBSIDIARY LOGO (FORMS)



SUBSIDIARY LOGO (PAGES)



WEB SITE
www.jakelonline.com

DOCUMENT NUMBER PREFIX

STATE/PROVINCE
Kuala Lumpur

COUNTRY
Malaysia

LEGAL NAME
Jakel Trading Sdn Bhd

RETURN EMAIL ADDRESS
noreply@jakel.my

FAX

☐ ELIMINATION

LANGUAGE
English (U.S.)

FISCAL CALENDAR
December 31

TAX FISCAL CALENDAR
December 31

CURRENCY
MYR

EDITION
XX

VAT REGISTRATION NO.
0849529H

REPRESENTING CUSTOMER
VEN0090341

REPRESENTING VENDOR
VEN0090341

TAXONOMY REFERENCE

BRN

PHONE NUMBER

INTERNAL ID
1

[Addresses](#) [Vendor Bill Matching](#) [Nexuses](#) [Preferences](#) [Workflow](#) [Translation](#) [System Notes](#)

ADDRESS
Jakel Mall, Lot 159, Jakel Square
Jalan Munshi Abdullah
Kuala Lumpur 50100
[Malaysia Map](#)

SHIPPING ADDRESS

RETURN ADDRESS

Mandatory details to be filled out when creating subsidiary record are as follows:

- Subsidiary Name
- Parent subsidiary
- Country
- Fiscal Calendar
- Tax Calendar
- Currency
- Language

5 Segmentation/Classification



- **Departments**
 - Classify according to internal teams
- **Locations**
 - Physical or virtual offices/warehouses
- **Classes**
 - Used for further categorization

5.1 Segmentation/Classification - Departments



Home

Reminders

- 9 Sales Orders to Invoice
- 5 Orders to Fulfill

Top 5 Items By Qty Sold

this fiscal quarter

Bar chart showing sales data for this fiscal quarter.

Bank Reconciliation Summary

VIEW: All Search

Account Name	Last Reconciled Balance	Last On
10011 Bank and Cash Equivalent : Current Account : MBB	RM95,000.00	10
10012 Bank and Cash Equivalent : Current Account : CIMB	RM0.00	
10013 Bank and Cash Equivalent : Current Account : RHB	RM0.00	
10014 Bank and Cash Equivalent : Current Account : Affin	RM0.00	
10015 Bank and Cash Equivalent : Current Account : Bank Muamalat Ariani 15010004	RM0.00	
10016 Bank and Cash Equivalent : Current Account : KFH Ariani SA 002105001773	RM0.00	
10017 Bank and Cash Equivalent : Current Account : MBB Ariani Foreign Currency 714598000441	RM0.00	
10018 Bank and Cash Equivalent : Current Account : CIMB Ariani 80000178603	RM0.00	

Setup

- Setup Manager
- Company**
- Accounting
- Withholding Tax
- Tax Audit Files
- Sales
- Manufacturing
- Marketing
- Support
- Intranet
- Site Builder
- Import/Export
- Users/Roles
- Integration
- Records Catalog

Classifications

- Keys
- API Secrets
- Printing & Fax
- COMMUNICATION
- Outbound Request List
- Sent Email List
- EMAIL
- Email Preferences
- System Email Templates
- CLASSIFICATIONS
- Subsidiaries
- Departments**
- Locations
- Classes
- Convert Classes to Departments
- Convert Classes to Locations

5.1 Segmentation/Classification - Departments



ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Departments

VIEW Department Default Customize View New Department

+ FILTERS

SHOW INACTIVES

EDIT VIEW	NAME ▲
Edit View	Advertising & Marketing
Edit View	Finance
Edit View	Account
Edit View	Account Payable
Edit View	Purchasing
Edit View	Account Receivable
Edit View	Billing
Edit View	Financial Reporting
Edit View	Human Resource
Edit View	Stationery
Edit View	Information Technology
Edit View	IT
Edit View	Operations
Edit View	Accessories & Packaging
Edit View	ARIANI
Edit View	Carpet & Floor
Edit View	Wall to Wall
Edit View	Curtain, Blinds & Accessories
Edit View	Bed & Mattress
Edit View	Kitchen & Tableware
Edit View	Wall Decoration

5.1 Segmentation/Classification - Departments



- 1) Enter Department Name
- 2) Enter Parent Department (If Applicable)
- 3) Select Subsidiary
- 4) Select Head of the Department
- 5) Click Save

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Department

[Edit](#) [Back](#) [Search](#) Actions

☐ DEPARTMENT IS INACTIVE

NAME
Advertising & Marketing

PARENT DEPARTMENT

SUBSIDIARIES
Parent Company : Jakel Holdings Sdn Bhd : Jakel Trading Sdn Bhd
☐ INCLUDE CHILDREN
INTERNAL ID
31

[Workflow](#) [Translation](#) [System Notes](#)

[Active Workflows](#) [Workflow History](#)

VIEW
Default

[Customize View](#) [Refresh](#)

WORKFLOW	CURRENT STATE	DATE ENTERED WORKFLOW	DATE ENTERED STATE	OPTION
No records to show.				

[Edit](#) [Back](#) [Search](#) Actions

5.2 Segmentation/Classification - Locations

Setup

Company

Classifications

Locations

The screenshot displays the ABJ Cloud Solutions software interface. The top navigation bar includes tabs for Activities, Transactions, Lists, Reports, Analytics, Customization, Documents, Setup, Commerce, Fixed Assets, SuiteApps, and Support. The 'Setup' tab is selected and highlighted with a red box. Below the 'Setup' tab, a dropdown menu is visible, listing various setup options. The 'Company' option is highlighted with a red box, and the 'Locations' option is also highlighted with a red box. The main content area shows a 'Home' dashboard with sections for Reminders, Top 5 Items By Qty Sold, Key Performance Indicators, Shortcuts, and Bank Reconciliation Summary. The Bank Reconciliation Summary section includes a table with columns for Account Name and Last Reconciled Balance.

Account Name	Last Reconciled Balance
10011 Bank and Cash Equivalent : Current Account : MBB	RM95,000.00
10012 Bank and Cash Equivalent : Current Account : CIMB	RM0.00
10013 Bank and Cash Equivalent : Current Account : RHB	RM0.00
10014 Bank and Cash Equivalent : Current Account : Affin	RM0.00
10015 Bank and Cash Equivalent : Current Account : Bank Muamalat Ariani 15110004	RM0.00
10016 Bank and Cash Equivalent : Current Account : KFH Ariani SA 002105001773	RM0.00
10017 Bank and Cash Equivalent : Current Account : MBB Ariani Foreign Currency 714598000441	RM0.00
10018 Bank and Cash Equivalent : Current Account : CIMB Ariani 90000178602	RM0.00

5.2 Segmentation/Classification - Locations

Setup

Company

Classifications

Locations

- 1) Enter Location Name.
- 2) Enter Parent Location (If Applicable).
- 3) Select Subsidiary.
- 4) Check the Make inventory box and Make inventory available box.
- 5) Click Save.

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Location

Edit Back Search Actions

☐ LOCATION IS INACTIVE

NAME
Gallery Ariani Alor Setar

PARENT LOCATION

SUBSIDIARY
Parent Company : Ariani Textiles & Manufacturing (M) Sdn Bhd

LOCATION TYPE

TIME ZONE
(GMT+08:00) Kuala Lumpur, Singapore

LATITUDE

LONGITUDE

DOCUMENT NUMBER PREFIX

LOGO

DEFAULT ALLOCATION PRIORITY

☒ MAKE INVENTORY AVAILABLE

☒ MAKE INVENTORY AVAILABLE IN WEB STORE

JAKEL LOCATION TYPE
Outlet

STORE CODE

POSABLE LOCATION ID

BRAND

BRANCH ID

PHONE NUMBER

FAX

INTERNAL ID
1

Address Workflow Translation System Notes

ADDRESS
Gallery Ariani Alor Setar
1, Kompleks Perniagaan Bistari, Taman Bistari, Lebuhraya Sultan Abdul Halim
Alor Setar Kedah 5400
Malaysia Map

RETURN ADDRESS

Edit Back Search Actions

CoA Considerations

- How account hierarchy is organized
- Naming conventions
- Account numbering
- Availability according to classifications
- Currencies and exchange rates
- Availability according to subsidiary (OneWorld)

6 Chart of Accounts



ORACLE NETSUITE | SANDBOX

Search

Activities Transactions **Lists** Reports Analytics Documents Setup Customization Commerce SuiteApps Support

Home

Reminders

- 8 Sales Orders to Invoice
- 4 Orders to Fulfill

Top 5 Items By Qty Sold

this fiscal quarter

125

100

75

50

25

Accounting

- Supply Chain
- Employees
- Relationships
- Marketing
- Support
- Website
- Mailing
- Search
- Mass Update
- Intercompany Automation

Lists Overview

Accounts

- Currencies
- Currency Exchange Rates
- Items
- Item Collections
- Units Of Measure
- Shipping Items
- Billing Schedules
- Quantity Pricing Schedules
- Amortization Templates
- Amortization Schedules
- Consolidated Exchange Rates
- Budget Exchange Rates
- Gift Certificates
- Inventory Cost Template
- Standard Cost Versions
- Planned Standard Costs

New

Search

No content
Please set up this portlet by clicking on

No content
No data available for this p

Account Name	Currency	Account Balance
10011 Bank and	MYR	RM93,318
10012 Bank and	MYR	RM100
10013 Bank and	MYR	RM0
10014 Bank and	MYR	RM0
10015 Bank and	MYR	RM0

6 Chart of Accounts

Parent-Child Account Setup

- To make an account the subaccount of another, select the parent account in the **SUBACCOUNT OF** field.
- Sales : Services Revenue

Account

1000100 AIR-CONDITIONERS

[Save](#) [Cancel](#) | [Actions](#)

NUMBER *
1000100

NAME *
AIR-CONDITIONERS

SUBACCOUNT OF
1000000 FIXED ASSETS

TYPE *
Fixed Asset

CURRENCY

GENERAL RATE TYPE
Current

CASH FLOW RATE TYPE
Average

Localization | [Workflow](#) | [System Notes](#)

LANGUAGE

[✓ Add](#) [✕ Cancel](#) [+ Insert](#) [🗑 Remove](#)

6 Chart of Accounts

- 1) Enter Account Number.
- 2) Enter Name.
- 3) Enter the sub account.
- 4) Select Type.
- 5) Select Currency.
- 6) Enter the necessary fields.
- 7) Select Subsidiary from the list

Account

3100000 PETTY CASH

Edit

Back

Actions

NUMBER
3100000

NAME
PETTY CASH

SUBACCOUNT OF
3000000 CASH & CASH EQUIVALENTS

TYPE
Bank

CURRENCY
MYR

GENERAL RATE TYPE
Current

CASH FLOW RATE TYPE
Average

☐ INVENTORY

☒ REVALUE OPEN BALANCE FOR FOREIGN CURRENCY TRANSACTIONS

☐ ELIMINATE INTERCOMPANY TRANSACTIONS

DESCRIPTION
PETTY CASH

NEXT CHECK NUMBER

☒ SUMMARY

☒ INACTIVE

☒ USE MATCH BANK DATA AND RECONCILE ACCOUNT STATEMENT PAGES

LANGUAGE

RESTRICT TO DEPARTMENT

RESTRICT TO CLASS

RESTRICT TO LOCATION

SUBSIDIARIES
Parent Company

☐ INCLUDE CHILDREN

SHOW IN FIXED ASSETS MANAGEMENT

LocalizationWorkflowBank Import MappingSystem Notes

LANGUAGE

NAME

No records to show.

Edit

Back

Actions

7 Accounting and Tax Periods

7.1 Accounting Periods

Setup

Accounting

Manage Accounting
Period


The screenshot displays the Oracle NetSuite interface. The top navigation bar includes 'ORACLE NETSUITE', 'SANDBOX', and a search bar. The main navigation menu has tabs for 'Activities', 'Transactions', 'Lists', 'Reports', 'Analytics', 'Documents', 'Setup', 'Customization', 'Commerce', 'SuiteApps', and 'Support'. The 'Setup' tab is selected, and its dropdown menu is open. Within this menu, 'Accounting' is highlighted, and its sub-menu is also open, showing 'Manage Accounting Periods' as the selected option. The background shows the 'Home' dashboard with various widgets like 'Reminders', 'New Release', 'Key Performance Indicators', 'Shortcuts', and 'Bank Reconciliation Summary'. A bar chart titled 'Top 5 Items By Qty Sold' is visible on the left.

Account Name	Balance	Last Reconciled Balance	Last Reconciled On	Bank Balance	Balance As Of
10011 Bank and Cash Equivalent : Current Account : RHB Arian	RM93,318.50	RM95,000.00	10/11/2021	RM0.00	10/11/2021
10012 Bank and Cash Equivalent : Current Account : RHB Arian	RM100.00	RM0.00		RM0.00	
10013 Bank and Cash Equivalent : Current Account : RHB Arian	RM0.00	RM0.00		RM0.00	
10014 Bank and Cash Equivalent : Current Account : Affin Arian	RM0.00	RM0.00		RM0.00	
10015 Bank and Cash Equivalent : Current Account : Bank Muamalat	RM0.00	RM0.00		RM0.00	

7.1 Accounting Periods

ORACLE
NetSuite

SANDBOX



Search

Help

Feedback

ActivitiesTransactionsListsReportsAnalyticsCustomizationDocumentsSetupCommerceFixed AssetsSuiteAppsSupport

Manage Accounting Periods

Set Up Full YearNew Year OnlyNew Quarter OnlyBase Period

FILTERS

Fiscal Calendar

March 31

December 31

April 30

January 31

June 30

March 31

September 30

	EXPAND ALL	COLLAPSE ALL	CHECKLIST	PERIOD CLOSE	A/P TRANSACTIONS	A/R TRANSACTIONS	ALL G/L TRANSACTIONS
Q1 2021							
Adjust 2020 (4/30 - 4/30)							
May 2020							
Jun 2020							
Q2 2021							
Jul 2020							
Aug 2020							
Sep 2020							
Q3 2021							
Oct 2020							
Nov 2020							
Dec 2020							
Q4 2021							
Jan 2021							
Feb 2021							

7.1 Accounting Periods

Manage Accounting Periods

Set Up Full Year

New Year Only

New Quarter Only

Base Period

- Accounting periods can be set up for a **full year**...
- ...or for **certain intervals** only

Accounting Periods for Full Year

Save

Cancel

FIRST FISCAL MONTH

April

FISCAL YEAR END

2022

PERIOD FORMAT

Calendar Months

Base Period

Save

Cancel

PERIOD NAME *

START DATE *

END DATE *

7.2 Tax Periods

Setup

Accounting


Manage Tax Periods

The screenshot displays the Oracle NetSuite user interface. At the top, the navigation bar includes the Oracle NetSuite logo, a 'SANDBOX' label, and a search bar. Below this, a secondary navigation bar contains various menu items: Home, Activities, Transactions, Lists, Reports, Analytics, Customization, Documents, Setup, Commerce, Fixed Assets, SuiteApps, and Support. The 'Setup' menu is highlighted with a red box. A dropdown menu is open from 'Setup', showing options like Setup Manager, Company, Accounting, Withholding Tax, Tax Audit Files, Sales, Manufacturing, Marketing, Support, Intranet, Site Builder, Import/Export, Users/Roles, Integration, and Records Catalog. The 'Accounting' option is highlighted with a red box. A second dropdown menu is open from 'Accounting', listing various accounting preferences and settings. The 'Manage Tax Periods' option at the bottom of this second dropdown is highlighted with a red box. The main content area on the left shows a 'Home' dashboard with sections for Reminders, Top 5 Items By Qty Sold, Quick Search, and Bank Reconciliation Summary. The right side of the dashboard shows a 'New Release' section and 'Key Performance Indicators'.

7.2 Tax Periods

ORACLE
NetSuite

SANDBOX



Search

Help

Feedback

EMP00002
Jakel Trading

ActivitiesTransactionsListsReportsAnalyticsCustomizationDocumentsSetupCommerceFixed AssetsSuiteAppsSupport

Manage Tax Reporting Periods

Set Up Full Year

New Year Only

New Quarter Only

Base Period

FILTERS

PERIOD NAME	START DATE	END DATE	STATUS
FY 2020	1/1/2020	31/12/2020	
Q1 2020	1/1/2020	31/3/2020	
Jan 2020	1/1/2020	31/1/2020	
Feb 2020	1/2/2020	29/2/2020	
Mar 2020	1/3/2020	31/3/2020	
Q2 2020	1/4/2020	30/6/2020	
Apr 2020	1/4/2020	30/4/2020	
May 2020	1/5/2020	31/5/2020	
Jun 2020	1/6/2020	30/6/2020	
Q3 2020	1/7/2020	30/9/2020	
Jul 2020	1/7/2020	31/7/2020	
Aug 2020	1/8/2020	31/8/2020	
Sep 2020	1/9/2020	30/9/2020	
Q4 2020	1/10/2020	31/12/2020	
Oct 2020	1/10/2020	31/10/2020	
Nov 2020	1/11/2020	30/11/2020	
Dec 2020	1/12/2020	31/12/2020	

7.2 Tax Periods

ORACLE NETSUITE

SANDBOX

Search

⌚

★

🏠

Activities

Transactions

Lists

Reports

Analytics

Customization

Documents

Setup

Commerce

Fixed Assets

SuiteApps

Support

Tax Reporting Periods for Full Year

Save

Cancel

FISCAL CALENDAR *

December 31

FIRST FISCAL MONTH

January

FISCAL YEAR END

2022

PERIOD FORMAT

Calendar Months

YEAR IN PERIOD NAME

Ending Year of Period

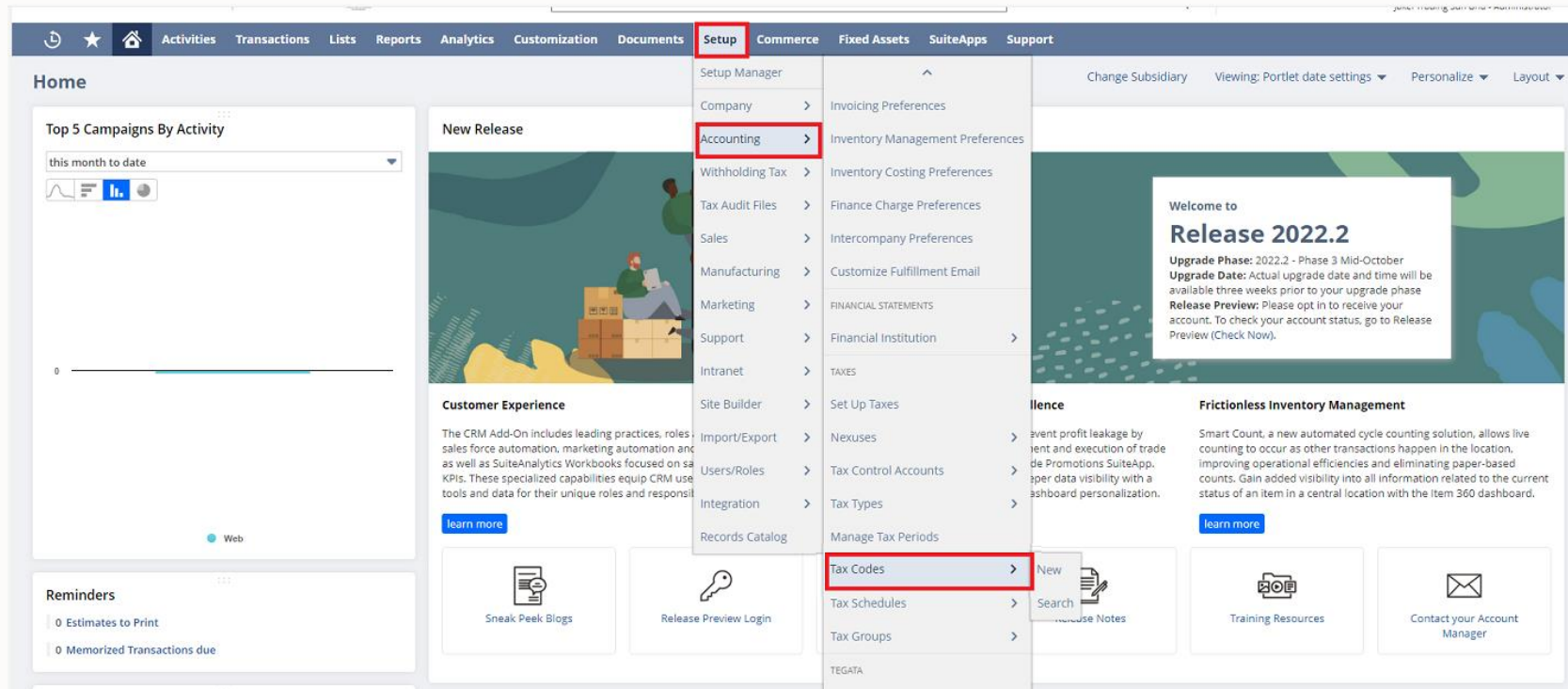
8 Taxes

8.1 Tax Codes

Setup

Accounting

Tax Codes




Tax codes determine how much tax is applied to each line item on your transaction records. A tax code represents the following:

- a tax that you collect from your customers located in a specific geographic area
- a tax that you pay to a taxing authority on behalf of your customers
- a tax rate for one location, to be paid to one tax authority
- a tax that is applied only to certain types of transactions

8.1 Tax Codes

The “Undef-MY” tax code is used for transactions that cannot define the related tax code.

ORACLE
NetSuite



Search

Help

ActivitiesTransactionsListsReportsAnalyticsCustomizationDocumentsSetupCommerceFixed AssetsImplementationSu

Tax Codes

VIEW Tax Code Customise View New Tax Code

FILTERS

COUNTRY

- All -

STYLE

Normal

SHOW INACTIVES

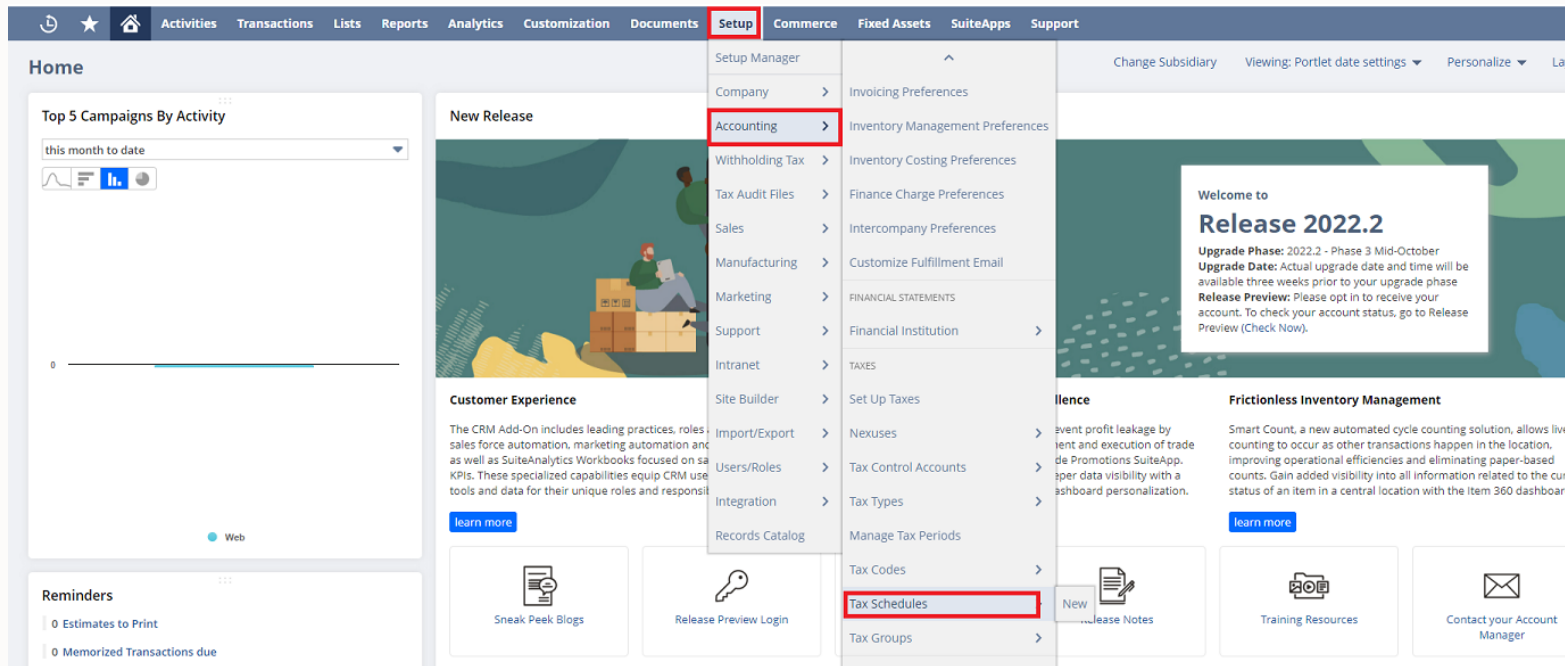
EDIT VIEW	INTERNAL ID	NAME	DESCRIPTION	COUNTRY	RATE	CITY
Edit View	5	UNDEF-MY	Used when NetSuite cannot determine the appropriate tax code for a transaction.	Malaysia	0.00%	

8.2 Tax Schedules

Setup

Accounting

Tax Schedules





Tax schedules are required in accounts with the Advanced Taxes feature enabled. Tax schedules determine how NetSuite calculates taxes for items in each nexus. The **Tax Schedule** field on an item record is located on the **Accounting** subtab, under Tax/Tariff Information.




8.2 Tax Schedules

One (1) tax schedules were created.

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NetSuite






Search 

ActivitiesTransactionsListsReportsAnalyticsCustomizationDocumentsSetupCom

Tax Schedules

New

☐ SHOW INACTIVES

NAME	DESCRIPTION
Non-Taxable	Non-Taxable

9 Currencies and Exchange Rates

9.1 Currencies



ORACLE NETSUITE | SANDBOX

Search

Activities Transactions **Lists** Reports Analytics Documents Setup Customization Commerce SuiteApps Support

Home

Reminders

- 8 Sales Orders to Invoice
- 4 Orders to Fulfill

Top 5 Items By Qty Sold

this fiscal quarter

125

100

75

50

25

Account Name

- 10011 Bank and
- 10012 Bank and
- 10013 Bank and
- 10014 Bank and
- 10015 Bank and

Lists Overview

Accounting

Supply Chain

Employees

Relationships

Marketing

Support

Website

Mailing

Search

Mass Update

Intercompany Automation

Accounts

Currencies

Currency Exchange Rates

Items

Item Collections

Units Of Measure

Shipping Items

Billing Schedules

Quantity Pricing Schedules

Amortization Templates

Amortization Schedules

Consolidated Exchange Rates

Budget Exchange Rates

Gift Certificates

Inventory Cost Template

Standard Cost Versions

Planned Standard Costs

New

Viewing: Portlet date se

No content

Please set up this portlet by clicking on the menu above.

No content

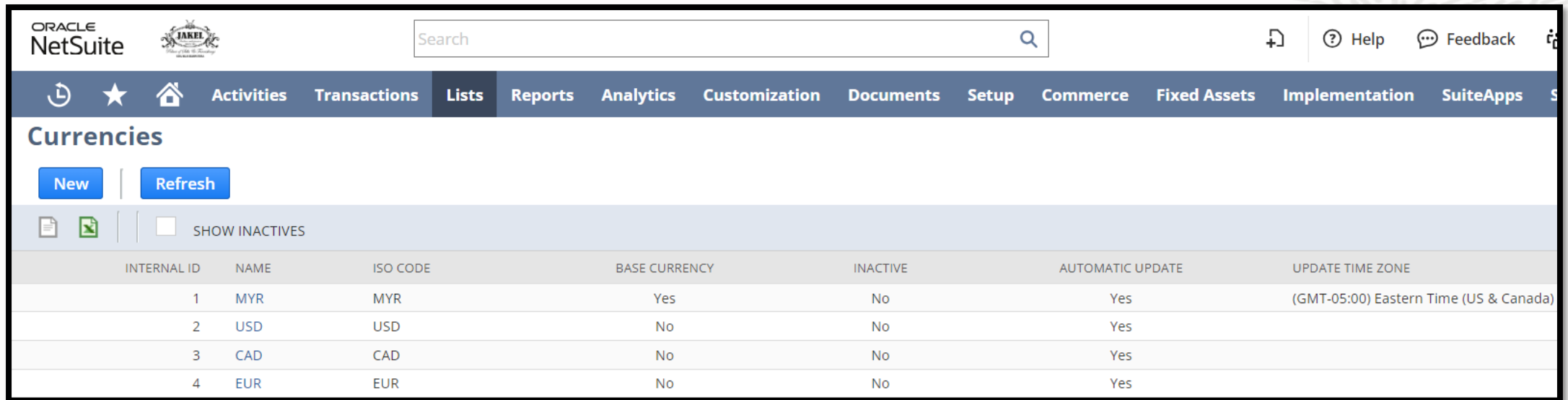
No data available for this portlet.

	Currency	Account Balance	Last Reconciled Balance	Last Reconciled On	Ba
Jalan Bonus 9095	MYR	RM93,318.50	RM95,000.00	10/11/2021	Ba
80-00172699	MYR	RM100.00	RM0.00		
26418800003542	MYR	RM0.00	RM0.00		
10580004033	MYR	RM0.00	RM0.00		
Salat Ariani 13010004765714	MYR	RM0.00	RM0.00		

9 Currencies and Exchange Rates

9.1 Currencies

- ❖ Create currency records for the different currencies that user want to use in the transactions and for the subsidiaries if you use NetSuite OneWorld.

The screenshot shows the NetSuite interface for the 'Currencies' page. At the top, there's a search bar and navigation links like 'Activities', 'Transactions', 'Lists' (which is selected), 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'Implementation', and 'SuiteApps'. Below the navigation bar, the 'Currencies' title is followed by 'New' and 'Refresh' buttons. A 'SHOW INACTIVES' checkbox is also present. The main content is a table with columns: INTERNAL ID, NAME, ISO CODE, BASE CURRENCY, INACTIVE, AUTOMATIC UPDATE, and UPDATE TIME ZONE. The table lists four currencies: MYR, USD, CAD, and EUR.

Currencies						
<div>New Refresh</div> <div><input type="checkbox"/> SHOW INACTIVES</div>						
INTERNAL ID	NAME	ISO CODE	BASE CURRENCY	INACTIVE	AUTOMATIC UPDATE	UPDATE TIME ZONE
1	MYR	MYR	Yes	No	Yes	(GMT-05:00) Eastern Time (US & Canada)
2	USD	USD	No	No	Yes	
3	CAD	CAD	No	No	Yes	
4	EUR	EUR	No	No	Yes	

9 Currencies and Exchange Rates

9.1 Currencies

Currency

Save Cancel Actions

NAME *
MYR

DEFAULT LOCALE *
Malaysia (Malay)

ISO CODE *
MYR

☒ AUTOMATIC UPDATE

UPDATE TIME ZONE
(GMT-05:00) Eastern Time (US & Canada)

CURRENCY PRECISION
2

☒ IS BASE CURRENCY
☐ INACTIVE

☐ OVERRIDE CURRENCY FORMAT
FORMAT SAMPLE
RM1,234.56

Active Workflows Workflow History

VIEW
Default

Customize View Refresh

WORKFLOW	CURRENT STATE	DATE ENTERED WORKFLOW	DATE ENTERED STATE	OPTIONS	STATUS	CANCEL
No records to show.						

VIEW
Default

FIELD
- All -

Customize View

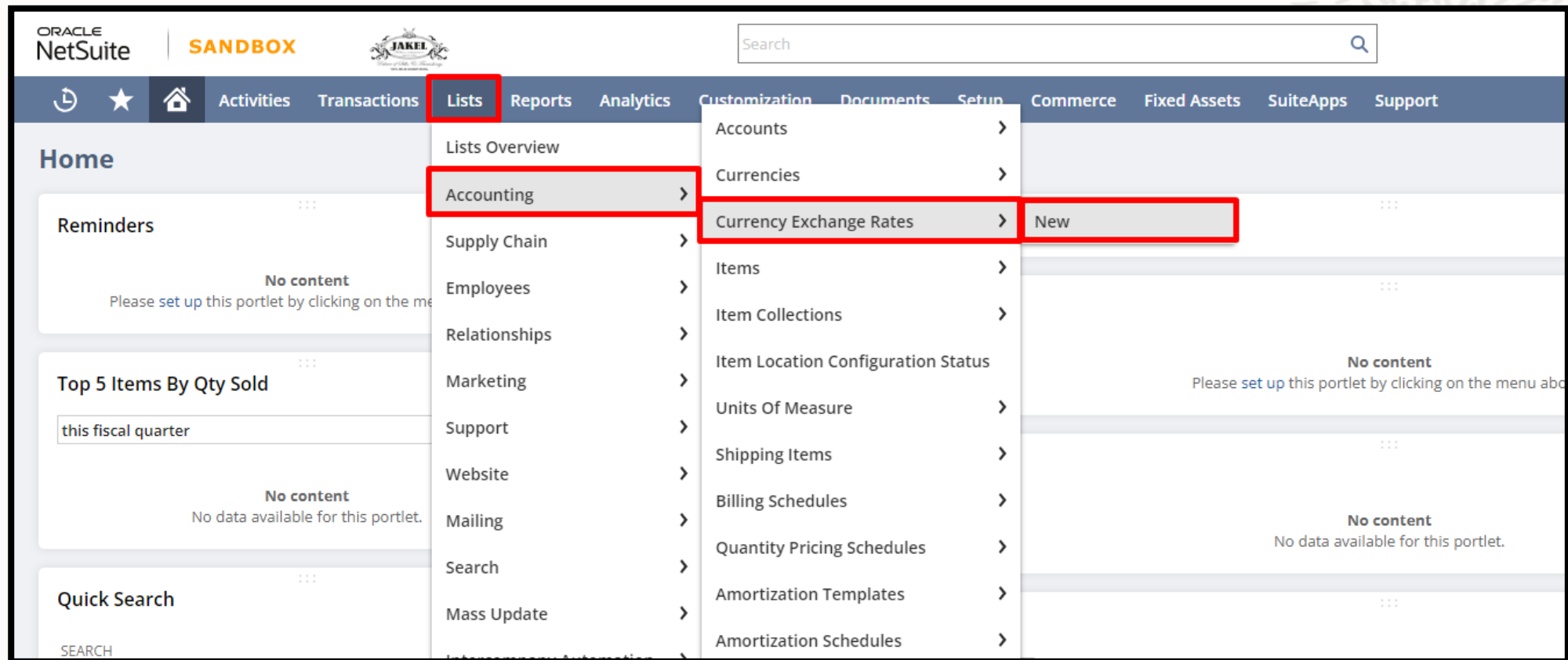
DATE	SET BY	CONTEXT	TYPE	FIELD	OLD VALUE	NEW VALUE
No records to show.						

Save Cancel Actions

- 1) Enter Name of currency
- 2) Select Location
- 3) Enter ISO code of currency
- 4) Enter Default exchange rate

9 Currencies and Exchange Rates

9.2 Currency Exchange Rates




9 Currencies and Exchange Rates

9.2 Currency Exchange Rates

ORACLE NetSuite

SANDBOX



Search

HelpFeedbackEMP000286 F Jakel Trading Sdn B

ActivitiesTransactionsListsReportsAnalyticsCustomizationDocumentsSetupCommerceFixed AssetsSuiteAppsSupport

Currency Exchange Rates

New

FILTERS

AS OF
19/4/2024

BASE CURRENCY ▲	SOURCE CURRENCY	EXCHANGE RATE	EFFECTIVE DATE	RATE PROVIDER	METHOD
MYR	CAD	3.4770075	18/4/2024	HSBC	Direct
MYR	EUR	5.104186	18/4/2024	HSBC	Direct
MYR	IDR	0.0003	1/1/1970		N/A
MYR	INR	0.056	1/1/1970		N/A
MYR	JPY	0.030977396490772	18/4/2024	HSBC	Direct
MYR	KRW	0.003	1/1/1970		N/A
MYR	MYR	1	1/1/1970		N/A
MYR	PKR	0.017172790445101	18/4/2024	HSBC	Direct
MYR	RMB	0.657	20/8/2022		Manual
MYR	SGD	3.517417371469172	18/4/2024	HSBC	Direct
MYR	USD	4.7835	18/4/2024	HSBC	Direct

9 Currencies and Exchange Rates

9.2 Currency Exchange Rates

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Currency Exchange Rate

Save Cancel

BASE CURRENCY *
MYR

CURRENCY *
MYR

EXCHANGE RATE *
1

EFFECTIVE DATE *
18/4/2024

PREVIOUS EFFECTIVE DATE
18/4/2024

PREVIOUS EXCHANGE RATE

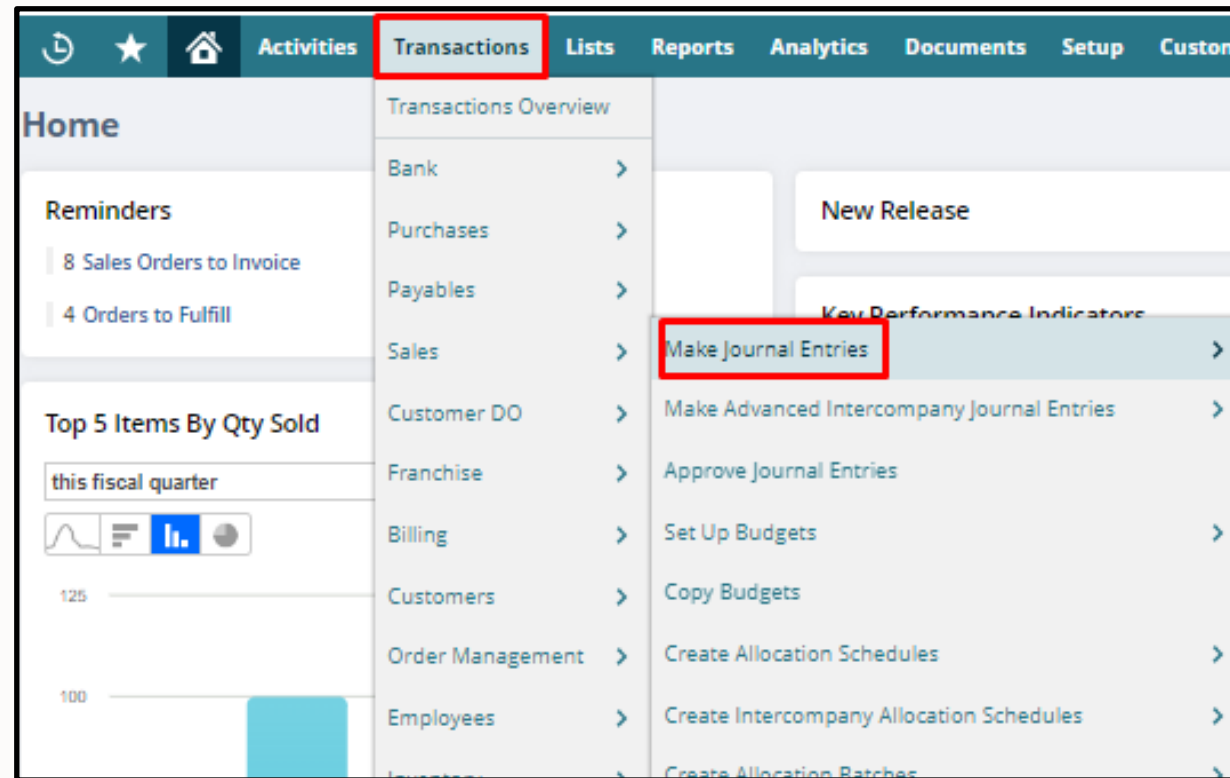
- 1) Enter Base Currency
- 2) Select Currency
- 3) Enter Exchange Rate
- 4) Enter Effective Date

10 Journal Entries

Transactions

Financials

Make Journal Entries



10 Journal Entries

10.1 Normal Journal Entries

ORACLE NetSuite | SANDBOX | JABER

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Journal

Save Cancel Actions

Primary Information

ENTRY NO.
To Be Generated

SUBSIDIARY *
Ajenti Sdn Bhd

OUT OF BALANCE BY
DEBIT CREDIT

APPROVE BY
<Type then tab>

CREATED BY
<Type then tab>

CURRENCY *
MYR

EXCHANGE RATE *
1.00

APPROVED

DATE *
19/4/2024

APPROVER
<Type then tab>

CREATED BY (WORKFLOW)
<Type then tab>

POSTING PERIOD
May 2019

REVERSAL DATE
<Type then tab>

DEFER ENTRY

MEMO
<Type then tab>

APPROVER(WORKFLOW)
<Type then tab>

Lines Communication Custom

0.00

Clear All Lines

ACCOUNT*	DEBIT	CREDIT	VAT	VAT RATE	GROSS AMT	MEMO	NAME	DEPARTMENT	CLASS	LOCATION	SCHEDULE	START DATE	END DATE
20000 Accounts Payable		100.00			100.00								
12000 Inventory	100.00				100.00								
<Type then tab>							<Type then tab>						

✓ Add ✕ Cancel Copy Previous + Insert - Remove

Save Cancel Actions

- 1) Select Subsidiary
- 2) Select Currency
- 3) Enter Exchange Rate
- 4) Enter Date
- 5) Enter accounts and amounts for debit and credit
- 6) Click SAVE.

Note:

The system will prompt an error if any mandatory field is empty.

10 Journal Entries

10.1 Reversal Journal Entries

Journal

Save **Cancel** **Actions**

Primary Information

ENTRY NO.
To Be Generated

SUBSIDIARY *
Aliran Intelek Sdn Bhd

OUT OF BALANCE BY
DEBIT CREDIT

APPROVE BY

CREATED BY
<Type then tab>

CURRENCY *
MYR

EXCHANGE RATE *
1.00

☒ APPROVED

DATE *
22/4/2022

POSTING PERIOD
Apr 2022

REVERSAL DATE
1/1/2022 ☐ DEFER ENTRY

MEMO

APPROVER
<Type then tab>

APPROVER(WORKFLOW)
<Type then tab>

CREATED BY (WORKFLOW)
<Type then tab>

Lines **Communication** **Custom**

0.00

Clear All Lines

ACCOUNT*	DEBIT	CREDIT	VAT	VAT RATE	GROSS AMT	MEMO	NAME	DEPARTMENT	CLASS	LOCATION	SCHEDULE	START DATE	END DATE
12000 Inventory	499.00				499.00								
20000 Accounts Payable		499.00			499.00								
<Type then tab>							<Type then tab>						

Add **Cancel** **Copy Previous** **Insert** **Remove**

- 1) Select Subsidiary
- 2) Select Currency
- 3) Enter Exchange Rate
- 4) Enter Date
- 5) Enter Reversal Date
- 6) Enter accounts and amounts for debit and credit
- 7) Click SAVE.

Note:
The system will prompt an error if any mandatory field is empty.

10 Journal Entries

10.3 Deferred Journal Entries

Journal

Save Cancel Actions

Primary Information

ENTRY NO.
To Be Generated

SUBSIDIARY *
Ajenti Sdn Bhd

OUT OF BALANCE BY
DEBIT CREDIT

APPROVE BY
<Type then tab>

CREATED BY
<Type then tab>

CURRENCY *
MYR

EXCHANGE RATE *
1.00

☒ APPROVED

DATE *
22/2/2022

POSTING PERIOD
Feb 2022

REVERSAL DATE
1/1/2022

☒ DEFER ENTRY

MEMO

APPROVER
<Type then tab>

APPROVER(WORKFLOW)
<Type then tab>

CREATED BY (WORKFLOW)
<Type then tab>

Lines Communication Custom

0.00

Clear All Lines

ACCOUNT*	DEBIT	CREDIT	VAT	VAT RATE	GROSS AMT	MEMO	NAME	DEPARTMENT	CLASS	LOCATION	SCHEDULE	START DATE
12000 Inventory	555.00				555.00							
20000 Accounts Payable		555.00			555.00							
<Type then tab>							<Type then tab>					

✓ Add ✕ Cancel 📄 Copy Previous ➕ Insert 🗑 Remove

- 1) Select Subsidiary
- 2) Select Currency
- 3) Enter Exchange Rate
- 4) Enter Date
- 5) CLICK the “Defer Entry” checkbox
- 6) Enter Reversal Date
- 7) Enter accounts and amounts for debit and credit
- 8) Click SAVE.

Note:

The system will prompt an error if any mandatory field is empty.

10 Journal Entries

10.4 Memorized Journal Entries

ORACLE NetSuite | SANDBOX | JAKELI

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Journal

Save Cancel Actions

Primary Information Memorize

ENTRY NO.
To Be Generated

SUBSIDIARY *
Ajenti Sdn Bhd

OUT OF BALANCE BY

DEBIT CREDIT

APPROVE BY

CREATED BY
<Type then tab>

CURRENCY *
MYR

EXCHANGE RATE *
1.00

APPROVED

DATE *
22/2/2022

POSTING PERIOD
Feb 2022

REVERSAL DATE

DEFER ENTRY

MEMO

APPROVER
<Type then tab>

APPROVER(WORKFLOW)
<Type then tab>

Lines Communication Custom

0.00

Clear All Lines

ACCOUNT*	DEBIT	CREDIT	GROSS AMT	MEMO	NAME	DEPARTMENT	CLASS	LOCATION	SCHEDULE	START DATE	END DATE	RESIDUAL
12000 Inventory	656.00		656.00									
20000 Accounts Payable		656.00	656.00									
<Type then tab>					<Type then tab>							

Add Cancel Copy Previous Insert Remove

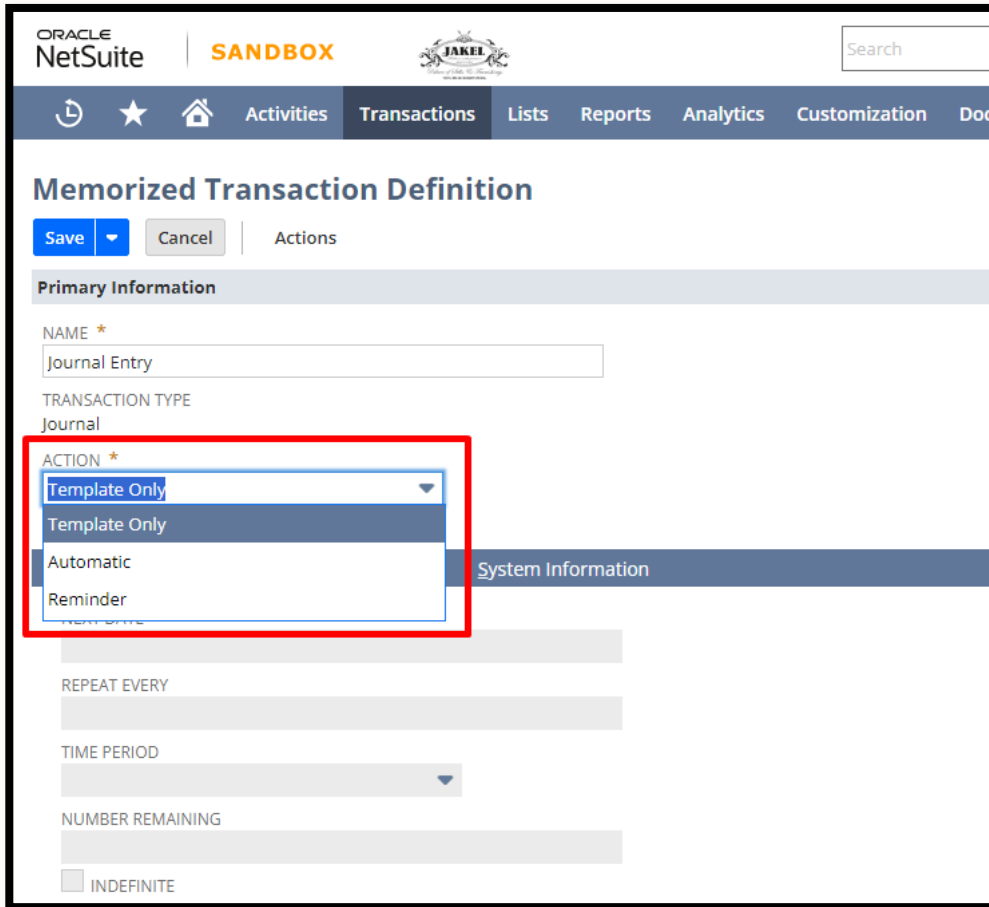
- 1) Select Subsidiary
- 2) Select Currency
- 3) Enter Exchange Rate
- 4) Enter Date
- 5) Enter accounts and amounts for debit and credit
- 6) Click Actions button
- 7) Click “Memorize” button

Note:

The system will prompt an error if any mandatory field is empty.

10 Journal Entries

10.4 Memorized Journal Entries



ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Doc

Memorized Transaction Definition

Save Cancel Actions

Primary Information

NAME *
Journal Entry

TRANSACTION TYPE
Journal

ACTION *
Template Only
Template Only
Automatic
Reminder

System Information

REPEAT EVERY

TIME PERIOD

NUMBER REMAINING

☐ INDEFINITE

- 1) After click the “Memorize” button, Memorized Transaction Definition page will show up.
- 2) There is 3 action you can select which is
 - **Template only** - To create a memorized transaction that will be used as a template, but will not create any transactions.
 - **Automatic** – For transaction to automatically post
 - **Reminder** – To be reminded when this transaction is due so that you can view and edit it before you save it.

10 Journal Entries

10.4 Memorized Journal Entries (Template Only)

ORACLE NetSuite | SANDBOX | JAKEL

Search

Help Feedback

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Memorized Transaction Definition

Save Cancel Actions

Primary Information

NAME *
Journal Entry Template Only

TRANSACTION TYPE
Journal

ACTION *
Template Only

☐ INACTIVE
☐ OVERRIDE TRANSACTION DATE
☐ ALLOW POSTING IN LOCKED PERIOD
☐ UPDATE ADDRESSES
☐ UPDATE PRICES
LAST MODIFIED BY
EMP0000286

Recurring Custom Dates Transactions System Information

NEXT DATE
REPEAT EVERY
TIME PERIOD
NUMBER REMAINING
☐ INDEFINITE

NEXT TRANSACTION DATE

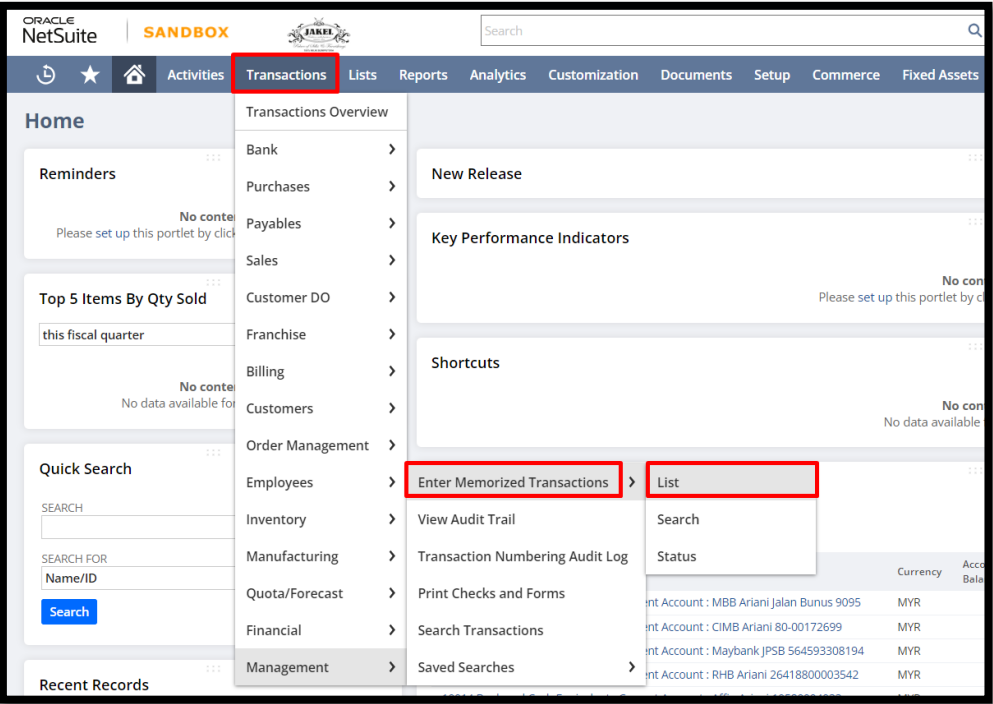
Save Cancel Actions

- 1) Enter the name as for you preference.
- 2) Select Template only

Function : To create a memorized transaction that will be used as a template, but will not create any transactions.

10 Journal Entries

10.4 Memorized Journal Entries (Template Only)



The screenshot shows the 'Memorized Transactions' page in Oracle NetSuite. The table displays a list of journal entries with columns for Edit, View, Next Date, Name, Enter, Transaction Type, Amount, Time Period, Number Remaining, and Action. The table is filtered to show 'All' entries, and the 'List' button is visible in the top right corner.

EDIT VIEW	NEXT DATE ▲	NAME	ENTER	TRANSACTION TYPE	AMOUNT	TIME PERIOD	NUMBER REMAINING	ACTION
Edit View	21/3/2022	Journal Entry (Reminder) TestZ	Enter	Journal		Month	Forever	Reminder
Edit View	22/5/2022	Journal Entry (Automatic) TestZ	Enter	Journal		Month	Forever	Automatic
Edit View	1/1/2024	depreciation	Enter	Journal		Month	7	Reminder
Edit View		Journal Entry	Enter	Journal			Forever	Template Only
Edit View		Journal Entry	Enter	Journal			Forever	Template Only
Edit View		Journal Entry	Enter	Journal			Forever	Template Only
Edit View		Journal Entry	Enter	Journal			Forever	Template Only
Edit View		Journal Entry	Enter	Journal			Forever	Template Only
Edit View		Journal Entry	Enter	Journal			Forever	Template Only
Edit View		Journal Entry	Enter	Journal			Forever	Template Only

10 Journal Entries

10.4 Memorized Journal Entries (Automatic)

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Memorized Transaction Definition

Save Cancel Actions

Primary Information

NAME *
Journal Entry (Reminder) TestZ

TRANSACTION TYPE
Journal

ACTION *
Automatic

☐ INACTIVE
☐ OVERRIDE TRANSACTION DATE
☐ ALLOW POSTING IN LOCKED PERIOD
☐ UPDATE ADDRESSES
☐ UPDATE PRICES
LAST MODIFIED BY
EMP0000286

Recurring Custom Dates Transactions System Information

NEXT DATE *
22/3/2022

REPEAT EVERY
1

TIME PERIOD
Month

NUMBER REMAINING
☒ INDEFINITE

NEXT TRANSACTION DATE

Save Cancel Actions

Function : For transaction to automatically post

- 1) Enter the name as for you preference.
- 2) Select Automatic
- 3) Select the **Next Date** - Enter or pick the next date you want this transaction to occur. If you want this transaction to occur automatically, you must enter a next date here. If you do not enter a next date, the transaction **will not** post automatically.
- 4) Enter the **Repeat Every** - Select the number of times in a time period a transaction will be created.
- 5) For **Number Remaining** – Enter the total number of transactions which should be created in the **Number Remaining** field. If you do not want to set a limit on the number of transactions created, clear the field and check the **Indefinite** box.

10 Journal Entries

10.4 Memorized Journal Entries (Reminder)

ORACLE NetSuite | SANDBOX | JARVIS

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Memorized Transaction Definition

Save Cancel Actions

Primary Information

NAME *
Journal Entry (Reminder) TestZ

TRANSACTION TYPE
Journal

ACTION *
Reminder

☐ INACTIVE
☐ OVERRIDE TRANSACTION DATE
☐ ALLOW POSTING IN LOCKED PERIOD
☐ UPDATE ADDRESSES
☐ UPDATE PRICES
LAST MODIFIED BY
EMP0000286

Recurring Custom Dates Transactions System Information

NEXT DATE *
21/3/2022

REPEAT EVERY
1

TIME PERIOD
Month

NUMBER REMAINING

☒ INDEFINITE

NEXT TRANSACTION DATE

Save Cancel Actions

Function : To be reminded when this transaction is due so that you can view and edit it before you save it.

- 1) Enter the name as for you preference.
- 2) Select Automatic
- 3) Select the **Next Date** - Enter or pick the next date you want this transaction to occur. If you want this transaction to occur automatically, you must enter a next date here. If you do not enter a next date, the transaction **will not** post automatically.
- 4) Enter the **Repeat Every** - Select the number of times in a time period a transaction will be created.
- 5) For **Number Remaining** – Enter the total number of transactions which should be created in the **Number Remaining** field. If you do not want to set a limit on the number of transactions created, clear the field and check the **Indefinite** box.

10 Journal Entries

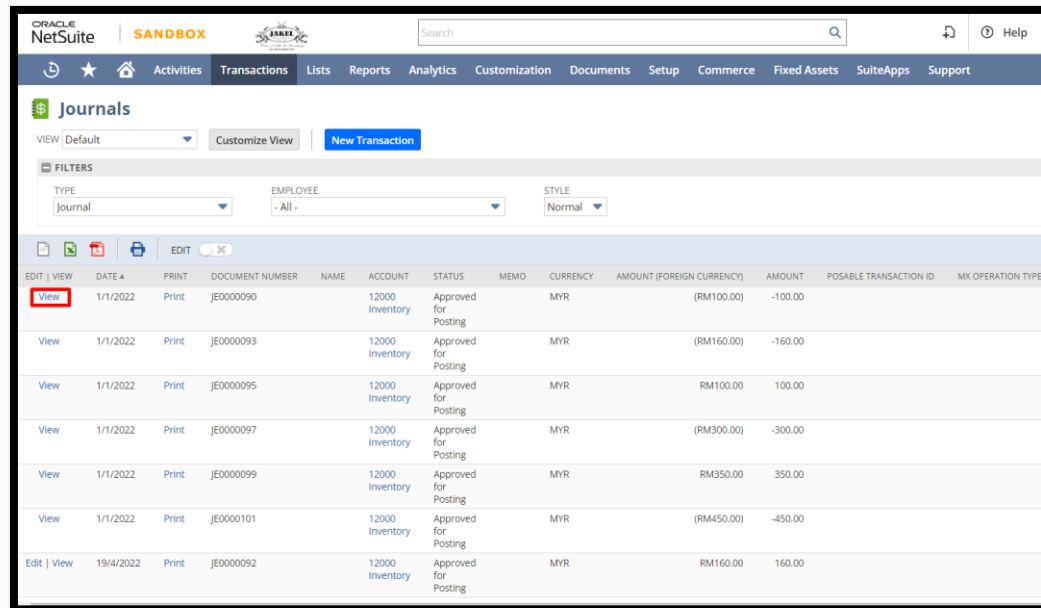
To view the GL impact :



The screenshot shows the Oracle NetSuite interface with the following elements:

- Navigation Bar:** Includes 'Activities', 'Transactions' (highlighted with a red box), 'Lists', 'Make Journal Entries' (highlighted with a red box), and 'List' (highlighted with a red box).
- Home Panel:** Contains 'Reminders', 'Top 5 Items By Qty Sold', and 'Quick Search'.
- Transactions Overview:** A list of transaction types including Bank, Purchases, Payables, Sales, Customer DO, Franchise, Billing, Customers, Order Management, Employees, Inventory, Manufacturing, Quota/Forecast, and Financial (highlighted with a red box).
- Make Journal Entries:** A list of actions including Make Advanced Intercompany Journal Entries, Approve Journal Entries, Set Up Budgets, Copy Budgets, Create Allocation Schedules, Create Intercompany Allocation Schedules, Create Allocation Batches, Create Amortization Journal Entries, Revalue Open Currency Balances, Recognize Gift Certificate Income, Create Project Intercompany Cross Charge Requests, Manage Intercompany Cross Charges, IC Netting, Make Statistical Journal Entries, and Create Statistical Schedule.
- Recent Records:** A table showing recent journal entries with columns for Currency and Account Balance.

10 Journal Entries



ORACLE NetSuite | SANDBOX

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Journals

VIEW: Default Customize View New Transaction

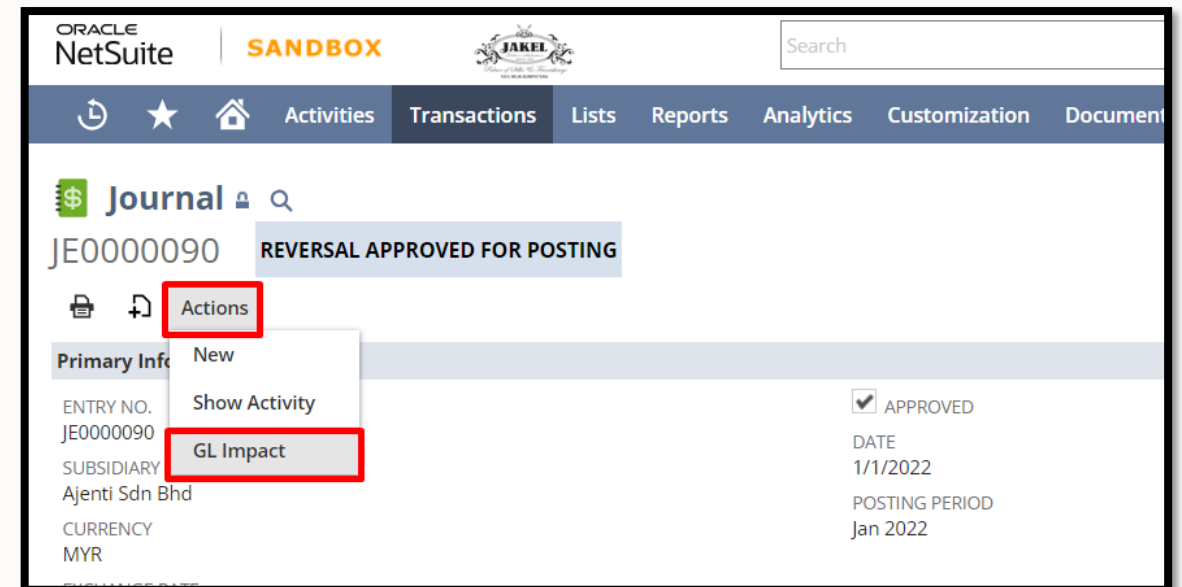
FILTERS

TYPE: Journal EMPLOYEE: - All - STYLE: Normal

EDIT VIEW	DATE	PRINT	DOCUMENT NUMBER	NAME	ACCOUNT	STATUS	MEMO	CURRENCY	AMOUNT (FOREIGN CURRENCY)	AMOUNT	POSIBLE TRANSACTION ID	MX OPERATION TYPE
View	1/1/2022	Print	JE0000090		12000 Inventory	Approved for Posting		MYR	(RM100.00)	-100.00		
View	1/1/2022	Print	JE0000093		12000 Inventory	Approved for Posting		MYR	(RM160.00)	-160.00		
View	1/1/2022	Print	JE0000095		12000 Inventory	Approved for Posting		MYR	RM100.00	100.00		
View	1/1/2022	Print	JE0000097		12000 Inventory	Approved for Posting		MYR	(RM300.00)	-300.00		
View	1/1/2022	Print	JE0000099		12000 Inventory	Approved for Posting		MYR	RM350.00	350.00		
View	1/1/2022	Print	JE0000101		12000 Inventory	Approved for Posting		MYR	(RM450.00)	-450.00		
Edit View	19/4/2022	Print	JE0000092		12000 Inventory	Approved for Posting		MYR	RM160.00	160.00		

1) Click view to your preferred journal

- 2) Click Actions
- 3) Click GL Impact



ORACLE NetSuite | SANDBOX

Search

Activities Transactions Lists Reports Analytics Customization Document

Journal

JE0000090 REVERSAL APPROVED FOR POSTING

Actions

- New
- Show Activity
- GL Impact**

Primary Info

ENTRY NO. JE0000090

SUBSIDIARY Ajenti Sdn Bhd

CURRENCY MYR

APPROVED

DATE 1/1/2022

POSTING PERIOD Jan 2022

General Ledger Overview

- The General Ledger, together with sub-ledgers, is the core of your company's financial records
- Entries post to the sub-ledger and transact through the GL as debits and credits

GL Impact			Accounts Payable Register							
ACCOUNT	AMOUNT (DEBIT)	AMOUNT (CREDIT)	Date	Number	Vendor	Date Due	Billed	Paid	Balance	
2000 Accounts Payable		754.50		Type	Account Description					
6200 Rent Expense	754.50		12/1/2014	ESS12345	Metcap	12/31/2014	\$754.50		(\$247,631.50)	
			Edit	Bill	6200 - Rent Expense					
			12/1/2014	JE20		Paid	\$396.00		(\$248,027.50)	
				Journal	1000 - Checking					

11 Bank Reconciliation

If checkbox is checked,

Bank reconciliation can be performed using auto-bank reconciliation process (using banking import history, match bank data, reconcile account statement)

If checkbox is not checked

Bank reconciliation can be performed using manual bank reconciliation using Reconcile bank statement page.

Account
3100000 PETTY CASH

Save Cancel Actions

NUMBER *
3100000

NAME *
PETTY CASH

SUBACCOUNT OF
3000000 CASH & CASH EQUIVALENTS

TYPE
Bank

CURRENCY
MYR

GENERAL RATE TYPE
Current

CASH FLOW RATE TYPE
Average

☐ INVENTORY

☒ REVALUE OPEN BALANCE FOR FOREIGN CURRENCY TRANSACTIONS
☐ ELIMINATE INTERCOMPANY TRANSACTIONS

DESCRIPTION
PETTY CASH

NEXT CHECK NUMBER

☒ SUMMARY
☒ INACTIVE
☐ **USE MATCH BANK DATA AND RECONCILE ACCOUNT STATEMENT PAGES**

LANGUAGE

RESTRICT TO DEPARTMENT

Account
3100000 PETTY CASH

Save Cancel Actions

NUMBER *
3100000

NAME *
PETTY CASH

SUBACCOUNT OF
3000000 CASH & CASH EQUIVALENTS

TYPE
Bank

CURRENCY
MYR

GENERAL RATE TYPE
Current

CASH FLOW RATE TYPE
Average

☐ INVENTORY

☒ REVALUE OPEN BALANCE FOR FOREIGN CURRENCY TRANSACTIONS
☐ ELIMINATE INTERCOMPANY TRANSACTIONS

DESCRIPTION
PETTY CASH

NEXT CHECK NUMBER

☒ SUMMARY
☒ INACTIVE
☒ **USE MATCH BANK DATA AND RECONCILE ACCOUNT STATEMENT PAGES**

LANGUAGE

RESTRICT TO DEPARTMENT

11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)

i. Bank Reconciliation process when the check box for “Use Match Bank Data and Reconcile Account Statement Pages is **NOT** checked”

Account
3100000 PETTY CASH

NUMBER *
3100000

NAME *
PETTY CASH

SUBACCOUNT OF
3000000 CASH & CASH EQUIVALENTS

TYPE
Bank

CURRENCY
MYR

GENERAL RATE TYPE
Current

CASH FLOW RATE TYPE
Average

☐ INVENTORY

☒ REVALUE OPEN BALANCE FOR FOREIGN CURRENCY TRANSACTIONS
☐ ELIMINATE INTERCOMPANY TRANSACTIONS

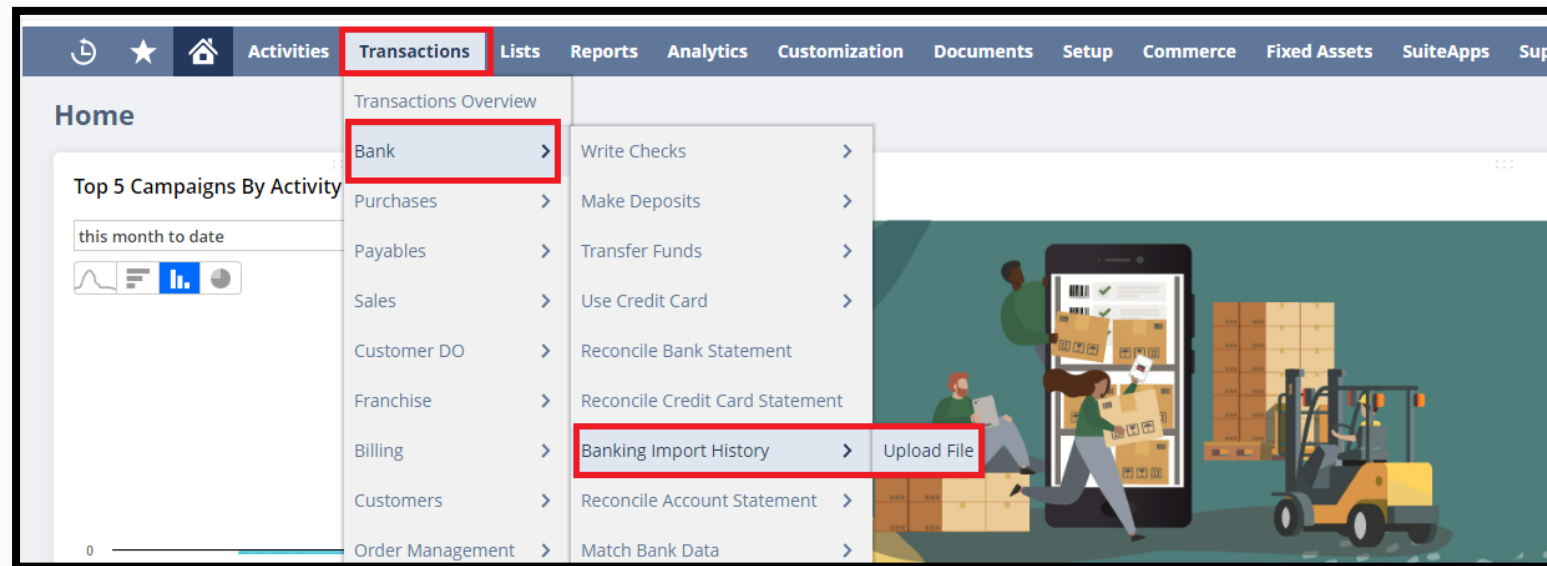
DESCRIPTION
PETTY CASH

NEXT CHECK NUMBER

☒ SUMMARY
☒ INACTIVE
☒ **USE MATCH BANK DATA AND RECONCILE ACCOUNT STATEMENT PAGES**

LANGUAGE

RESTRICT TO DEPARTMENT



11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Upload File

Manual Import | Connectivity Plug-in

File Selection

Choose a file BankStatementImportCSV_Template.csv

Import Options

Select a Financial Institution and connect your data to your mapped accounts and codes if Financial Institutions are set up. Otherwise, import with a default parser.

☐ Select a Financial Institution

☒ Import with a default parser (CSV, OFX, QFX, BAI2, or CAMT.053)

Download the CSV template

ACCOUNT #

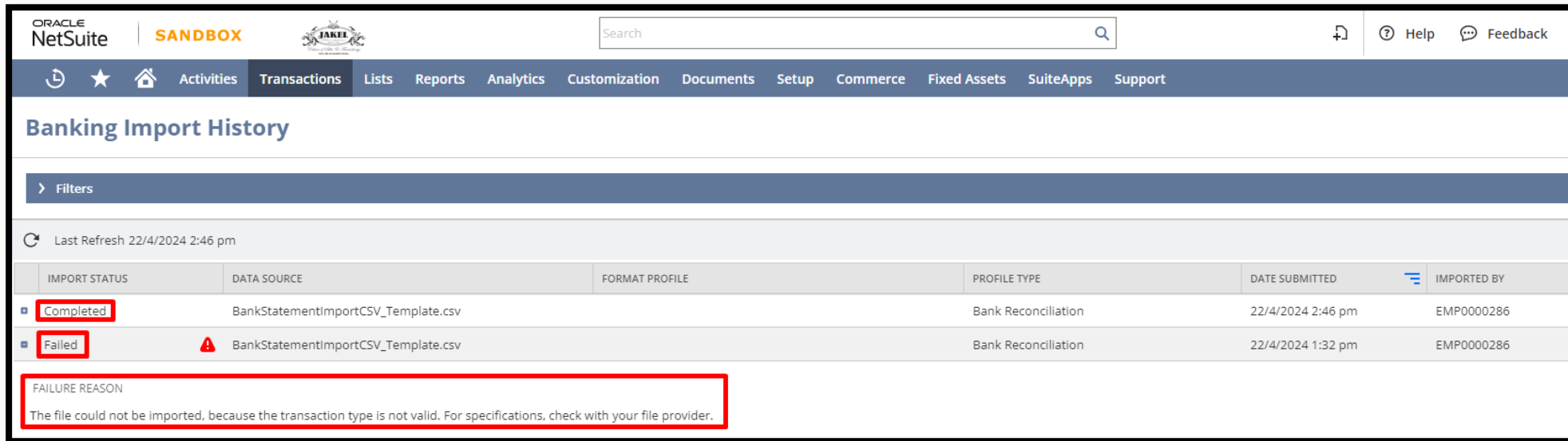
10011 Bank and Cas...

Import

- 1) Select the file that you are going to upload
- 2) You can download the csv template from the page itself
- 3) Select “Import with a default parser”
- 4) Select “Account”
- 5) Click Import

11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)



The screenshot shows the Oracle NetSuite interface for 'Banking Import History'. The top navigation bar includes 'ORACLE NetSuite', 'SANDBOX', a search bar, and links for 'Help' and 'Feedback'. The main navigation menu lists various modules: 'Activities', 'Transactions', 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'SuiteApps', and 'Support'. The 'Banking Import History' section is active, showing a table of import records. The table has columns for 'IMPORT STATUS', 'DATA SOURCE', 'FORMAT PROFILE', 'PROFILE TYPE', 'DATE SUBMITTED', and 'IMPORTED BY'. Two records are shown: one 'Completed' and one 'Failed'. The 'Failed' record has a red triangle icon and a 'FAILURE REASON' box below it stating: 'The file could not be imported, because the transaction type is not valid. For specifications, check with your file provider.'

IMPORT STATUS	DATA SOURCE	FORMAT PROFILE	PROFILE TYPE	DATE SUBMITTED	IMPORTED BY
Completed	BankStatementImportCSV_Template.csv		Bank Reconciliation	22/4/2024 2:46 pm	EMP0000286
Failed	BankStatementImportCSV_Template.csv		Bank Reconciliation	22/4/2024 1:32 pm	EMP0000286

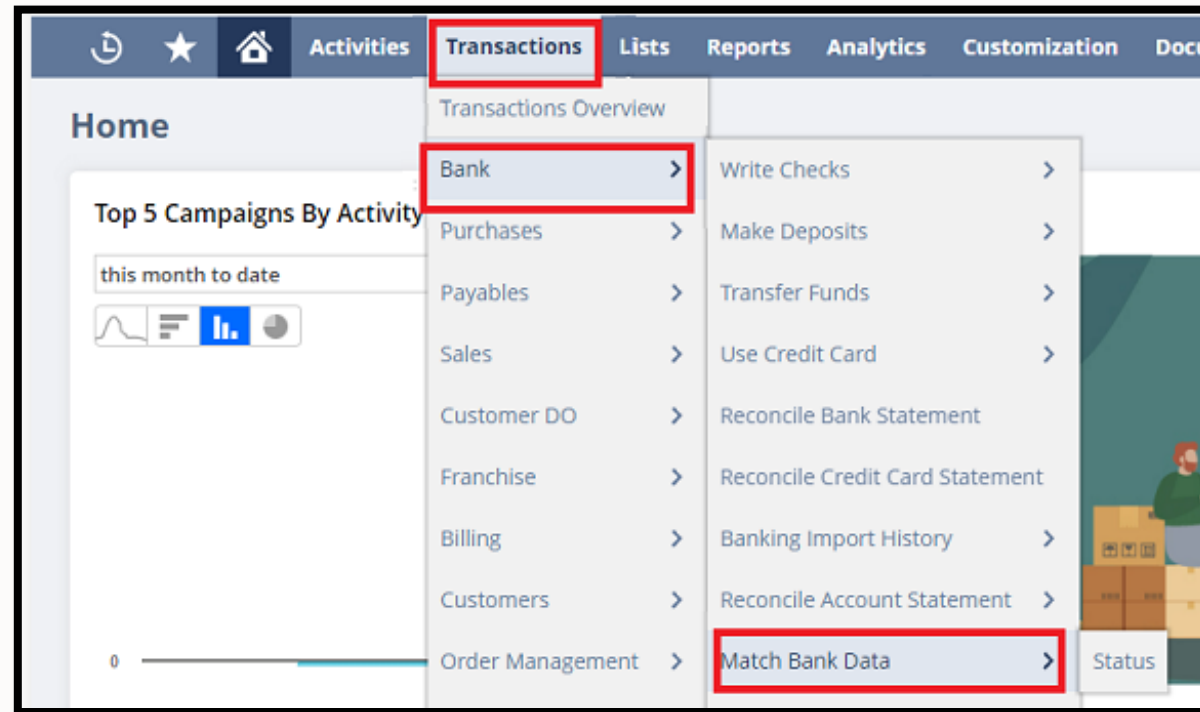
FAILURE REASON
The file could not be imported, because the transaction type is not valid. For specifications, check with your file provider.

- 1) View the import status
- 2) If its Failed, there will be failure reason

11 Bank Reconciliation


11.1 Bank Reconciliation (Automatic)

Go to Match bank data page to do the matching



11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)

ORACLE NetSuite | **SANDBOX** |  | Search | Help | Feedback | EMP0000286 Farzanah ABJ | jakel Trading Sdn Bhd - Administrator

Activities | Transactions | Lists | Reports | Analytics | Customization | Documents | Setup | Commerce | Fixed Assets | SuiteApps | Support

Match Bank Data

Automated Cash Application | Reconcile Account Statement | Upload File | Reconciliation Rules | Go To Register

Submit | Update Imported Bank Data | Run Reconciliation Rules

ACCOUNT *
10011 Bank and Cash Equ...

CURRENCY
MYR

SUBSIDIARY
Parent Company : Jakel Holdings Sdn Bhd : Jakel Trading Sdn Bhd

BANK BALANCE
BALANCE AS OF
16/3/2023

To Be Matched | Review | Excluded

Imported Bank Data | From | To | 1 of 1 < > Total: 8

	DATE	TYPE	TRAN NO.	NAME	MEMO	AMOUNT
<input type="checkbox"/>	10/11/2021	Credit				95,000.00
<input type="checkbox"/>	16/3/2023	Credit		Shameera	Testing	55.00
<input type="checkbox"/>	15/2/2022	Credit		abc		1.00
<input type="checkbox"/>	16/3/2023	Debit		Shameera	Testing	-230.00
<input type="checkbox"/>	16/3/2023	Debit		Shameera	Testing	-80.00
<input type="checkbox"/>	15/2/2022	Debit		abc		40.00
<input type="checkbox"/>	15/2/2022	Debit		abc		1.00
<input checked="" type="checkbox"/>	15/2/2022	Debit		abc		-1.00

Match | Exclude

☐ Make Auto-Create Rule From Selected Transactions | 1 of 1 < > Total: 1

	DATE	TYPE	TRAN NO.	NAME	AMOUNT
<input checked="" type="checkbox"/>	15/2/2022	Debit		abc	-1.00

Account Transactions | From | To | 1 of 1 < > Total: 11

	DATE	TYPE	TRAN NO.	NAME	MEMO	AMOUNT
<input type="checkbox"/>	13/2/2023	Check	BT2755	EMP0000013 Khaldzeil Jakel	petty cash January 2023	-135.00
<input type="checkbox"/>	17/2/2023	Transfer	TR0000006		BUSINESS TRANSFER	75,000.00
<input type="checkbox"/>	17/2/2023	Check	1	1 A.I.S PACKAGING MANUFACTURING SDN BHD		-250.00
<input type="checkbox"/>	17/2/2023	Transfer	TR0000007			-25,631.26
<input type="checkbox"/>	22/2/2023	Bill Payment	2	VEN0092592 ABC CORPORATION	PARTIAL PAYMENT	-1,000.00
<input type="checkbox"/>	22/2/2023	Bill Payment	3	VEN0092585 CPW MARKETING SDN BHD		-1,200.00
<input type="checkbox"/>	21/3/2023	Payment	PYMT00000...	A0035G ASTIJ TEKSTIL SDN BHD		425.25
<input type="checkbox"/>	7/8/2023	Payment	PYMT00000...	B00175G BS CEMERLANG ENTERPRISE		105.00
<input type="checkbox"/>	17/8/2023	Bill Payment	4	1 A.I.S PACKAGING MANUFACTURING SDN BHD		-50.00
<input type="checkbox"/>	6/10/2023	Bill Payment	5	VEN0093737 A CLASS NEON SIGN SDN BHD		-7,950.00
<input checked="" type="checkbox"/>	12/10/2023	Transfer	TR0000009		testing transfer funds	-1.00

Clear | Add Journal Entry | Add Charge | Add Deposit

Difference 0.00

	DATE	TYPE	TRAN NO.	NAME	AMOUNT
<input checked="" type="checkbox"/>	12/10/2023	Transfer	TR0000009		-1.00

11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)

All matched transactions will be shown under “Review” tab
- Click submit

ORACLE NetSuite | SANDBOX | JAKEL

Search

Help Feedback EMP0000286 Farzanah ABJ Jakel Trading Sdn Bhd - Administrator

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Match Bank Data

Automated Cash Application Reconcile Account Statement Upload File ...

Submit Update Imported Bank Data Run Reconciliation Rules

ACCOUNT * 10011 Bank and Cash Equ... CURRENCY MYR SUBSIDIARY Parent Company : Jakel Holdings Sdn Bhd : Jakel Trading Sdn Bhd BANK BALANCE BALANCE AS OF 16/3/2023

To Be Matched **Review** Excluded

Account Transactions

From To

1 of 1 < > Total: 2

VIEW DETAILS	DATE	TYPE	TRAN NO.	NAME	MEMO	AMOUNT
Matched	17/2/2023	Transfer	TR0000008		**Testing	95,000.00
Matched	12/10/2023	Transfer	TR0000009		testing transfer funds	-1.00

11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)

The screenshot shows the 'Match Bank Data' interface in Oracle NetSuite. The 'To Be Matched' tab is active. A transaction dated 15/2/2022, Debit, abc, with an amount of 1.00 is highlighted with a red box. The 'Exclude' button is also highlighted with a red box.

DATE	TYPE	TRAN NO.	NAME	MEMO	AMOUNT
10/11/2021	Credit				95,000.00
16/9/2023	Credit		Shamiera	Testing	85.00
16/9/2023	Credit		abc		1.00
16/9/2023	Debit		Shamiera	Testing	-230.00
16/9/2023	Debit		Shamiera	Testing	-80.00
15/2/2022	Debit		abc		-80.00
15/2/2022	Debit		abc		1.00

Those statements that you like to exclude in reconciliation process, you can exclude this steps below :

- 1) Click the transaction
- 2) Click the Exclude button

Open the Excluded subtab

- 1) Click the transaction checkbox
- 2) Click Submit button

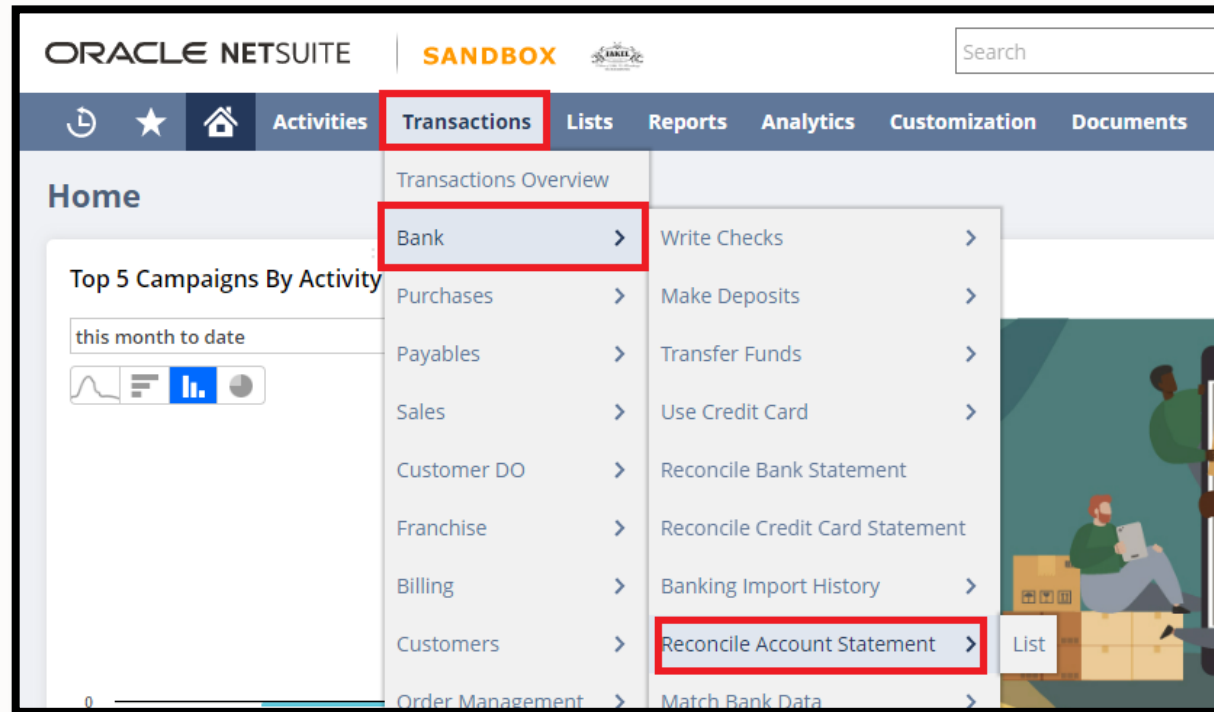
The screenshot shows the 'Match Bank Data' interface in Oracle NetSuite, with the 'Excluded' subtab selected. A transaction dated 15/2/2022, Debit, abc, with an amount of 1.00 is highlighted with a red box. The 'Submit' button is also highlighted with a red box.

EXCLUDED BY	DATE	TYPE	TRAN NO.	NAME	MEMO	AMOUNT
<input type="checkbox"/> User	15/2/2022	Debit		abc		1.00
<input type="checkbox"/> System - Duplicate	12/9/2022	Credit			Testing	95,000.00

11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)

After matching, you can now proceed with the reconciliation



11 Bank Reconciliation

11.1 Bank Reconciliation (Automatic)

Reconcile Account Statement

Match Bank Data Go To Register Reconciliation Summary ...

Reconcile

ACCOUNT * 10011 Bank and Cash Equ... CURRENCY MYR

STATEMENT END DATE * 16/3/2023

ENDING STATEMENT BALANCE * 1,000.00

Summary

ENDING STATEMENT BALANCE	1,000.00
LAST RECONCILED BALANCE	95,000.00
RECONCILED THIS STATEMENT	-1.00
DIFFERENCE	-93,999.00

Review **Reconcile**

NetSuite includes all cleared transactions by default, unless you exclude any transactions.

All Transaction Types Search Show Included Only

MATCH GROUP	DATE	TYPE	TRAN NO.	NAME	MEMO	AMOUNT
<input type="checkbox"/>	17/2/2023	Transfer	TR0000008		**Testing	95,000.00
<input checked="" type="checkbox"/>	12/10/2023	Transfer	TR0000009		testing transfer funds	-1.00

- 1) Select the account
- 2) Enter the statement date
- 3) Enter the ending statement balance – Put the amount of ending statement balance
- 4) Click the transactions
- 5) Click “Reconcile” button

Reconcile Account Statement

Match Bank Data Go To Register Reconciliation Summary ...

Reconcile

ACCOUNT * 10011 Bank and Cash Equ... CURRENCY MYR

STATEMENT END DATE * 16/3/2023

ENDING STATEMENT BALANCE * 1,000.00

Summary

ENDING STATEMENT BALANCE	1,000.00
LAST RECONCILED BALANCE	95,000.00
RECONCILED THIS STATEMENT	-1.00
DIFFERENCE	-93,999.00

Review **Reconcile**

NetSuite includes all cleared transactions by default, unless you exclude any transactions.

All Transaction Types Search Show Included Only

MATCH GROUP	DATE	TYPE	TRAN NO.	NAME	MEMO	AMOUNT
<input type="checkbox"/>	17/2/2023	Transfer	TR0000008		**Testing	95,000.00
<input checked="" type="checkbox"/>	12/10/2023	Transfer	TR0000009		testing transfer funds	-1.00

Close Statement

You are about to reconcile the statement for 11/11/2021 to 16/3/2023. All cleared transactions within the date range will be reconciled.

OK Cancel

Close Statement will be pop up and click “Okay”.

11 Bank Reconciliation


11.1 Bank Reconciliation (Automatic)


After click “Okay”. This page will show up


- 1) If you would like to reverse the reconciliation transactions, you can delete and did the reconciliation process again.
- 2) The amount will show the amount of your ending balance statement.


ORACLE
NetSuite


SANDBOX








 Help

 Feedback

 EMP0000286 Farzanah ABJ
Jakel Trading Sdn Bhd - Administrator

Activities

Transactions

Lists

Reports

Analytics

Customization

Documents

Setup

Commerce

Fixed Assets

SuiteApps

Support

Reconciled Statements

FILTER BY ACCOUNT

Select

1 of 1

<

>

Total: 2

	CLOSE DATE	ACCOUNT	STATUS	ENDING STATEMENT BALANCE
	10/11/2021	10011 Bank and Cash Equivalent : Current Account : MBB Ariani Jalan Bonus 9095	Closed	95,000.00
<div>Delete</div>	16/3/2023	10011 Bank and Cash Equivalent : Current Account : MBB Ariani Jalan Bonus 9095	Closed	1,000.00

11 Bank Reconciliation

11.2 Bank Reconciliation (Manual)

i. Bank Reconciliation process if the check box for “Use Match Bank Data and Reconcile Account Statement” is checked.

Account
3100000 PETTY CASH

NUMBER *
3100000

NAME *
PETTY CASH

SUBACCOUNT OF
3000000 CASH & CASH EQUIVALENTS

TYPE
Bank

CURRENCY
MYR

GENERAL RATE TYPE
Current

CASH FLOW RATE TYPE
Average

☐ INVENTORY

☒ REVALUE OPEN BALANCE FOR FOREIGN CURRENCY TRANSACTIONS
☐ ELIMINATE INTERCOMPANY TRANSACTIONS

DESCRIPTION
PETTY CASH

NEXT CHECK NUMBER

☒ SUMMARY
☒ INACTIVE

☒ USE MATCH BANK DATA AND RECONCILE ACCOUNT STATEMENT PAGES

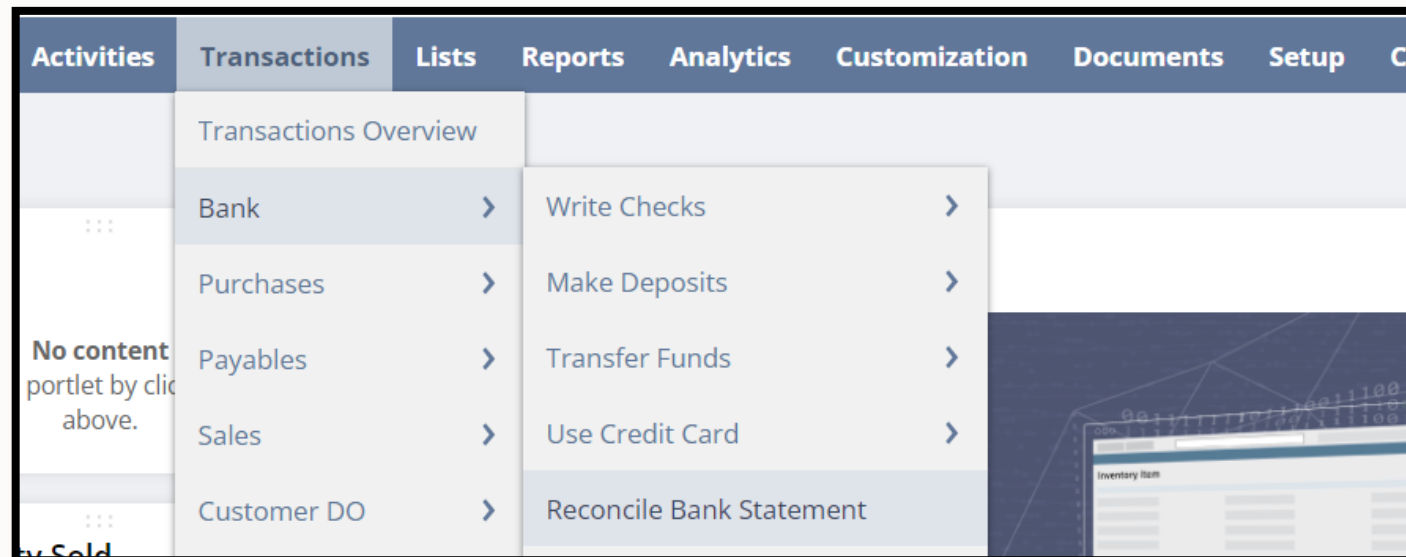
LANGUAGE
English

RESTRICT TO DEPARTMENT

Transactions

Bank

Reconcile Bank Statement



11 Bank Reconciliation

11.2 Bank Reconciliation (Manual)

ORACLE NetSuite | SANDBOX | JAKEL

Search

Help Feedback EMP0000286 Farzanah ABJ Jakel Trading Sdn Bhd - Administrator

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Deprecated
This reconciliation page is deprecated as of NetSuite 2021.1. To access the redesigned reconciliation feature, go to the [Match Bank Data](#) page. For more information, see [Bank Data Matching and Reconciliation](#).

Reconcile Bank Statement

Save Cancel Complete Later Refresh History Actions

ACCOUNT *
250000 Bank and Cash...an Bonus 9095 : abc

CURRENCY
MYR

SUBSIDIARY
Aliran Intelek Sdn Bhd

STATEMENT DATE *
28/3/2023

START DATE

ENDING STATEMENT BALANCE *
600.00

LAST RECONCILED BALANCE
0.00

RECONCILED THIS STATEMENT
-500.00

DIFFERENCE
1,100.00

Deposits and Credits 0.00 Checks and Payments -500.00 New Charges 0.00 New Deposits 0.00

Mark All Unmark All Mark All Cleared to Reconcile

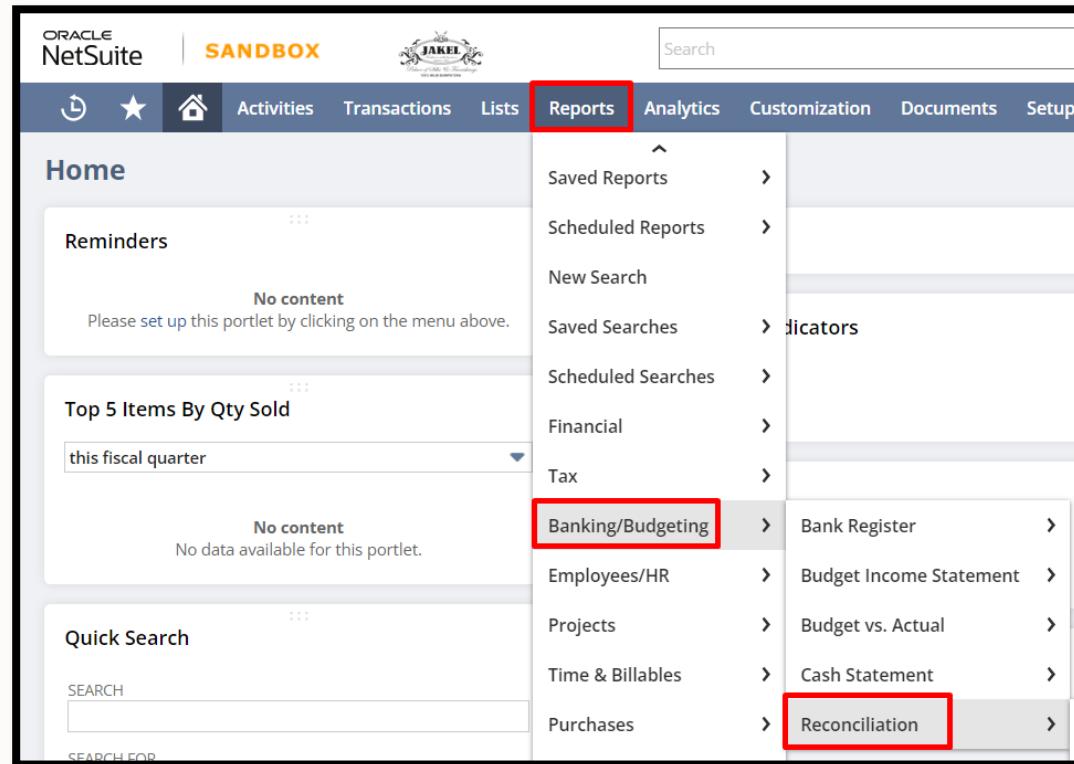
RECONCILE	CLEARED	DATE	TYPE	CHECK NO.	PAYEE	MEMO	AMOUNT
<input checked="" type="checkbox"/>		23/2/2023	Journal	JE0000058			500.00

Save Cancel Complete Later Refresh History Actions




- 1) Select the account
- 2) Select the statement date
- 3) Enter ending statement balance
- 4) Click the reconcile checkbox
- 5) Click Save

11 Bank Reconciliation

To view the report :



11 Bank Reconciliation

ORACLE NetSuite | **SANDBOX**  Search  ? Help  Feedback

Activities Transactions Lists **Reports** Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Reconciliation Summary - 10011 Bank and Cash E...iani Jalan Bunus 9095 [View Detail](#)

ID	BALANCE
Reconciled	
Cleared Checks and Payments	-1.00
Total - Reconciled	-1.00
Last Reconciled Statement Balance - 10/11/2021	95,000.00
Current Reconciled Balance	94,999.00
Reconcile Statement Balance - 16/3/2023	1,000.00
Difference	-93,999.00
Unreconciled	
Uncleared	
Deposits and Other Credits	75,000.00
Checks and Payments	-28,216.26
Total - Uncleared	46,783.74
Cleared	
Deposits and Other Credits	95,000.00
Total - Cleared	95,000.00
Total - Unreconciled	141,783.74
Total as of 16/3/2023	142,783.74

ACCOUNT 10011 Bank and Cash E...iani Jalan Bunus 9095 STATEMENT DATE 16/3/2023

Refresh 10011 Bank and Cash Equivalent : Current Account : MBB Ariani Jalan Bunus 9095

- 1) Select the account
- 2) Click Refresh

12 Bank Transfer

Transactions

Bank

Transfer Funds

- ❖ NetSuite enables you to perform two types of bank transfers. You can transfer funds between two bank accounts if they share the same currency, and you can transfer funds between a base currency bank account to any foreign currency bank account.

The screenshot displays the Oracle NetSuite interface. The top navigation bar includes 'ORACLE NETSUITE', 'SANDBOX', and a search bar. Below this, a secondary navigation bar contains various modules: 'Activities', 'Transactions' (highlighted with a red box), 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'SuiteApps', and 'Support'. The 'Transactions' dropdown menu is open, showing options like 'Transactions Overview', 'Bank' (highlighted with a red box), 'Purchases', 'Payables', 'Sales', 'Customer DO', 'Franchise', 'Billing', 'Customers', 'Order Management', 'Employees', 'Inventory', 'Manufacturing', 'Quota/Forecast', 'Financial', and 'Management'. The 'Bank' dropdown further opens, revealing options such as 'Write Checks', 'Make Deposits', 'Transfer Funds' (highlighted with a red box), 'Use Credit Card', 'Reconcile Bank Statement', 'Reconcile Credit Card Statement', 'Banking Import History', 'Reconcile Account Statement', 'Match Bank Data', 'Reconciliation Rules', 'Automated Cash Application', and 'Write Tax Liability'. The main content area on the left shows a 'Home' dashboard with 'Reminders' (8 Sales Orders to Invoice, 4 Orders to Fulfill) and a 'Top 5 Items By Qty Sold' chart for 'this fiscal quarter'. The right side of the interface shows a 'Summary' table with columns for 'Currency', 'Account Balance', and 'Last Reco Balance', listing various bank accounts and their balances.

	Currency	Account Balance	Last Reco Balance
Current Account : MBB Ariani Jalan Bonus 9095	MYR	RM93,590.20	
Current Account : CIMB Ariani 80-00172699	MYR	RM100.00	
10013 Bank and Cash Equivalent : Current Account : RHB Ariani 26418800003542	MYR	RM0.00	
10014 Bank and Cash Equivalent : Current Account : Affin Ariani 10580004033	MYR	RM0.00	
10015 Bank and Cash Equivalent : Current Account : Bank Muamalat Ariani 13010004765714	MYR	RM0.00	
10016 Bank and Cash Equivalent : Current Account : KFH Ariani SA 002105001773	MYR	RM0.00	

12 Bank Transfer

Transfer funds

- A **transfer** is a movement of funds from one bank account to another bank account.

- Select the From Account(the source account containing the funds that you want to transfer) and To account(the target account to receive the funds).
- Enter the Currency.
- Enter the Amount Field's.
- Enter relevant fields then click save.

The screenshot displays the 'Transfer' form in the ABJ Cloud Solutions system. The form is titled 'Transfer' and shows transaction details for TR0000002. The form includes the following fields and sections:

- Transaction Information:** TRANSACTION NUMBER (TR0000002), TRANSFER # (TR0000002).
- From Account:** FROM ACCOUNT * (10011 Bank and Cash ...ani Jalan Bunus 9095).
- To Account:** TO ACCOUNT * (10012 Bank and Cash ...B Ariani 80-00172899).
- Currency:** CURRENCY (MYR), CURRENCY MYR, EXCHANGE RATE (1.00).
- Amount:** AMOUNT * (100.00), AMOUNT * (100.00).
- Date:** DATE * (1/8/2022).
- Posting Period:** POSTING PERIOD (Aug 2022).
- Balance:** BALANCE (93,590.20), BALANCE (100.00).
- Subsidiary:** SUBSIDIARY (Jakel Trading Sdn Bhd).
- Department:** DEPARTMENT (dropdown).
- Class:** CLASS (dropdown).
- Location:** LOCATION (dropdown).
- Transfer Order Type:** TRANSFER ORDER TYPE (dropdown).

Red boxes highlight the From Account, To Account, Currency, and Amount fields.

13 Write Checks

Transactions

Bank

Write Checks

Write Checks

- **Check** – a document that orders a payment of money from a bank account

- ❖ the Write Checks transaction to issue a check to pay an expense or record a non-check transaction.

The screenshot displays the Oracle NetSuite interface. The top navigation bar includes 'ORACLE NETSUITE', 'SANDBOX', and a search bar. Below this, a secondary navigation bar contains various modules: 'Activities', 'Transactions', 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'SuiteApps', and 'Support'. The 'Transactions' module is selected and highlighted. A dropdown menu is open under 'Transactions', showing options like 'Transactions Overview', 'Bank', 'Purchases', 'Payables', 'Sales', 'Customer DO', 'Franchise', 'Billing', 'Customers', 'Order Management', 'Employees', 'Inventory', 'Manufacturing', 'Quota/Forecast', 'Financial', and 'Management'. The 'Bank' option is selected, and a further dropdown menu is open, showing options like 'Write Checks', 'Make Deposits', 'Transfer Funds', 'Use Credit Card', 'Reconcile Bank Statement', 'Reconcile Credit Card Statement', 'Banking Import History', 'Reconcile Account Statement', 'Match Bank Data', 'Reconciliation Rules', 'Automated Cash Application', and 'Write Tax Liability'. The 'Write Checks' option is selected and highlighted. The main content area shows a 'Home' section with 'Reminders' (8 Sales Orders to Invoice, 4 Orders to Fulfill) and 'Top 5 Items By Qty Sold' for 'this fiscal quarter'. A bar chart shows sales data. Below the chart, a table lists various bank and cash equivalent accounts with their current accounts, currencies, and balances.

	Currency	Account Balance	Last P Balance
Current Account : MBB Ariani Jalan Bonus 9095	MYR	RM93,590.20	
Current Account : CIMB Ariani 80-00172699	MYR	RM100.00	
10013 Bank and Cash Equivalent : Current Account : RHB Ariani 26418800003542	MYR	RM0.00	
10014 Bank and Cash Equivalent : Current Account : Affin Ariani 10580004033	MYR	RM0.00	
10015 Bank and Cash Equivalent : Current Account : Bank Muamalat Ariani 13010004765714	MYR	RM0.00	
10016 Bank and Cash Equivalent : Current Account : KFH Ariani SA 002105001773	MYR	RM0.00	

13 Write Checks

- Select the Account from the drop – down list.
- Select the Payee.
- Select the currency.
- In the Expense/Items Subtab enter the account and amount.
- Add necessary details.
- Click Save.

Check 5 VEN0091582 SHAOXING KEQIAO XINFENG CO. LTD

Save Cancel Void Recalc Actions

Primary Information

TRANSACTION NUMBER
CHECK2

ACCOUNT
10011 Bank and Cash...i Jalan Bunus 9095

BALANCE
93,590.20

PAYEE
VEN0001582 SHAOXING KEQIAO XINFENG CO. LTD

CURRENCY
MYR

EXCHANGE RATE
1.00

TAX
0.00

DATE
1/8/2022

POSTING PERIOD
Aug 2022

TO BE PRINTED
CHECK #
5

MEMO

Classification

SUBSIDIARY
Jakel Trading Sdn Bhd

DEPARTMENT

IMPORT DECLARATION NO.

CLASS

LOCATION
Jakel Bangi

Expenses & Items Payee Address Landed Cost Related Records Relationships Communication System Information Custom

Expenses 100.00 • Items 0.00 Withholding Tax 0.00 •

Clear All Lines

ACCOUNT*	AMOUNT*	TAX CODE*	TAX RATE	TAX AMT	GROSS AMT	MEMO	CUSTOMER	BILLABLE	APPLY WH TAX?	WH TAX CODE	WH TAX RATE	WH TAX BASE AMOUNT	WH TAX AMOUNT
60001 Administration Expenses - General Supplies	100.00	GST_MYUNDEF-MY	0.0%	0.00	100.00								
<Type then tab>							<Type then tab>						

Add Cancel Copy Previous Insert Remove

14 Intercompany Journal Entries

Transactions

Financials

Make advance intercompany
Journal Entries

- ❖ An intercompany journal entry records debits and credits to be posted to ledger accounts for transactions between two subsidiaries. Intercompany journal entries adjust the value of any set of accounts without entering transactions such as invoices or bills.

The screenshot displays the ABJ Cloud Solutions software interface. The top navigation bar includes icons for Home, Star, and Home, followed by tabs: Activities, Transactions (highlighted with a red box), Lists, Reports, Analytics, Customization, Documents, Setup, and Commerce. The main content area is divided into three sections: Home, Reminders, and Top 5 Items By Qty Sold. The Home section shows a bar chart for 'this fiscal quarter' with a y-axis ranging from 0 to 125. The Reminders section lists '9 Sales Orders to Invoice' and '5 Orders to Fulfill'. The Top 5 Items By Qty Sold section lists various categories: Bank, Purchases, Payables, Sales, Customer DO, Franchise, Billing, Customers, Order Management, Employees, Inventory, Manufacturing, Quota/Forecast, Financial (highlighted with a red box), and Management. The right sidebar contains a list of transactions, including 'Make Journal Entries', 'Make Advanced Intercompany Journal Entries' (highlighted with a red box), 'Approve Journal Entries', 'Set Up Budgets', 'Copy Budgets', 'Create Allocation Schedules', 'Create Intercompany Allocation Schedules', 'Create Allocation Batches', 'Create Amortization Journal Entries', 'Revalue Open Currency Balances', 'Recognize Gift Certificate Income', 'Create Project Intercompany Cross Charge Requests', 'Manage Intercompany Cross Charges', 'IC Netting', 'Make Statistical Journal Entries', and 'Create Statistical Schedule'.

14 Intercompany Journal Entries

- Select the subsidiary from Drop-down List.
- Select the Currency.
- On the **Lines** subtab, enter the detail information for the journal lines.
 - In the **Subsidiary** field, select the subsidiary to associate with this journal line. Only the **Subsidiary** or **To Subsidiary** can be selected.
 - The first line of this journal entry must post to the subsidiary selected in the **Subsidiary** field. Lines subsequent to the first may post to either the **Subsidiary** or **To Subsidiary**.
- Use Intercompany Customer for Account Receivable Accounts
- Use Intercompany Vendor for Account Payables Accounts
- Amounts for all accounts should be match within and across subsidiary
- Click Save.

Advanced Intercompany Journal

JE0000005 APPROVED FOR POSTING

Save Cancel Actions

Primary Information

ENTRY NO. JE0000005

SUBSIDIARY Ariani Textile & Manufacturing (M) Sdn Bhd

OUT OF BALANCE BY DEBIT CREDIT

CURRENCY MYR

APPROVED

DATE 31/7/2022

POSTING PERIOD Jul 2022

REVERSAL DATE DEFER ENTRY

MEMO

Lines Communication Related Records System Information Custom

200.00

Auto Balance Undo Auto Balancing Clear All Lines

SUBSIDIARY	ACCOUNT	DEBIT	CREDIT	TAX CODE	TAX RATE	GROSS AMT.	MEMO	NAME	DEPARTMENT	CLASS	LOCATION	SCHEDULE	START DATE	END DATE	RESIDUAL	ELIMINATE	APPLY WH TAX	DUE TO/FROM SUBSIDIARY
Ariani Textile & Manufacturing (M) Sdn Bhd	NS-019 Undeposited Funds	100.00																
Ariani Textile & Manufacturing (M) Sdn Bhd	20020 Accounts Payable: Intercompany Creditors		100.00					VEND0061710 JAKEL TRADING								Yes		Jakel Trading Sdn Bhd
Jakel Trading Sdn Bhd	11020 Accounts Receivable: Intercompany Debtors	100.00						CUS0101775 ARIANI TEXTILES & MANUFACTURING								Yes		Ariani Textile & Manufacturing (M) Sdn Bhd
Jakel Trading Sdn Bhd	10019 Bank and Cash Equivalent: Current Account - MBB		100.00															

15 Budgets

Transactions

Financial

Set Up
Budgets

- ❖ Each budget in NetSuite covers a fiscal year, for which you can enter an amount, per account, for each period. In NetSuite OneWorld, budgets are specific to a subsidiary and fiscal year.

The screenshot displays the Oracle NetSuite interface. The top navigation bar includes 'ORACLE NETSUITE', 'SANDBOX', and a search bar. Below this, a secondary navigation bar contains various modules: 'Activities', 'Transactions' (highlighted with a red box), 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'SuiteApps', and 'Support'. The 'Transactions' dropdown menu is open, showing options like 'Bank', 'Purchases', 'Payables', 'Sales', 'Customer DO', 'Franchise', 'Billing', 'Customers', 'Order Management', 'Employees', 'Inventory', 'Manufacturing', 'Quota/Forecast', 'Financial' (highlighted with a red box), and 'Management'. The 'Financial' sub-menu is also open, listing actions such as 'Make Journal Entries', 'Make Advanced Intercompany Journal Entries', 'Approve Journal Entries', 'Set Up Budgets' (highlighted with a red box), 'Copy Budgets', 'Create Allocation Schedules', 'Create Intercompany Allocation Schedules', 'Create Allocation Batches', 'Create Amortization Journal Entries', 'Revalue Open Currency Balances', 'Recognize Gift Certificate Income', 'Create Project Intercompany Cross Charge Requests', 'Manage Intercompany Cross Charges', and 'IC Netting'. On the left side of the interface, there is a 'Home' section with 'Reminders' (9 Sales Orders to Invoice, 5 Orders to Fulfill) and a 'Top 5 Items By Qty Sold' chart for 'this fiscal quarter'. The chart shows a single bar reaching 100. On the right side, there is a table with columns 'Currency', 'Account Balance', and 'Last Recd Balance'. The table contains several rows of data, including 'Ariani Jalan Bonus 9095' with a balance of RM93,590.20 and 'Ariani 80-00172699' with a balance of RM100.00.

	Currency	Account Balance	Last Recd Balance
Ariani Jalan Bonus 9095	MYR	RM93,590.20	
Ariani 80-00172699	MYR	RM100.00	
Ariani 26418800003542	MYR	RM0.00	
Ariani 10580004033	MYR	RM0.00	
Muamalat Ariani 13010004765714	MYR	RM0.00	
Ariani SA 002105001773	MYR	RM0.00	

15 Budgets

- 1) Select Subsidiary, year, and budget category from dropdown
- 2) Mark Accounts as necessary
- 3) Enter Amounts in each year
- 4) Click save
- 5) By clicking lists can find lists of budgets

Budget

Save Cancel Clear Actions

SUBSIDIARY *
Parent Company

YEAR *
FY 2023

BUDGET CATEGORY *
Legacy

BUDGET CATEGORY TYPE
Global

CURRENCY
MYR

CUSTOMER/PROJECT

ITEM

CLASS

DEPARTMENT

LOCATION

ACCOUNT TYPE
Income and Expense

Mark All Unmark All Distribute Fill

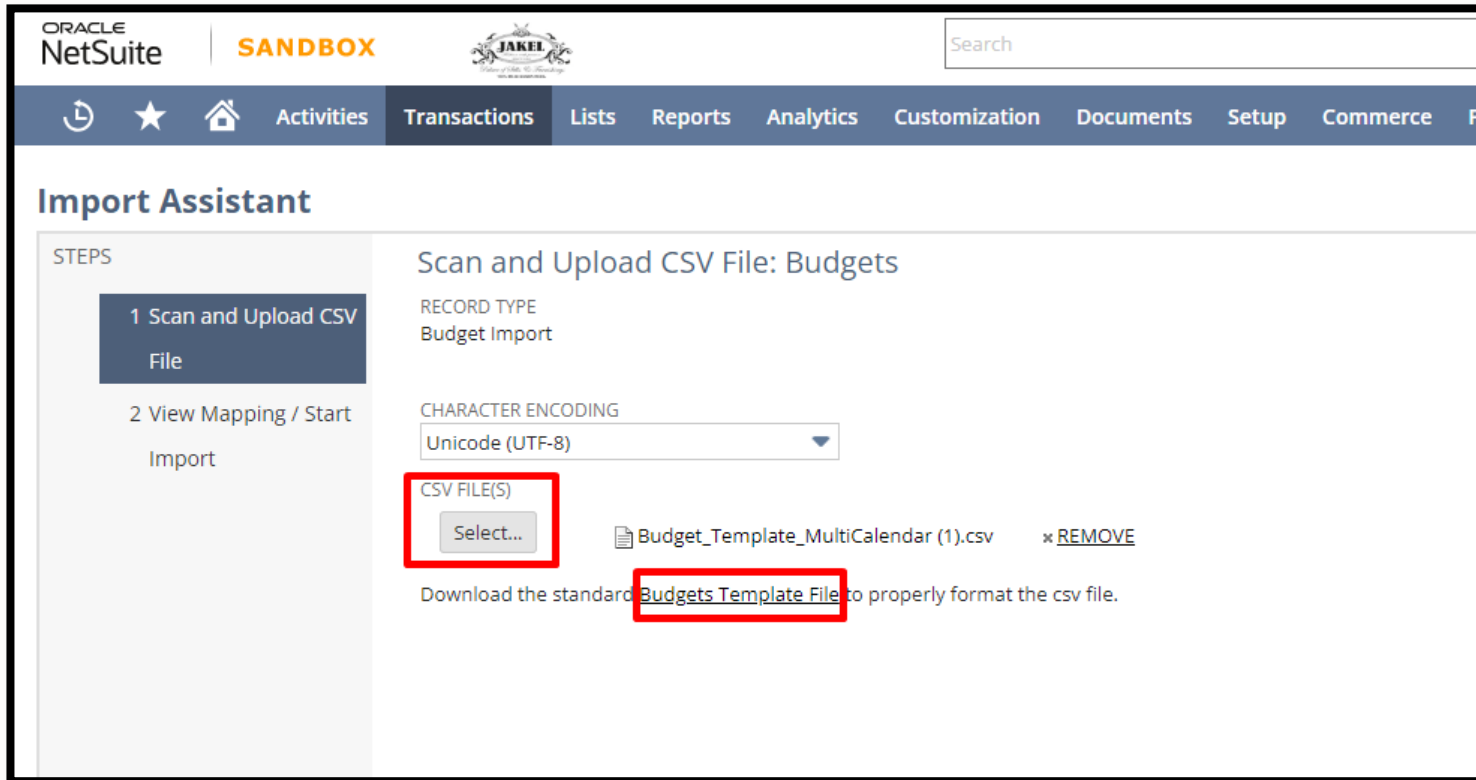
APPLY	ACCOUNT ▲	JAN 2023	TOTAL
<input type="checkbox"/>	7000001 INCOME : TURN OVER		0.00
<input type="checkbox"/>	7000002 INCOME : SALES RETURN		
<input type="checkbox"/>	7000003 INCOME : SALES DISCOUNT ALLOWED		
<input type="checkbox"/>	7000004 INCOME : SALES		
<input type="checkbox"/>	7000005 INCOME : SALES - AMEX & DINERS CLUB		
<input type="checkbox"/>	7000006 INCOME : SALES - ONLINE & PERSONAL SHOPPER		
<input type="checkbox"/>	7000007 INCOME : SALES - ONLINE		
<input type="checkbox"/>	7000008 INCOME : DEBIT CARD SALES		
<input type="checkbox"/>	7000009 INCOME : GOODS SOLD TO BRANCHES		
<input type="checkbox"/>	7000010 INCOME : GOODS SOLD TO RELATED CO.		
<input type="checkbox"/>	7000011 INCOME : RETURN INWARDS		

15 Budgets (Import)



The screenshot shows the Oracle NetSuite interface. At the top, there's a header with 'ORACLE NetSuite', 'SANDBOX', and a 'JAKEL' logo. A search bar is on the right. Below the header is a navigation bar with icons and labels: 'Activities', 'Transactions' (highlighted with a red box), 'Lists', and 'R'. A dropdown menu is open under 'Transactions', showing options like 'Transactions Overview', 'Bank', 'Purchases', 'Payables', 'Sales', and 'Customer DO'. The 'Set Up Budgets' option is highlighted with a red box. To the right of this menu, another dropdown is visible with options 'List', 'Search', and 'Import' (highlighted with a red box). The main content area on the left shows a 'Home' section with 'Reminders' and 'Top 5 Items By Qty Sold'.

15 Budgets (Import)



The screenshot shows the Oracle NetSuite interface with the 'Import Assistant' for 'Budgets'. The 'STEPS' sidebar on the left has two steps: '1 Scan and Upload CSV File' (highlighted) and '2 View Mapping / Start Import'. The main area is titled 'Scan and Upload CSV File: Budgets'. It includes a 'RECORD TYPE' dropdown set to 'Budget Import' and a 'CHARACTER ENCODING' dropdown set to 'Unicode (UTF-8)'. Below these, the 'CSV FILE(S)' section has a 'Select...' button highlighted with a red box. To the right of this button, a file 'Budget_Template_MultiCalendar (1).csv' is listed with a 'REMOVE' link. At the bottom, a note says 'Download the standard Budgets Template File to properly format the csv file.', where 'Budgets Template File' is highlighted with a red box.

- 1) Select the file that you are going to upload
- 2) You can download the budget template from the page itself
- 3) Click Next

15 Budgets (Import)

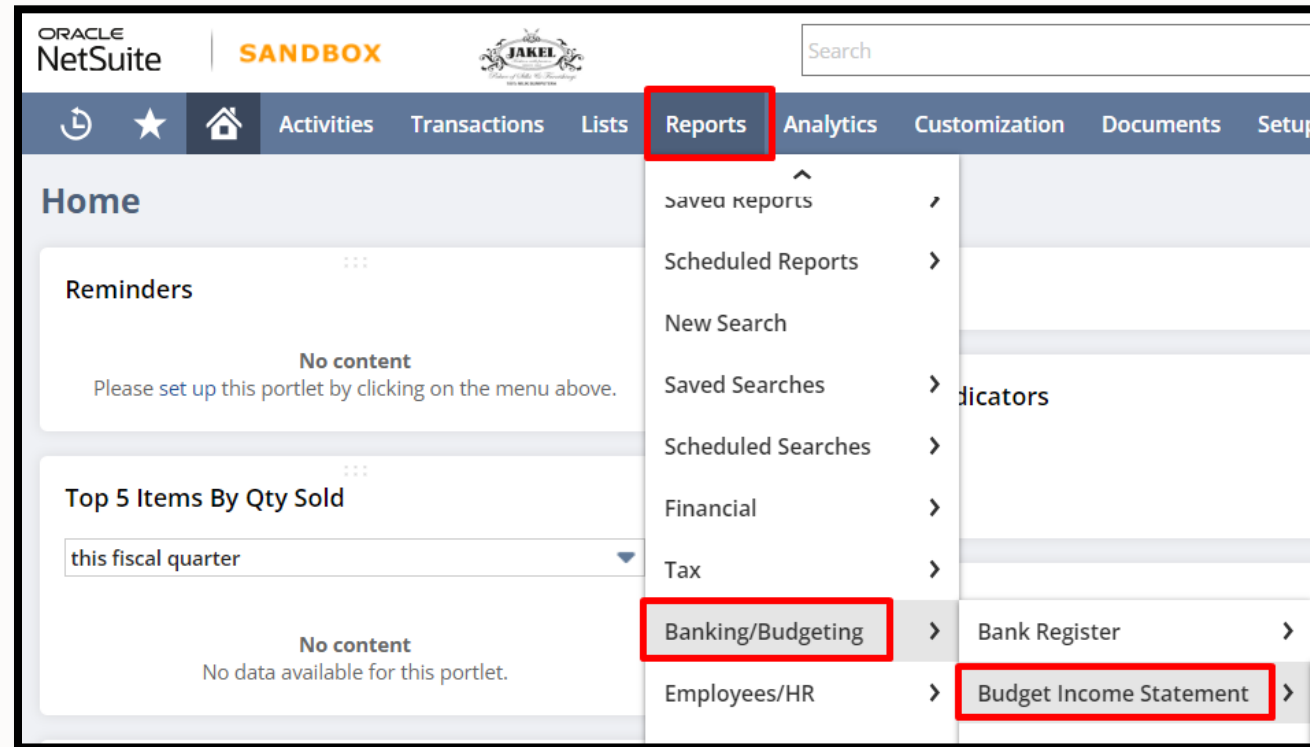
The screenshot shows the Oracle NetSuite 'Import Assistant' interface. The top navigation bar includes 'Activities', 'Transactions', 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', 'SuiteApps', and 'Support'. The 'Transactions' tab is active. The main area is titled 'Import Assistant' and shows 'View Mapping / Start Import: Budgets'. On the left, a 'STEPS' panel shows '1 Scan and Upload CSV' as completed and '2 View Mapping / Start Import' as the current step. The main mapping area is divided into three columns: 'Your Fields', 'NetSuite Fields', and 'Budget Import'. The 'Your Fields' column lists fields from a CSV file named 'Budget_Template_MultiCalendar (1).csv', including Year, Category, Customer/Job, Item, Department, Class, Location, Account, Subsidiary, and 11 Period Amounts. The 'NetSuite Fields' column lists corresponding NetSuite fields. The 'Budget Import' column shows the mapping between the CSV fields and NetSuite fields, with double-headed arrows indicating the mapping. The 'Run' button at the bottom right is highlighted with a red box.

Your Fields	NetSuite Fields	Budget Import
Year	Account	Budget Import : Account
Category	Budget Category (Req)	Budget Import : Budget Category (Req)
Customer/Job	Class	Budget Import : Class
Item	Customer/Project	Budget Import : Department
Department	Department	Budget Import : Item
Class	Item	Budget Import : Location
Location	Location	Budget Import : Period 1 Amount
Account	Period 1 Amount	Budget Import : Period 10 Amount
Subsidiary	Period 10 Amount	Budget Import : Period 11 Amount
Period 1 Amount	Period 11 Amount	Budget Import : Period 12 Amount
Period 2 Amount	Period 12 Amount	Budget Import : Period 2 Amount
Period 3 Amount	Period 13 Amount	Budget Import : Period 3 Amount
Period 4 Amount	Period 14 Amount	Budget Import : Period 4 Amount
Period 5 Amount	Period 15 Amount	Budget Import : Period 5 Amount
Period 6 Amount	Period 16 Amount	Budget Import : Period 6 Amount
Period 7 Amount	Period 17 Amount	Budget Import : Period 7 Amount
Period 8 Amount	Period 18 Amount	Budget Import : Period 8 Amount
Period 9 Amount	Period 19 Amount	Budget Import : Period 9 Amount
Period 10 Amount	Period 20 Amount	Budget Import : Subsidiary (Req)
Period 11 Amount		

- 1) Make sure the mapping is match / correct
- 2) Click Run
- 3) Job status page will show up

11 Budgets

To view the report :






16 Period Closing



The screenshot shows the SAP S/4HANA user interface. The top navigation bar includes: Home, Activities, Transactions, Lists, Reports, Analytics, Customization, Documents, **Setup**, Commerce, Fixed Assets, SuiteApps, and Support. The 'Setup' menu is expanded, showing a list of options: Setup Manager, Company, Accounting (highlighted), Withholding Tax, Tax Audit Files, Sales, Manufacturing, Marketing, Support, Intranet, Site Builder, Import/Export, Users/Roles, and Integration. The 'Accounting' sub-menu is also expanded, showing: SETUP TASKS (Enter Opening Balances, Accounting Lists, Expense Categories, Expense Report Policies, Project Resource Roles, Employee Related Lists, Shipping, Project Profitability), MANAGE G/L (Chart of Accounts, Fiscal Calendars, **Manage Accounting Periods**), and Status. The main content area shows a 'New Release' banner for 'Release 2022.2' and a 'Customer Experience' section.

16 Period Closing


Process of changing an accounting period's status from Open [to Locked] to closed

• Click  to access the checklist.

























The checklist is based on features enabled on your account

Manage Accounting Periods

Set Up Full YearNew Year OnlyNew Quarter OnlyBase Period



☐ SHOW INACTIVES

INTERNAL ID	PERIOD NAME	⊕ EXPAND ALL ⊖ COLLAPSE ALL	CHECKLIST	PERIOD CLOSE	A/P TRANSACTIONS	A/R TRANSACTIONS	ALL G/L TRANSACTIONS
101	⊕ FY 2021						
119	⊖ FY 2022						
120	Q1 2022						
121	Apr 2021						
122	May 2021						
123	Jun 2021						
124	Q2 2022						
125	Jul 2021						
126	Aug 2021						
127	Sep 2021						
128	Q3 2022						

16 Period Closing

Lock A/R

Go to task one by one and complete all to close the period














- Lock A/R
- Lock A/P
- Lock all
- Review Negative Inventory
- Review Inventory Cost Accounting
- Review Inventory Activity
- Review Custom GL Plug-in Executions
- Generate Intercompany Cross Charges
- Revalue Open Foreign Currency Balances
- Calculate Consolidated Exchange Rates
- Eliminate Intercompany Transactions
- Close

Period Close Checklist: Feb 2022


PERIOD NAME Feb 2022
STATUS Open

START DATE 1/2/2022
END DATE 28/2/2022

Notes

GO TO TASK	TASK	STATUS
	Lock A/R	<input type="radio"/>
	Lock A/P	<input type="radio"/>
	Lock All	<input type="radio"/>
	Resolve Date/Period Mismatches	<input type="radio"/>
	Review Negative Inventory	<input type="radio"/>
	Review Inventory Cost Accounting	<input type="radio"/>
	Review Inventory Activity	<input type="radio"/>
	Review Custom GL Plug-in Executions	<input type="radio"/>
	Generate Intercompany Cross Charges	<input type="radio"/>
	Revalue Open Foreign Currency Balances	<input type="radio"/>
	Calculate Consolidated Exchange Rates	<input type="radio"/>
	Eliminate Intercompany Transactions	<input type="radio"/>
	Close	<input type="radio"/>

Task: Lock Accounting Period (A/R)



PERIOD Feb 2022
STATUS Unlocked

START DATE 1/2/2022
END DATE 28/2/2022

Subsidiaries Notes

CLOSE	CURRENT VALUE	SUBSIDIARY
<input checked="" type="checkbox"/>		Parent Company
<input checked="" type="checkbox"/>		Ajenti Sdn Bhd
<input checked="" type="checkbox"/>		Aliran Intelek Sdn Bhd
<input checked="" type="checkbox"/>		Aliran Intelek Sdn Bhd - Elimination
<input checked="" type="checkbox"/>		One Biofame Sdn Bhd
<input checked="" type="checkbox"/>		Amuzen Sdn Bhd
<input checked="" type="checkbox"/>		Ariani Textiles & Manufacturing (M) Sdn Bhd
<input checked="" type="checkbox"/>		Ariani Textiles & Manufacturing (M) Sdn Bhd - Elimination
<input checked="" type="checkbox"/>		Design Trend Creation Sdn Bhd
<input checked="" type="checkbox"/>		Perano Sdn Bhd
<input checked="" type="checkbox"/>		Berkat Fuel Sdn Bhd
<input checked="" type="checkbox"/>		Berkat Hasrat Petroleum Marketing Sdn Bhd

16 Period Closing

Lock A/P

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

Notes

GO TO TASK	TASK
	Lock A/R
	Lock A/P
	Lock All
	Resolve Date/Period Mismatches
	Review Negative Inventory
	Review Inventory Cost Accounting
	Review Inventory Activity
	Review Custom GL Plug-in Executions
	Generate Intercompany Cross Charges
	Revalue Open Foreign Currency Balances
	Calculate Consolidated Exchange Rates
	Eliminate Intercompany Transactions
	Close

Task: Lock Accounting Period (A/P)

PERIOD Feb 2022
STATUS Unlocked

START DATE 1/2/2022
END DATE 28/2/2022

Subsidiaries Notes

CLOSE	CURRENT VALUE	SUBSIDIARY
<input checked="" type="checkbox"/>		Parent Company
<input checked="" type="checkbox"/>		Ajenti Sdn Bhd
<input checked="" type="checkbox"/>		Aliran Intelek Sdn Bhd
<input checked="" type="checkbox"/>		Aliran Intelek Sdn Bhd - Elimination
<input checked="" type="checkbox"/>		One Biofame Sdn Bhd
<input checked="" type="checkbox"/>		Amuzen Sdn Bhd
<input checked="" type="checkbox"/>		Ariani Textiles & Manufacturing (M) Sdn Bhd
<input checked="" type="checkbox"/>		Ariani Textiles & Manufacturing (M) Sdn Bhd - Elimination
<input checked="" type="checkbox"/>		Design Trend Creation Sdn Bhd
<input checked="" type="checkbox"/>		Perano Sdn Bhd
<input checked="" type="checkbox"/>		Berkat Fuel Sdn Bhd
<input checked="" type="checkbox"/>		Berkat Hasrat Petroleum Marketing Sdn Bhd
<input checked="" type="checkbox"/>		Bio Tactical Sdn Bhd
<input checked="" type="checkbox"/>		Capvestor Properties Sdn Bhd

16 Period Closing

Lock All

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

GO TO TASK	TASK
	Lock A/R
	Lock A/P
	Lock All
	Resolve Date/Period Mismatches
	Review Negative Inventory
	Review Inventory Cost Accounting
	Review Inventory Activity
	Review Custom GL Plug-in Executions
	Generate Intercompany Cross Charges
	Revalue Open Foreign Currency Balances
	Calculate Consolidated Exchange Rates
	Eliminate Intercompany Transactions
	Close

Task: Lock Accounting Period (All)




























PERIOD Feb 2022
STATUS Unlocked

START DATE 1/2/2022
END DATE 28/2/2022

Subsidiaries		Notes
<input type="button" value="Mark All"/>	<input type="button" value="Unmark All"/>	
CLOSE	CURRENT VALUE	SUBSIDIARY
<input checked="" type="checkbox"/>		Parent Company
<input checked="" type="checkbox"/>		Ajenti Sdn Bhd
<input checked="" type="checkbox"/>		Aliran Intelek Sdn Bhd
<input checked="" type="checkbox"/>		Aliran Intelek Sdn Bhd - Elimination
<input checked="" type="checkbox"/>		One Biofame Sdn Bhd
<input checked="" type="checkbox"/>		Amuzen Sdn Bhd
<input checked="" type="checkbox"/>		Ariani Textiles & Manufacturing (M) Sdn Bhd
<input checked="" type="checkbox"/>		Ariani Textiles & Manufacturing (M) Sdn Bhd - Elimination
<input checked="" type="checkbox"/>		Design Trend Creation Sdn Bhd
<input checked="" type="checkbox"/>		Perano Sdn Bhd
<input checked="" type="checkbox"/>		Berkat Fuel Sdn Bhd
<input checked="" type="checkbox"/>		Berkat Hasrat Petroleum Marketing Sdn Bhd
<input checked="" type="checkbox"/>		Bio Tactical Sdn Bhd
<input checked="" type="checkbox"/>		Capvestor Properties Sdn Bhd
<input checked="" type="checkbox"/>		Duchess Development Sdn Bhd














16 Period Closing

Resolve Date/Period Mismatches

Period Close Checklist: Feb 2022		
PERIOD NAME Feb 2022		START DATE 1/2/2022
STATUS Open		END DATE 28/2/2022
	<u>Notes</u>	
GO TO TASK	TASK	STATUS
	Lock A/R	
	Lock A/P	
	Lock All	
 	Resolve Date/Period Mismatches	
	Review Negative Inventory	
	Review Inventory Cost Accounting	
	Review Inventory Activity	
	Review Custom GL Plug-in Executions	
	Generate Intercompany Cross Charges	
	Revalue Open Foreign Currency Balances	
	Calculate Consolidated Exchange Rates	
	Eliminate Intercompany Transactions	
	Close	

16 Period Closing

Review Negative Inventory

Period Close Checklist: Feb 2022	
PERIOD NAME Feb 2022	
STATUS Open	
<u>Notes</u>	
GO TO TASK	TASK
	Lock A/R
	Lock A/P
	Lock All
	Resolve Date/Period Mismatches
	Review Negative Inventory
	Review Inventory Cost Accounting
	Review Inventory Activity
	Review Custom GL Plug-in Executions
	Generate Intercompany Cross Charges
	Revalue Open Foreign Currency Balances
	Calculate Consolidated Exchange Rates
	Eliminate Intercompany Transactions
	Close

16 Period Closing

Review Inventory Cost Accounting

Period Close Checklist: Feb 2022	
PERIOD NAME Feb 2022	
STATUS Open	
Notes	
GO TO TASK	TASK
➡	Lock A/R
➡	Lock A/P
➡	Lock All
➡	Resolve Date/Period Mismatches
➡	Review Negative Inventory
➡	Review Inventory Cost Accounting
➡	Review Inventory Activity
🔍	Review Custom GL Plug-in Executions
👤	Generate Intercompany Cross Charges
👤	Revalue Open Foreign Currency Balances
👤	Calculate Consolidated Exchange Rates
👤	Eliminate Intercompany Transactions
👤	Close

1. Click “ Review Inventory Cost Accounting”

ORACLE NetSuite	
Search	
Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets Implementation	
Task: Review Inventory Cost Accounting	
Cancel	Mark Task Complete
Review Inventory Cost Accounting	
PERIOD Feb 2022	
STATUS Not Started	
START DATE 1/2/2022	
END DATE 28/2/2022	
System Notes • User Notes	
VIEW Default	
Customize View	
DATE	SET BY
25/3/2024 1:00 pm	Farzanah ABJ
TYPE	CONTEXT
Create	
OLD VALUE	NEW VALUE
	Not started
Cancel	
Mark Task Complete	
Review Inventory Cost Accounting	

2. Back to Period Close

ORACLE NetSuite	
Search	
Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce	
Review Inventory Cost Accounting	
Back to Period Close	
PROCESS STATUS Not running	
ITEMS LEFT FOR COST CALCULATIONS 0	
The cost calculation of your inventory within this period has been completed.	

3. Mark Task Complete

ORACLE NetSuite	
Search	
Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets Implementation	
Task: Review Inventory Cost Accounting	
Cancel	Mark Task Complete
Review Inventory Cost Accounting	
PERIOD Feb 2022	
STATUS In Progress	
START DATE 1/2/2022	
END DATE 28/2/2022	
System Notes • User Notes	
VIEW Default	
Customize View	
DATE	SET BY
26/3/2024 5:13 pm	Farzanah ABJ
TYPE	CONTEXT
Change	
OLD VALUE	NEW VALUE
Not started	In progress
DATE	SET BY
25/3/2024 1:00 pm	Farzanah ABJ
TYPE	CONTEXT
Create	
OLD VALUE	NEW VALUE
	Not started
Cancel	
Mark Task Complete	
Review Inventory Cost Accounting	

16 Period Closing

Review Inventory Activity

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

Notes

GO TO TASK	TASK
➡	Lock A/R
➡	Lock A/P
➡	Lock All
➡	Resolve Date/Period Mismatches
➡	Review Negative Inventory
➡	Review Inventory Cost Accounting
➡	Review Inventory Activity
🔍	Review Custom GL Plug-in Executions
🔍	Generate Intercompany Cross Charges
🔍	Revalue Open Foreign Currency Balances
🔍	Calculate Consolidated Exchange Rates
🔍	Eliminate Intercompany Transactions
🔍	Close

1. Click “Review Inventory Activities”

ORACLE NetSuite

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce

Task: Review Inventory Activity

Cancel | Mark Task Complete | Review Inventory Activities

PERIOD Feb 2022
STATUS Not Started

START DATE 1/2/2022
END DATE 28/2/2022

System Notes • User Notes

VIEW Default

Customize View

DATE	SET BY	CONTEXT	TYPE	OLD VALUE
25/3/2024 1:00 pm	Farzanah ABJ		Create	

Cancel | Mark Task Complete | Review Inventory Activities

2. Click “Mark Task Complete”

ORACLE NetSuite

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce

Task: Review Inventory Activity

Cancel | Mark Task Complete | Review Inventory Activities

PERIOD Feb 2022
STATUS In Progress

START DATE 1/2/2022
END DATE 28/2/2022

System Notes • User Notes

VIEW Default

Customize View

DATE	SET BY	CONTEXT	TYPE	OLD VALUE
26/3/2024 5:27 pm	Farzanah ABJ	UI	Change	Not sta
25/3/2024 1:00 pm	Farzanah ABJ		Create	

Cancel | Mark Task Complete | Review Inventory Activities

16 Period Closing

Review Custom GL Plug-in Executions

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

Notes

GO TO TASK	TASK
	Lock A/R
	Lock A/P
	Lock All
	Resolve Date/Period Mismatches
	Review Negative Inventory
	Review Inventory Cost Accounting
	Review Inventory Activity
	Review Custom GL Plug-in Executions
	Generate Intercompany Cross Charges
	Revalue Open Foreign Currency Balances
	Calculate Consolidated Exchange Rates
	Eliminate Intercompany Transactions
	Close

2. Click “Back to Period Close”

ORACLE NetSuite

Search

Help Feedback Farzanah ABJ jakel Trading ... Admin

Activities Transactions Lists Reports Analytics Customization

Review Custom GL Plug-in Executions

Execute selected Ignore selected Refresh Back to Period Close

ACCOUNTING PERIOD
Feb 2022

☐ INCLUDE CLOSED PERIODS

Incomplete 0 Failed 0

TRANSACTION ID	PLUGIN IMPLEMENTATION	EXECUTION DATE	TRANSACTION TYPE
No records to show.			

Execute selected Ignore selected Refresh Back to Period Close

3. Click “Mark Task Complete”

1. Click “Review Custom GL Plug-in Executions”

ORACLE NetSuite

Search

Help Feedback Farzanah ABJ jakel Trading ... Admin

Activities Transactions Lists Reports Analytics Customization

Task: Review Custom GL Plug-in Executions

Cancel Mark Task Complete Review Custom GL Plug-in Executions

PERIOD Feb 2022 START DATE 1/2/2022
STATUS In Progress END DATE 28/2/2022

System Notes User Notes

VIEW Default

Customize View

DATE	SET BY	CONTEXT	TYPE	OLD VALUE	NEW VALUE
25/3/2024 1:00 pm	Farzanah ABJ		Create		Not started

Cancel Mark Task Complete Review Custom GL Plug-in Executions

Task: Review Custom GL Plug-in Executions

Cancel Mark Task Complete Review Custom GL Plug-in Executions

PERIOD Feb 2022 START DATE 1/2/2022
STATUS In Progress END DATE 28/2/2022

System Notes User Notes

VIEW Default

Customize View

DATE	SET BY	CONTEXT	TYPE	OLD VALUE
26/3/2024 5:31 pm	Farzanah ABJ	UI	Change	Not started
25/3/2024 1:00 pm	Farzanah ABJ		Create	

Cancel Mark Task Complete Review Custom GL Plug-in Executions

16 Period Closing

Generate Intercompany Cross Charges

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

GO TO TASK	TASK
	Lock A/R
	Lock A/P
	Lock All
	Resolve Date/Period Mismatches
	Review Negative Inventory
	Review Inventory Cost Accounting
	Review Inventory Activity
	Review Custom GL Plug-in Executions
	Generate Intercompany Cross Charges
	Revalue Open Foreign Currency Balances
	Calculate Consolidated Exchange Rates
	Eliminate Intercompany Transactions
	Close

1. Click “Generate Intercompany Cross Charges”

Task: Generate Intercompany Cross Charges

Cancel | Mark Task Complete | **Generate Intercompany Cross Charges** |

PERIOD
Feb 2022

STATUS
Not Started

System Notes • User Notes

VIEW
Default

Customize View

DATE	SET BY	CONTEXT
25/3/2024 1:00 pm	Farzanah ABJ	

Cancel | Mark Task Complete | Generate Intercompany Cross Charges |

2. Click “Go To Period Task”

Cross Charge Workbench

Go To Period Task | Refresh | Actions

Source Data | Message Log | Audit Log

SOURCE RECORD	SUBSIDIARY	PARTNER SUBSIDIARY
No records to show.		

Go To Period Task | Refresh | Actions

3. Click “Mark Task Complete”

Task: Generate Intercompany Cross Charges

Cancel | **Mark Task Complete** | Generate Intercompany Cross Charges |

PERIOD
Feb 2022

STATUS
In Progress

System Notes • User Notes

VIEW
Default

Customize View

DATE	SET BY	CONTEXT
26/3/2024 5:42 pm	Farzanah ABJ	UI
25/3/2024 1:00 pm	Farzanah ABJ	

Cancel | Mark Task Complete | Generate Intercompany Cross Charges |

16 Period Closing

Revalue Open Foreign Currency Balances

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

Notes

GO TO TASK	TASK
➔	Lock A/R
➔	Lock A/P
➔	Lock All
➔	Resolve Date/Period Mismatches
➔	Review Negative Inventory
➔	Review Inventory Cost Accounting
➔	Review Inventory Activity
➔	Review Custom GL Plug-in Executions
➔	Generate Intercompany Cross Charges
➔	Revalue Open Foreign Currency Balances
➔	Calculate Consolidated Exchange Rates
➔	Eliminate Intercompany Transactions
➔	Close

1. Click “Currency Revaluation”

Task: Revalue Open Foreign Currency Balances

Cancel | Mark Task Complete | **Currency Revaluation** | +

PERIOD
Feb 2022

START DATE
1/2/2022

STATUS
Not Started

END DATE
28/2/2022

Results | Status | Notes

Refresh

RUN ▾ SUBMITTED ON SUBSIDIARY

No records to show.

Cancel | Mark Task Complete | Currency Revaluation | +

2. Click “Back to Period Close”

Month End Currency Revaluation

Save | Cancel | **Back to Period Close**

POSTING PERIOD
Feb 2022

MEMO

SUBSIDIARY *
Parent Company ▾

CLASS

DEPARTMENT

LOCATION

CURRENCY
MYR ▾

Mark All | Unmark All

INCLUDE	ACCOUNT
<input checked="" type="checkbox"/>	ACCRUAL
<input checked="" type="checkbox"/>	ACCRUAL : ACCRUAL - (LIABILITY)
<input checked="" type="checkbox"/>	ACCRUAL : ACCRUAL - ASSESSMENT FEE
<input checked="" type="checkbox"/>	ACCRUAL : ACCRUAL - EIS
<input checked="" type="checkbox"/>	ACCRUAL : ACCRUAL - ELECTRICITY
<input checked="" type="checkbox"/>	ACCRUAL : ACCRUAL - EPF

3. Click “Mark Task Complete”

Task: Revalue Open Foreign Currency Balances

Cancel | **Mark Task Complete** | Currency Revaluation | +

PERIOD
Feb 2022

START DATE
1/2/2022

STATUS
In Progress

END DATE
28/2/2022

Results | Status | Notes

Refresh

RUN ▾ SUBMITTED ON SUBSIDIARY

No records to show.

Cancel | Mark Task Complete | Currency Revaluation | +

16 Period Closing

Calculate Consolidated Exchange Rates

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

Notes

GO TO TASK	TASK
➡	Lock A/R
➡	Lock A/P
➡	Lock All
➡	Resolve Date/Period Mismatches
➡	Review Negative Inventory
➡	Review Inventory Cost Accounting
➡	Review Inventory Activity
➡	Review Custom GL Plug-in Executions
➡	Generate Intercompany Cross Charges
➡	Revalue Open Foreign Currency Balances
➡	Calculate Consolidated Exchange Rates
🔍	Eliminate Intercompany Transactions
🔍	Close

2. Click “Back to Period Close”

ORACLE NetSuite

Search

Activities Transactions Lists Reports Analytics Customization

Consolidated Exchange Rates

Calculate Back to Period Close

FILTERS

FROM SUBSIDIARY - All - TO SUBSIDIARY - All -

EDIT | VIEW CALCULATE PERIOD CLOSED FROM SUBSIDIARY

No records to show.

1. Click “ Calculate Consolidated Exchange Rates”

Task: Calculate Consolidated Exchange Rates

Cancel Mark Task Complete Calculate Consolidated Exchange Rates

PERIOD Feb 2022 START DATE 1/2/2022
STATUS Not Started END DATE 28/2/2022

System Notes User Notes

VIEW Default

Customize View

DATE	SET BY	CONTEXT	TYPE
25/3/2024 1:00 pm	Farzanah ABJ		Create

Cancel Mark Task Complete Calculate Consolidated Exchange Rates

3. Click “Mark Task Complete”

Task: Calculate Consolidated Exchange Rates

Cancel Mark Task Complete Calculate Consolidated Exchange Rates

PERIOD Feb 2022 START DATE 1/2/2022
STATUS In Progress END DATE 28/2/2022

System Notes User Notes

VIEW Default

Customize View

DATE	SET BY	CONTEXT	TYPE	OUT
26/3/2024 5:58 pm	Farzanah ABJ	UI	Change	Not
25/3/2024 1:00 pm	Farzanah ABJ		Create	

Cancel Mark Task Complete Calculate Consolidated Exchange Rates

16 Period Closing

Eliminate Intercompany Charges

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022
STATUS Open

GO TO TASK	TASK
➡	Lock A/R
➡	Lock A/P
➡	Lock All
➡	Resolve Date/Period Mismatches
➡	Review Negative Inventory
➡	Review Inventory Cost Accounting
➡	Review Inventory Activity
➡	Review Custom GL Plug-In Executions
➡	Generate Intercompany Cross Charges
➡	Revalue Open Foreign Currency Balances
➡	Calculate Consolidated Exchange Rates
➡	Eliminate Intercompany Transactions
➡	Close

1. Click “Run Intercompany Elimination”

Task: Eliminate Intercompany Transactions

Cancel | Mark Task Complete | Run Intercompany Elimination

PERIOD Feb 2022
START DATE 1/2/2022
STATUS Not Started
END DATE 28/2/2022

Results Status Notes

Refresh

ELIMINATION SUBSIDIARY	CURRENCY
No records to show.	

Cancel | Mark Task Complete | Run Intercompany Elimination

2. Click “Back to Period Close”

Intercompany Eliminations

Save Cancel Back to Period Close

POSTING PERIOD Feb 2022

CLASS

DEPARTMENT

3. Click “Mark Task Complete”

Task: Eliminate Intercompany Transactions

Cancel | Mark Task Complete | Run Intercompany Elimination

PERIOD Feb 2022
START DATE 1/2/2022
STATUS In Progress
END DATE 28/2/2022

Results Status Notes

Refresh

ELIMINATION SUBSIDIARY	CURRENCY
No records to show.	

Cancel | Mark Task Complete | Run Intercompany Elimination

16 Period Closing

Close

Period Close Checklist: Feb 2022

PERIOD NAME Feb 2022

STATUS Open

Notes

GO TO TASK	TASK
➡	Lock A/R
➡	Lock A/P
➡	Lock All
➡	Resolve Date/Period Mismatches
➡	Review Negative Inventory
➡	Review Inventory Cost Accounting
➡	Review Inventory Activity
➡	Review Custom GL Plug-in Executions
➡	Generate Intercompany Cross Charges
➡	Revalue Open Foreign Currency Balances
➡	Calculate Consolidated Exchange Rates
➡	Eliminate Intercompany Transactions
➡	Close

1. Click “Close Period”

Task: Close Accounting Period

Cancel

Close Period

+

PERIOD

Feb 2022

STATUS

Open

System Notes • User Notes

VIEW

Default

Customize View

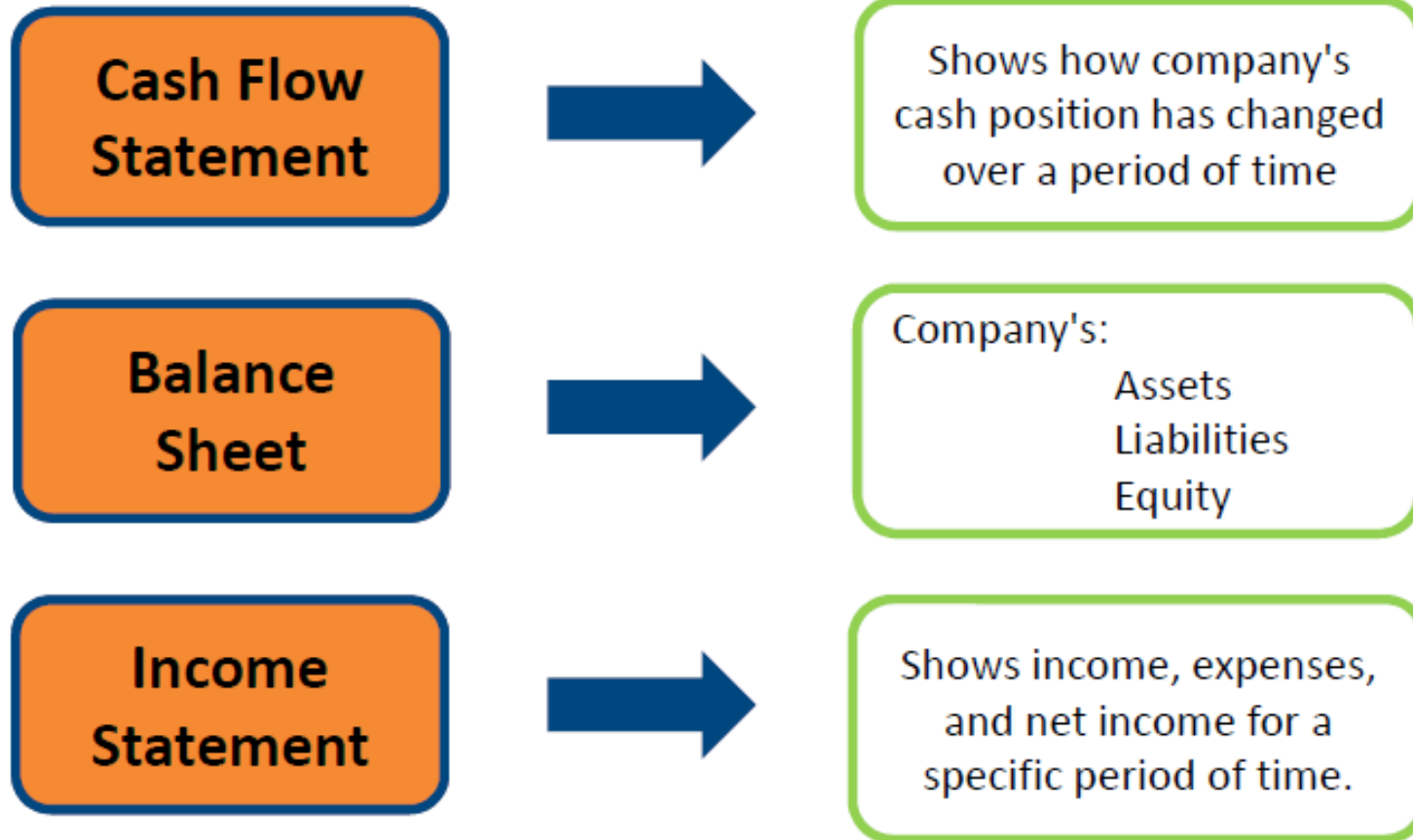
DATE ▼	SET BY	CONTEXT	TYPE
25/3/2024 1:00 pm	Farzanah ABJ		Create

Cancel

Close Period

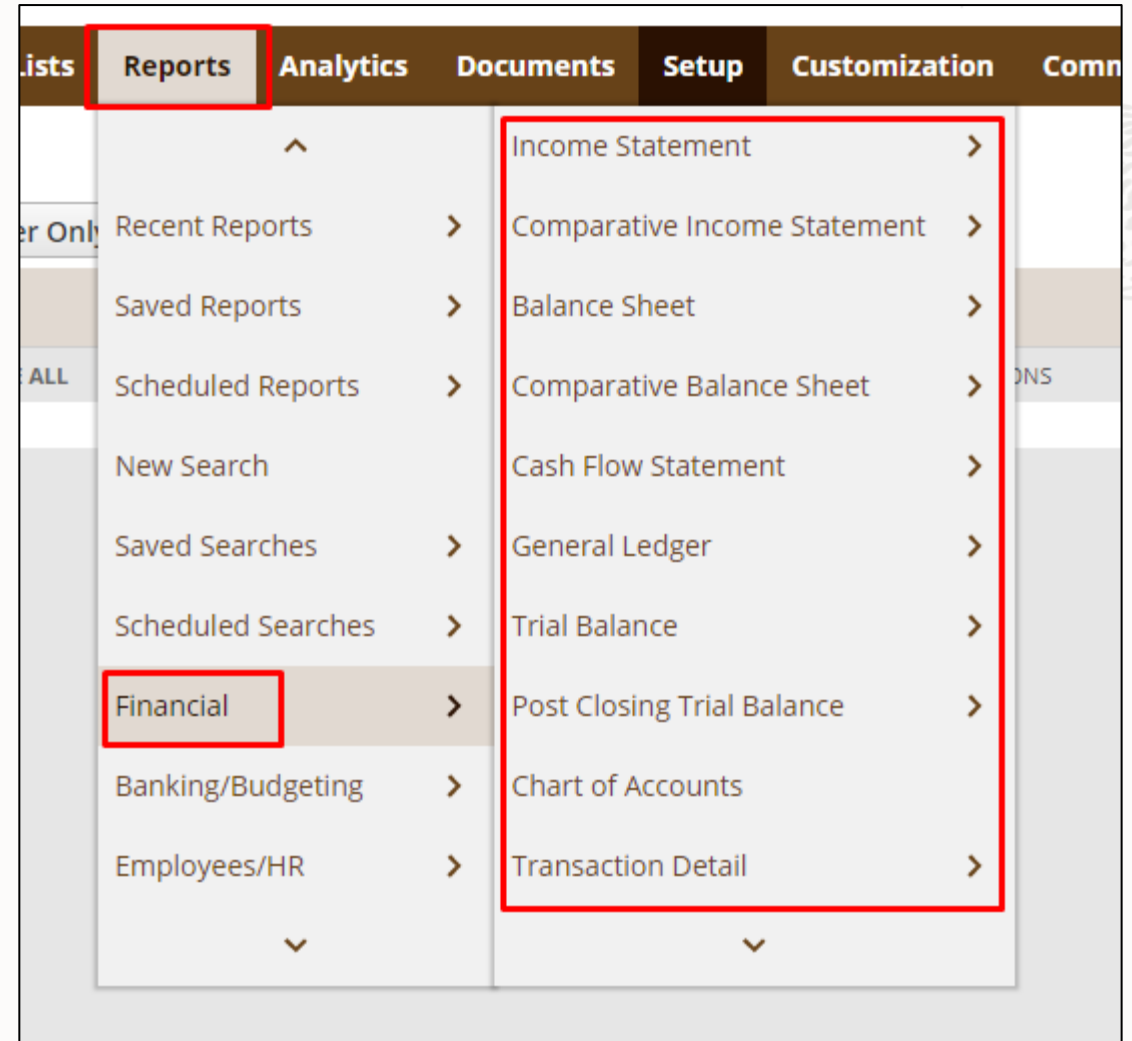
+

Financial Reports



17 Financial Reports

- Income Statement
- Comparative Income Statement
- Balance Sheet
- Comparative Balance Sheet
- Cash Flow Statement
- General Ledger
- Trial Balance
- Chart of Accounts
- Transaction Detail
- Intercompany Elimination
- Intercompany Reconciliation



18 Create Vendor



The screenshot shows the Oracle NetSuite interface. The top navigation bar includes 'ORACLE NetSuite', 'SANDBOX', a search bar, and user information 'EMP0000286 Far Jakel Trading Sdn Bhd'. The main navigation menu is open, with 'Lists' highlighted. The 'Lists' dropdown menu is visible, showing options like 'Lists Overview', 'Accounting', 'Supply Chain', 'Employees', 'Relationships', 'Marketing', 'Support', 'Website', 'Mailing', 'Search', 'Mass Update', 'Intercompany Automation', and 'Lot Auto Numbering'. The 'Relationships' option is highlighted, and its dropdown menu is open, showing options like 'Leads', 'Prospects', 'Customers', 'Billing Groups', 'Projects', 'Project Templates', 'Contacts', 'Groups', 'Vendors', and 'New'. The 'Vendors' and 'New' options are highlighted.

18 Create Vendor

ORACLE NetSuite | SANDBOX | JAKEL

Search

Help Feedback EMP0000286 Jakel Trading Sdn

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Vendor

Save Cancel

List Search

Primary Information

VENDOR ID *
To Be Generated ☒ AUTO

TYPE
☒ COMPANY
☐ INDIVIDUAL

COMPANY NAME *
ONE BIOFAME SDN BHD

PRIMARY SUBSIDIARY *
Aliran Intelek Sdn Bhd

REPRESENTS SUBSIDIARY

WEB ADDRESS

CATEGORY

COMMENTS

COMPANY REGISTRATION NO/IDENTIFICATION NUMBER

Email | Phone | Address

EMAIL

PHONE

ALT. PHONE

FAX

ADDRESS

Map

Subsidiaries Relationships Communication Address Financial Preferences System Information Outsourced Manufacturing

SUBSIDIARY CREDIT LIMIT TAX CODE

Aliran Intelek Sdn Bhd

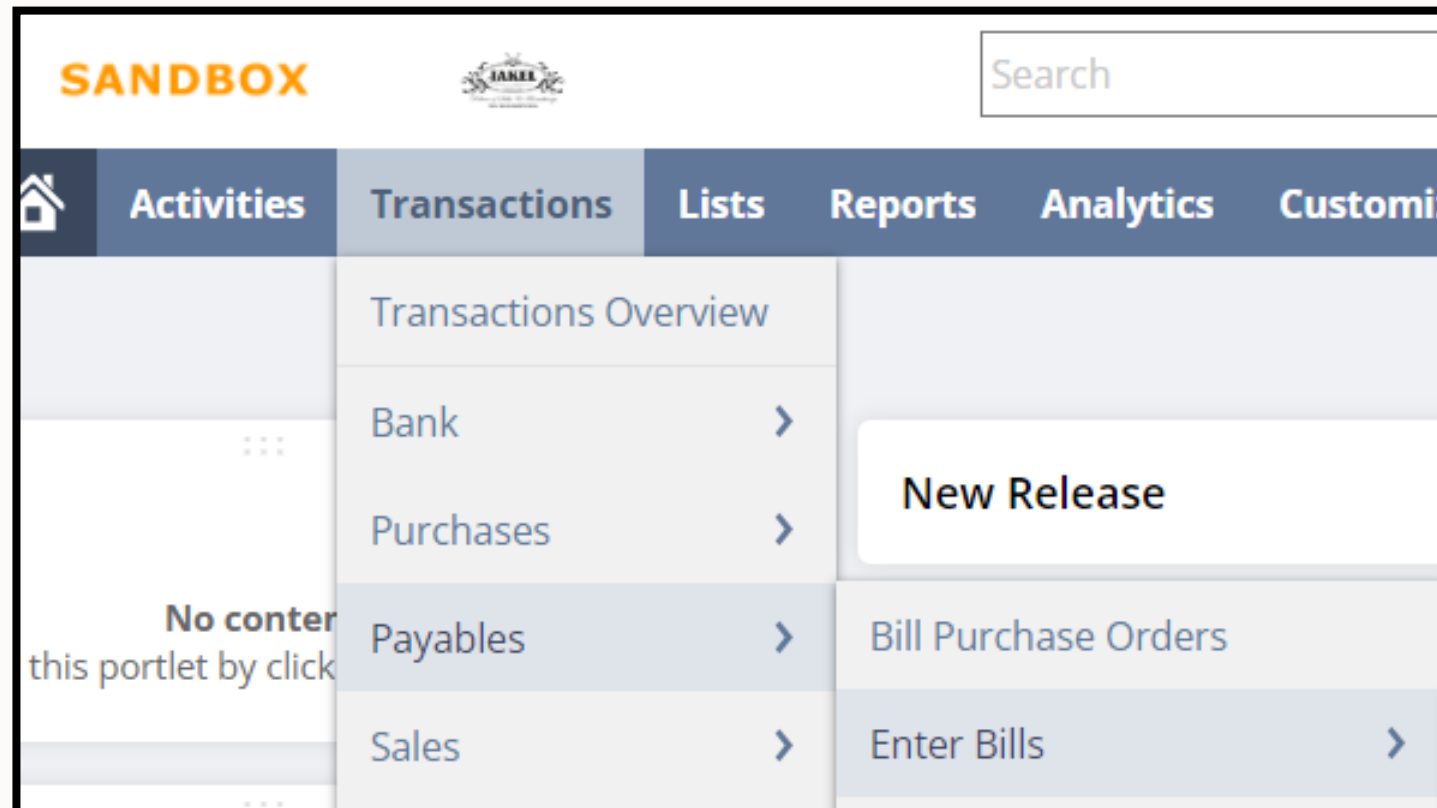
Parent Company

Add Cancel Remove

- 1) Choose the type of Vendor :
- **Company or Individual**
- 2) Enter Company Name/Name of Individual (depending on type selected)
- 3) Select CATEGORY
- 4) Enter Email, Phone, and other relevant information
- 5) SAVE

19 Vendor Bill

19.1 Create Standalone Vendor Bill



- Enter the Reference No.
- Select the Vendor.
- Enter the Amount.
- Select the Approval Status (Approved or Pending Approval)

Field Help

The approval status of this bill shows in this field.

Accept the default status or choose one of the following:

- **Approved** – No further review or processing is required before a payment is processed.
- **Pending Approval** – Someone with permission must approve the bill before a payment can be processed for it.

- In the Expense and Items Subtab,
- Select the Item, Fill the Inventory Details.
- Select the Tax Code.
- Select the Location.
- Click Save.

Bill

Save

Cancel

Auto Fill

Recalc

Actions

Primary Information

TRANSACTION NUMBER
To Be Generated

REFERENCE NO.

VENDOR *
EUREKA PACKAGING SDN BHD

ACCOUNT *
4200051 OTHER PAY... PAYABLE - SALARY

AMOUNT
2,100.00

AVAILABLE VENDOR CREDIT

CURRENCY *
MYR

EXCHANGE RATE *
1.00

VAT REGISTRATION

TAX
0.00

DISC. AMT.

DISC. DATE

☐ PAYMENT HOLD

DUE DATE
25/3/2022

DATE *
25/3/2022

POSTING PERIOD *
Mar 2022

MEMO
testz

APPROVAL STATUS
Approved

Classification

SUBSIDIARY *
Ajenti Sdn Bhd

Expenses and Items

Billing

Relationships

Communication

Custom

☐ LANDED COST PER LINE

Expenses 0.00

Items 2,100.00

Add Multiple

Clear All Lines

ITEM *	VENDOR NAME	QUANTITY	UNITS	DESCRIPTION	RATE	LANDED COST	AMOUNT	TAX CODE *	TAX RATE	GROSS AMT	TAX AMT	OPTIONS	DEPARTMENT	CLASS	LANDED COST CATEGORY	LOCATION *	CUSTOMER
9000001SALARY		1			2,100.00		2,100.00	GST_MY:UNDEF-MY	0.0%	2,100.00	0.00						

Add

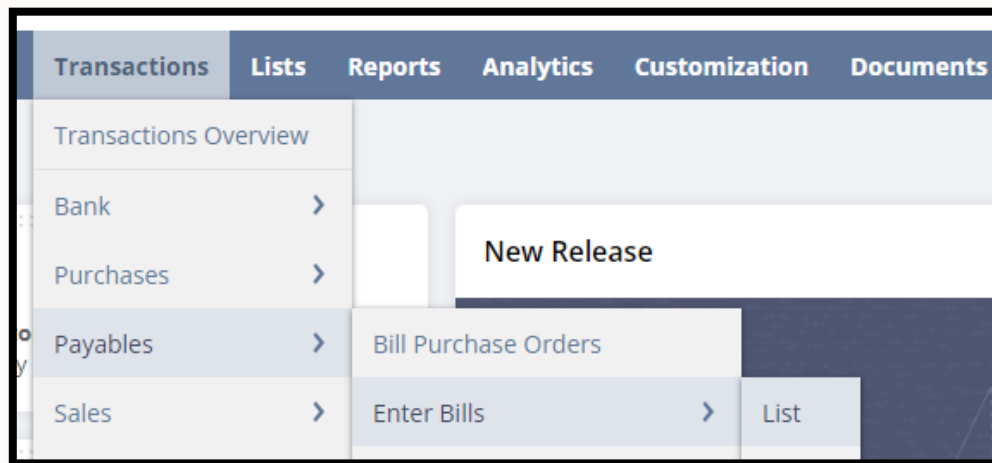
Cancel

Copy Previous

Insert

Remove

20 Vendor Payment



Click **view** to the bill needed

Bills

VIEW: Default Customize View New Transaction

FILTERS

TYPE: Bill EMPLOYEE: - All - STATUS: - All - STYLE: Normal

QUICK SORT: TOTAL: 2

EDIT VIEW	INTERNAL ID	DATE ▲	PRINT	DOCUMENT NUMBER	TRANSACTION NUMBER	NAME	ACCOUNT	STATUS	MEMO	CURRENCY	AMOUNT (FOREIGN CURRENCY)	AMOUNT
Edit View	1	25/3/2022	Print		VENDBILL1	EUREKA PACKAGING SDN BHD	4200051 OTHER PAYABLE : OTHER PAYABLE - SALARY	Open	test	MYR	RM2,000.00	2,000.00
Edit View	2	25/3/2022	Print		VENDBILL2	EUREKA PACKAGING SDN BHD	4200051 OTHER PAYABLE : OTHER PAYABLE - SALARY	Open	testz	MYR	RM2,100.00	2,100.00

20 Vendor Payment

1. At the Bill page, click on **Make Payment**.

Bill

← → List Search

EUREKA PACKAGING SDN BHD

OPEN

Edit

Back

Credit

Authorize Return

Make Payment

Print

Actions

Primary Information

TRANSACTION NUMBER
VENDBILL2

EXCHANGE RATE
1.00

DUE DATE
25/3/2022

REFERENCE NO.

VAT REGISTRATION

DATE
25/3/2022

VENDOR
EUREKA PACKAGING SDN BHD

TAX
0.00

POSTING PERIOD
Mar 2022

ACCOUNT
4200051 OTHER PAYABLE : OTHER PAYABLE - SALARY

DISC. AMT.

MEMO
testz

AMOUNT
2,100.00

DISC. DATE

APPROVAL STATUS
Approved

CURRENCY
MYR

☐ PAYMENT HOLD

Classification

SUBSIDIARY
Ajenti Sdn Bhd

Expenses and Items

Billing

Relationships

Communication

Related Records

System Information

Custom

GL Impact

☐ LANDED COST PER LINE

Expenses 0.00

Items 2,100.00

ITEM	VENDOR NAME	QUANTITY	UNITS	DESCRIPTION	RATE	LANDED COST	AMOUNT	TAX CODE	TAX RATE	GROSS AMT	TAX AMT	OPTIONS	DEPARTMENT	CLASS	LANDED COST CATEGORY	LOCATION
9000001SALARY		1			2,100.00		2,100.00	GST_MY:UNDEF-MY	0.0%	2,100.00	0.00					

Bill Payment List Search Customize More

Save **Cancel** **Actions**

Primary Information

A/P ACCOUNT
4200051 OTHER PAYA...R PAYABLE - SALARY

TRANSACTION NUMBER
To Be Generated

AMOUNT
2,100.00

POSTING PERIOD
Mar 2022

PAYEE *
EUREKA PACKAGING SDN BHD

CURRENCY *
MYR

TO BE PRINTED ☐ VOUCHER

ACCOUNT *

EXCHANGE RATE *
1.00

CHECK #

BALANCE

DATE *
26/3/2022

MEMO
testz

Classification

SUBSIDIARY *
Ajenti Sdn Bhd

CLASS

LOCATION

DEPARTMENT

Apply Payee Address Relationships Communication Custom

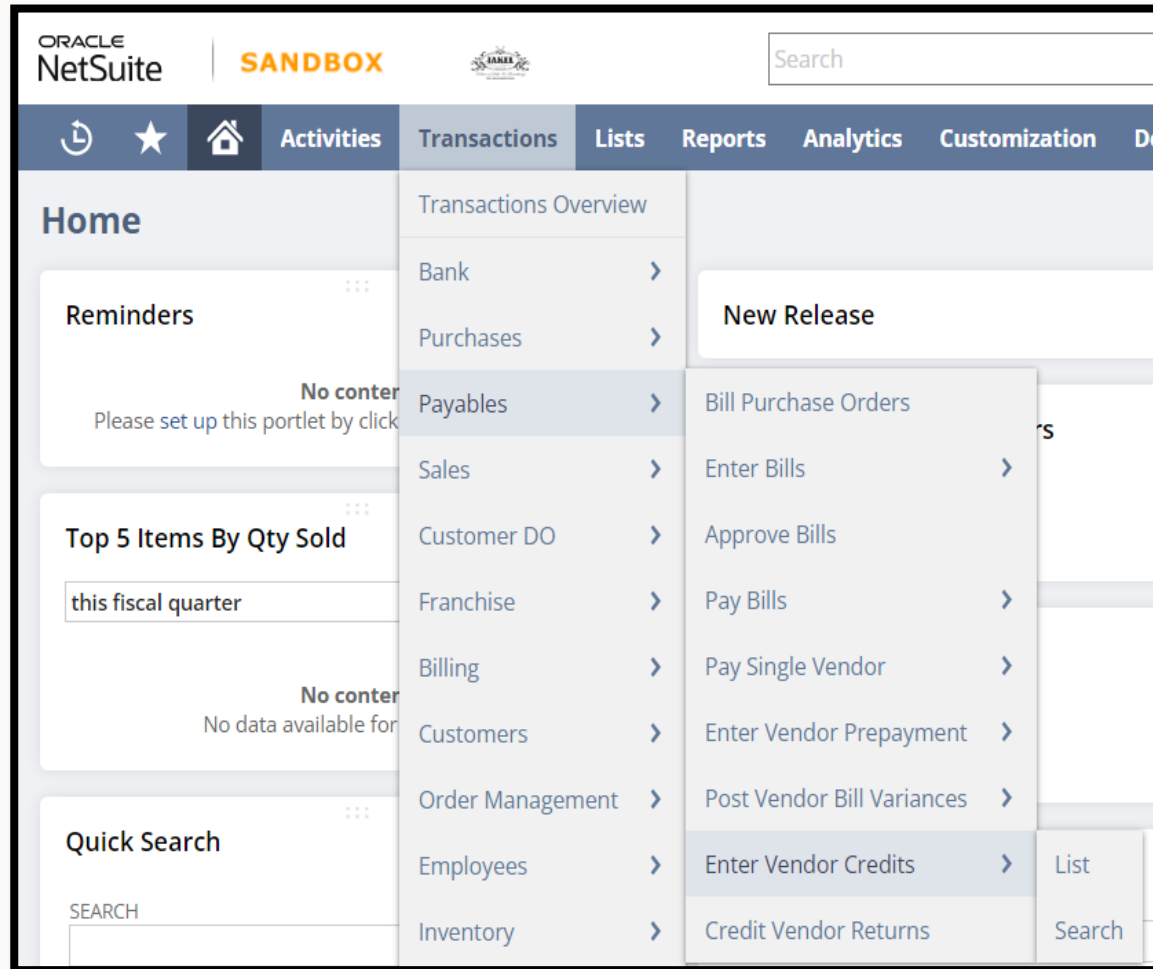
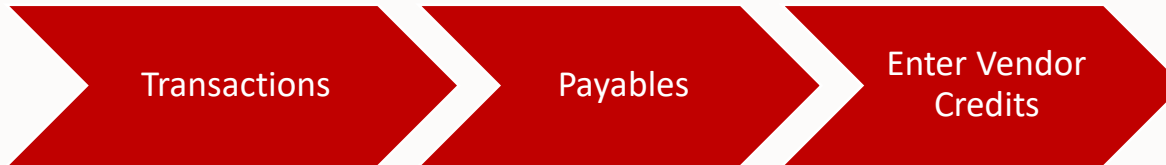
SELECT ITEM

Mark All Unmark All Customize

APPLY	DATE DUE	TYPE	REF NO.	INSTALLMENT REF NO.	ORIG. AMT.	AMT. DUE	CURRENCY	DISC. DATE	DISC. AVAIL.	DISC. TAKEN	PAYMENT
<input checked="" type="checkbox"/>	25/3/2022	Bill			2,100.00	2,100.00	MYR			0.00	2,100.00

- 2) Ensure is correct VENDORS selected
- 3) Choose the bank or cash ACCOUNT to make the payment
- 4) Enter the DATE of the payment
- 5) Choose the DEPARTMENT and LOCATION
- 6) Tick APPLY checkbox for the vendor bill to pay, edit the amount in PAYMENT if is partial payment
- 7) Click Save

21 Vendor Credits



1. Through the above navigation we can go to the vendor credits record page.

2. Select the vendor, account and date.
3. Under items subtab, select item, amount and tax code.
4. Click Save.

Bill Credit List Search Customize More

Save **Cancel** **Recalc** **Actions**

Primary Information

TRANSACTION NUMBER
To Be Generated

REFERENCE NO.

VENDOR *
EUREKA PACKAGING SDN BHD

ACCOUNT *
4200051 OTHER PAY... PAYABLE - SALARY

AMOUNT
2,000.00

CURRENCY *
MYR

EXCHANGE RATE *
1.00

VAT REGISTRATION

TAX
0.00

DUE DATE

DATE *
27/3/2022

POSTING PERIOD *
Mar 2022

MEMO

Classification

SUBSIDIARY *
Ajenti Sdn Bhd

Items **Billing** **Relationships** **Communication** **Custom**

UNAPPLIED
2,000.00

☐ AUTO APPLY

APPLIED
0.00

Expenses 2,000.00 Items 0.00 Apply 0.00

Clear All Lines

ACCOUNT *	AMOUNT *	TAX CODE *	TAX RATE	TAX AMT	GROSS AMT	MEMO	DEPARTMENT	CLASS	LOCATION	CUSTOMER	BILLABLE	AMORTIZATION SCHEDULE	AMORTIZATION START	AMORTIZATION END
9000001 EXPENSES : SALARY	2,000.00	GST_MY:UNDEF-MY	0.0%	0.00	2,000.00									

<Type then tab>

Add **Cancel** **Copy Previous** **Insert** **Remove**

To view Vendor Credit :

1. Click Print Symbol and click Print.

Bill Credit

EUREKA PACKAGING SDN BHD

[Edit](#) [Back](#) [Actions](#)

Primary Information

[Print GL Impact](#)
[Print](#)

TRANSACTION NUMBER VENDCRED1	CREATED FROM	DUE DATE
REFERENCE NO.	CURRENCY MYR	DATE 27/3/2022
VENDOR EUREKA PACKAGING SDN BHD	EXCHANGE RATE 1.00	POSTING PERIOD Mar 2022
ACCOUNT 4200051 OTHER PAYABLE : OTHER PAYABLE - SALARY	VAT REGISTRATION	MEMO
AMOUNT 2,000.00	TAX 0.00	

Classification

SUBSIDIARY
Ajenti Sdn Bhd

Items [Billing](#) [Relationships](#) [Communication](#) [Related Records](#) [System Information](#) [Custom](#) [GL Impact](#)

UNAPPLIED
2,000.00

APPLIED
0.00

Expenses 2,000.00 • [Items 0.00](#) [Apply 0.00](#)

ACCOUNT	AMOUNT	TAX CODE	TAX RATE	TAX AMT	GROSS AMT	MEMO	DEPARTMENT	CLASS	LOCATION	CUSTOMER	BILLABLE	AMOUNT
9000001 EXPENSES : SALARY	2,000.00	GST_MY:UNDEF- MY	0.0%	0.00	2,000.00							

[Edit](#) [Back](#) [Actions](#)

Vendor Credit

#VENDCRED1
27/3/2022

Subsidiary: Ajenti Sdn Bhd

Expenses

© 2020 ABJ Cloud Solutions Sdn Bhd

22 A/P Aging Report

Reports

Vendors/Payables

A/P Aging

The screenshot displays the Oracle NetSuite user interface. At the top, the 'ORACLE NetSuite' logo is on the left, followed by a 'SANDBOX' label and a 'JAKEL' company logo. A search bar is located on the right. Below the header is a navigation bar with various menu items: Home, Activities, Transactions, Lists, Reports, Analytics, Customization, Documents, Setup, Commerce, Fixed Assets, and SuiteApp. The 'Reports' menu item is highlighted with a red box. A dropdown menu is open from 'Reports', showing several categories: Employees/HR, Projects, Time & Billables, Purchases, Vendors/Payables, Inventory/Items, and Cost Accounting. The 'Vendors/Payables' category is highlighted with a red box. A second dropdown menu is open from 'Vendors/Payables', showing three options: A/P Aging, A/P Register, and A/P Payment History by Bill. The 'A/P Aging' option is highlighted with a red box. A third dropdown menu is open from 'A/P Aging', showing three options: Customize Summary, Detail, and Customize Detail.

ORACLE NetSuite | SANDBOX | JAKEL

Search

Home Activities Transactions Lists **Reports** Analytics Customization Documents Setup Commerce Fixed Assets SuiteApp

Home

Reminders

No content

Please set up this portlet by clicking on the menu above

Top 5 Items By Qty Sold

this fiscal quarter

Employees/HR >

Projects >

Time & Billables >

Purchases >

Vendors/Payables >

Inventory/Items >

Cost Accounting >

A/P Aging >

A/P Register >

A/P Payment History by Bill >

Customize Summary

Detail

Customize Detail

22 A/P Aging Report

ORACLE NetSuite

SANDBOX

JAKEL

Company of ABC Co. (1234567890)

Search

★

🏠

Activities

Transactions

Lists

Reports

Analytics

Customization

Documents

Setup

Commerce

Fixed Assets

SuiteApps

Support

A/P Aging Summary

🔗

View Detail

VENDOR	CURRENT	20/3/2024 - 18/4/2024 (30)	19/2/2024 - 19/3/2024 (60)	20/1/2024 - 18/2/2024 (90)	BEFORE 20/1/2024 (>90)	TOTAL
	Open Balance	Open Balance	Open Balance	Open Balance	Open Balance	Open Balance
- No Vendor -	RM0.00	RM0.00	RM0.00	RM0.00	RM9,359.00	RM9,359.00
EMP0000124 Manikanta ABJ ABJ						
EMP0000001 Zaidi Haron Jakel	RM0.00	RM0.00	RM0.00	RM0.00	RM1.00	RM1.00
Total - EMP0000124 Manikanta ABJ ABJ	RM0.00	RM0.00	RM0.00	RM0.00	RM1.00	RM1.00
Vendor						
1 A.I.S PACKAGING MANUFACTURING SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	RM16,092.00	RM16,092.00
A000001SG ANN GIAP TRADING SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	RM100.00	RM100.00
S1249 SHANMES TRADING	RM0.00	RM0.00	RM0.00	RM0.00	RM150,350.00	RM150,350.00
VEN0090390 IC IV-Sri Pertiwi Properties Sdn Bhd	RM0.00	RM0.00	RM0.00	RM0.00	-RM1.00	-RM1.00
VEN0092579 TENAGA NASIONAL BERHAD	RM0.00	RM0.00	RM0.00	RM0.00	RM16,673.55	RM16,673.55
VEN0092585 CPW MARKETING SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	-RM50.00	-RM50.00
VEN0093735 PERANO SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	RM140.00	RM140.00
VEN0093736 EUROGAIN	RM0.00	RM0.00	RM0.00	RM0.00	RM12,500.00	RM12,500.00
VEN0093737 A CLASS NEON SIGN SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	RM7,950.00	RM7,950.00
VEN0093740 RDS	RM0.00	RM0.00	RM0.00	RM0.00	RM160.00	RM160.00
VEN0093742 No 17 Enterprise	RM0.00	RM0.00	RM0.00	RM0.00	RM100.00	RM100.00
VEN0093747 Urbanisma Consulting Group Sdn Bhd	RM0.00	RM0.00	RM0.00	RM0.00	RM110,000.00	RM110,000.00
Total - Vendor	RM0.00	RM0.00	RM0.00	RM0.00	RM314,014.55	RM314,014.55
Total	RM0.00	RM0.00	RM0.00	RM0.00	RM323,374.55	RM323,374.55

DATE today

AS OF 19/4/2024

SUBSIDIARY CONTEXT Parent Company (Consolidated)

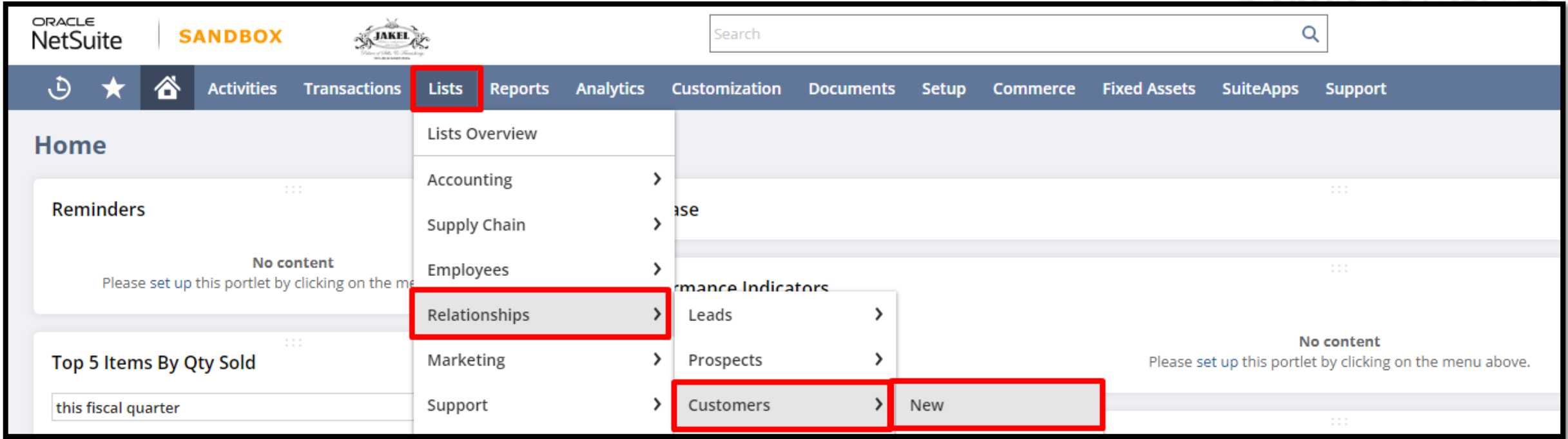
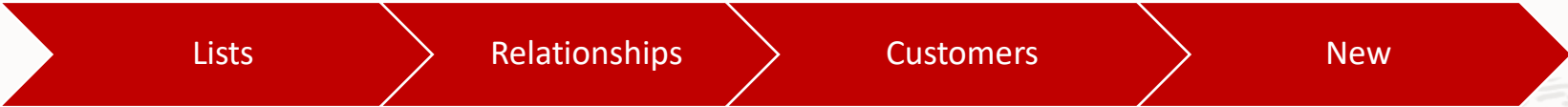
Aging Options

Refresh

Customize

- 1) Select the subsidiary and date
- 2) Click Refresh

23 Create Customer



23 Create Customer

ORACLE NetSuite | SANDBOX | JAKEL

Search

Activities Transactions Lists Reports Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

Customer

Save Cancel

Primary Information

CUSTOM FORM *
Jakel Customer - Normal Citizen

CUSTOMER ID *
To Be Generated ☒ AUTO

TYPE
☒ COMPANY
☐ INDIVIDUAL

COMPANY NAME *

PRIMARY SUBSIDIARY *

PARENT COMPANY
<Type then tab>

STATUS *
CUSTOMER-Closed Won

SALES REP

WEB ADDRESS

CATEGORY

DEFAULT ORDER PRIORITY

COMMENTS

REPRESENTS SUBSIDIARY

COMPANY REGISTRATION NO./IDENTIFICATION NUMBER

Email | Phone | Address

EMAIL

PHONE

ALT. PHONE

FAX

ADDRESS

Map

Additional Information

NATIONAL ID (NORMAL CITIZEN)

MEMBER TYPE

LOCATION
To

DATE OF BIRTH

JOIN DATE

GENDER

TOTAL SALES

AVAILABLE POINTS

☐ INACTIVE

- 1) Choose the type of Customer :
- **Company or Individual**
- 2) Enter Company Name/Name of Individual (depending on type selected)
- 3) Select CATEGORY
- 4) Enter Email, Phone, and other relevant information
- 5) SAVE

24 Customer Invoice

24.1 Create Standalone Customer Invoice




Transactions	Lists	Reports	Analytics	Customization
Transactions Overview				
Bank	>	New Release		
Purchases	>			
Payables	>	Key Performance Indicators		
Sales	>	Create Survey Forms	>	
Customer DO	>	Prepare Estimates	>	
Franchise	>	Enter Sales Orders	>	
Billing	>	Approve Sales Orders		
Customers	>	Invoice Sales Orders	>	
Order Management	>	Create Sales Invoices	>	

1. Enter the required information in the form. Enter the correct location.

Note:

The system will prompt an error if any mandatory field is empty.

 **Sales Invoice** 🔍

Save ▼

Cancel

Auto Fill

Actions ▼

List

Primary Information

CUSTOM FORM *

Jakel Sales Invoice ▼

SALES INVOICE #

To Be Generated

CUSTOMER *

2 JAKEL TRADING SDN BHD ▼

PROJECT

▼

DATE *

26/3/2022

START DATE

▼

END DATE

▼

POSTING PERIOD *

Mar 2022 ▼

DUE DATE

26/3/2022

PO #

▼

MEMO

▼

Summary

SUBTOTAL0.00

DISCOUNT ITEM0.00

TAX0.00

GIFT CERTIFICATE0.00

TOTAL0.00

Sales Information

SALES REP

▼

OPPORTUNITY

▼

SALES EFFECTIVE DATE

26/3/2022

LEAD SOURCE

▼

PARTNER

▼

Classification

SUBSIDIARY *

Jakel Trading Sdn Bhd ▼

DEPARTMENT

▼

CLASS

▼

LOCATION *

Jakel Bangi ▼

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CLOUD SOLUTIONS

- 2. Choose the items, quantity, tax code & fill the details in inventory details.
- 3. Click Save.

Note:
The system will prompt an error if any mandatory field is empty.



Items

Shipping

Billing

Accounting

Relationships

Communication

Custom

DISCOUNT ITEM

RATE

Items 0.00

Billable Items 0.00

Billable Expenses 0.00

Billable Time 0.00

Add Multiple

Upsell Items

Clear All Lines

ITEM *	QUANTITY	UNITS	DESCRIPTION	PRICE LEVEL	RATE	AMOUNT	TAX CODE *	TAX RATE	TAX AMT	GROSS AMT	OPTIONS	GIFT CERTIFICATE	COST ESTIMATE TYPE	EST. EXTENDED COST	EXCLUDE ITEM FROM RATE REQUEST
7000004 Sales	1			Custom		200.00	GST_MY:UNDEF-MY	0.0%	0.00	200.00			Item Defined Cost	0.00	

✓ Add

✗ Cancel

Copy Previous

+ Insert

Remove

Save

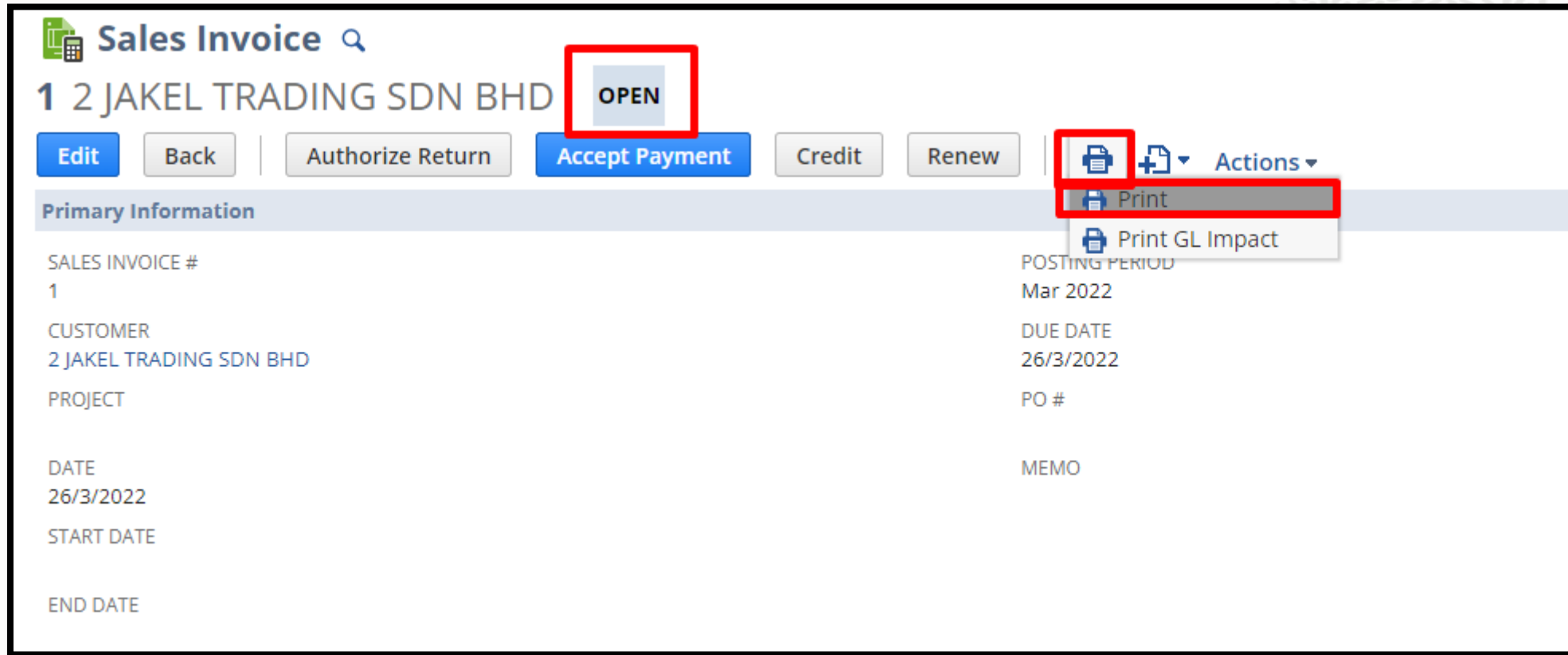
Cancel

Auto Fill

Actions

4. Sales Invoice Status : **Open**.

5. To view Sales Invoice. Click Print symbol and Click **Print**.



The screenshot displays the 'Sales Invoice' interface for '1 2 JAKEL TRADING SDN BHD'. The status is 'OPEN', which is highlighted with a red box. Below the status are several action buttons: 'Edit', 'Back', 'Authorize Return', 'Accept Payment', 'Credit', and 'Renew'. The 'Print' icon in the 'Actions' dropdown menu is also highlighted with a red box. The 'Print' dropdown menu is open, showing options for 'Print' and 'Print GL Impact'. The 'Primary Information' section on the left lists fields: SALES INVOICE # (1), CUSTOMER (2 JAKEL TRADING SDN BHD), PROJECT, DATE (26/3/2022), START DATE, and END DATE. The right side of the interface shows fields for POSTING PERIOD (Mar 2022), DUE DATE (26/3/2022), PO #, and MEMO.

Sales Invoice 🔍

1 2 JAKEL TRADING SDN BHD **OPEN**

Edit **Back** **Authorize Return** **Accept Payment** **Credit** **Renew** **Print** **+** **Actions** ▼

Primary Information

SALES INVOICE #
1

CUSTOMER
2 JAKEL TRADING SDN BHD

PROJECT

DATE
26/3/2022

START DATE

END DATE

POSTING PERIOD
Mar 2022

DUE DATE
26/3/2022

PO #

MEMO

Print
Print GL Impact

Jakel Trading Sdn Bhd
Jakel Mall, Lot 159, Jakel Square
Jalan Munshi Abdullah
Kuala Lumpur 50100
Malaysia

Sales Invoice

#1
26/3/2022

Bill To

Ship To

TOTAL

RM200.00

Due Date: 26/3/2022

Terms	Due Date	PO #	Sales Rep	Shipping Method	Partner
	26/3/2022				

Quantity	Item	Options	Rate	Amount
1	7000004 Sales			RM200.00

Subtotal RM200.00

Tax (%) RM0.00

Total RM200.00

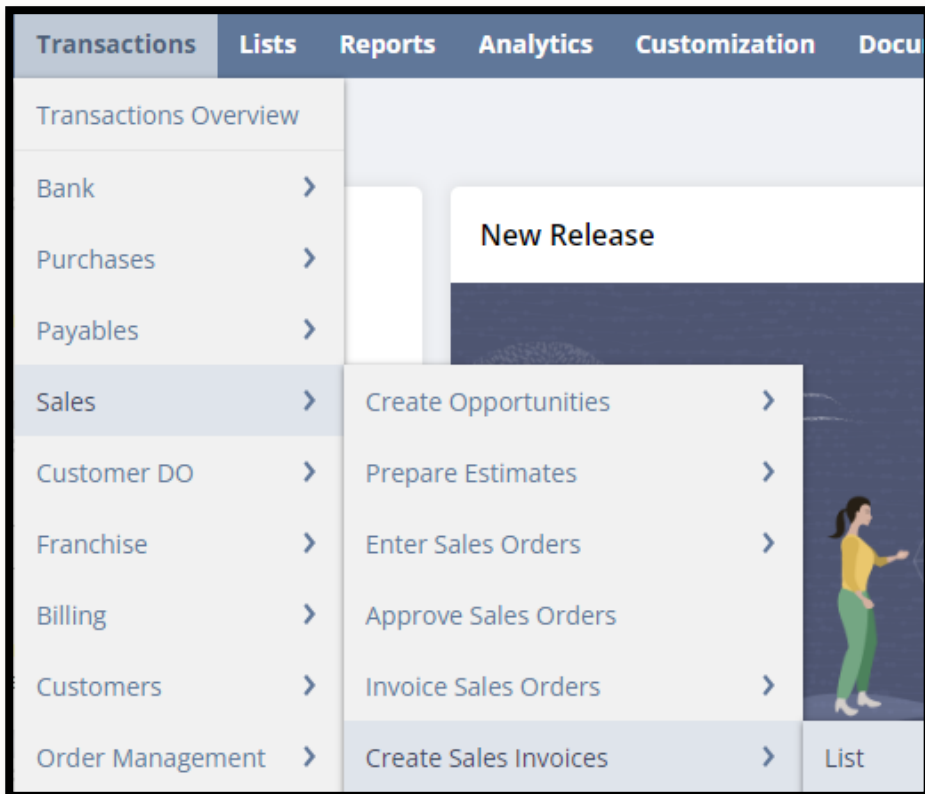
25 Customer Payment

Transactions

Sales

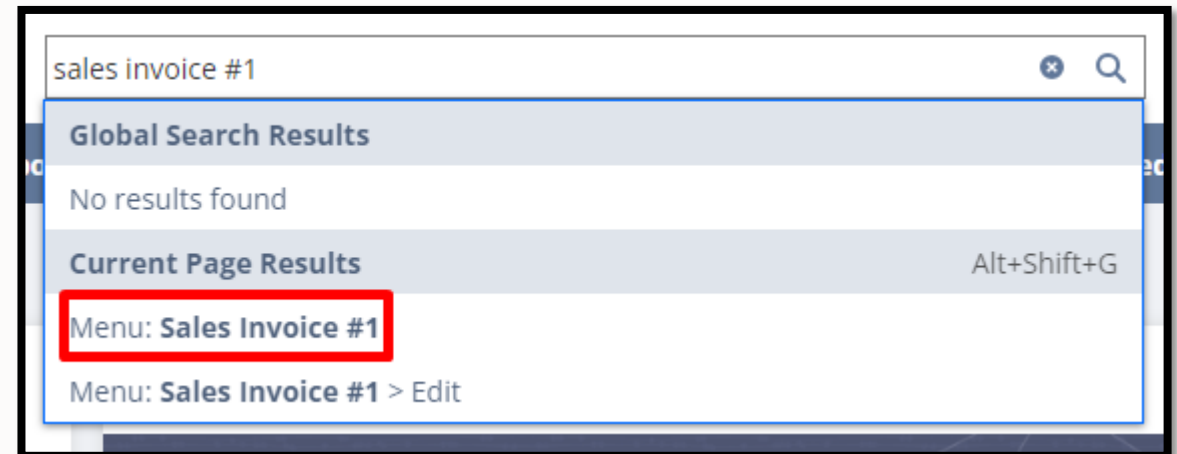
Create Sales
Invoice

List



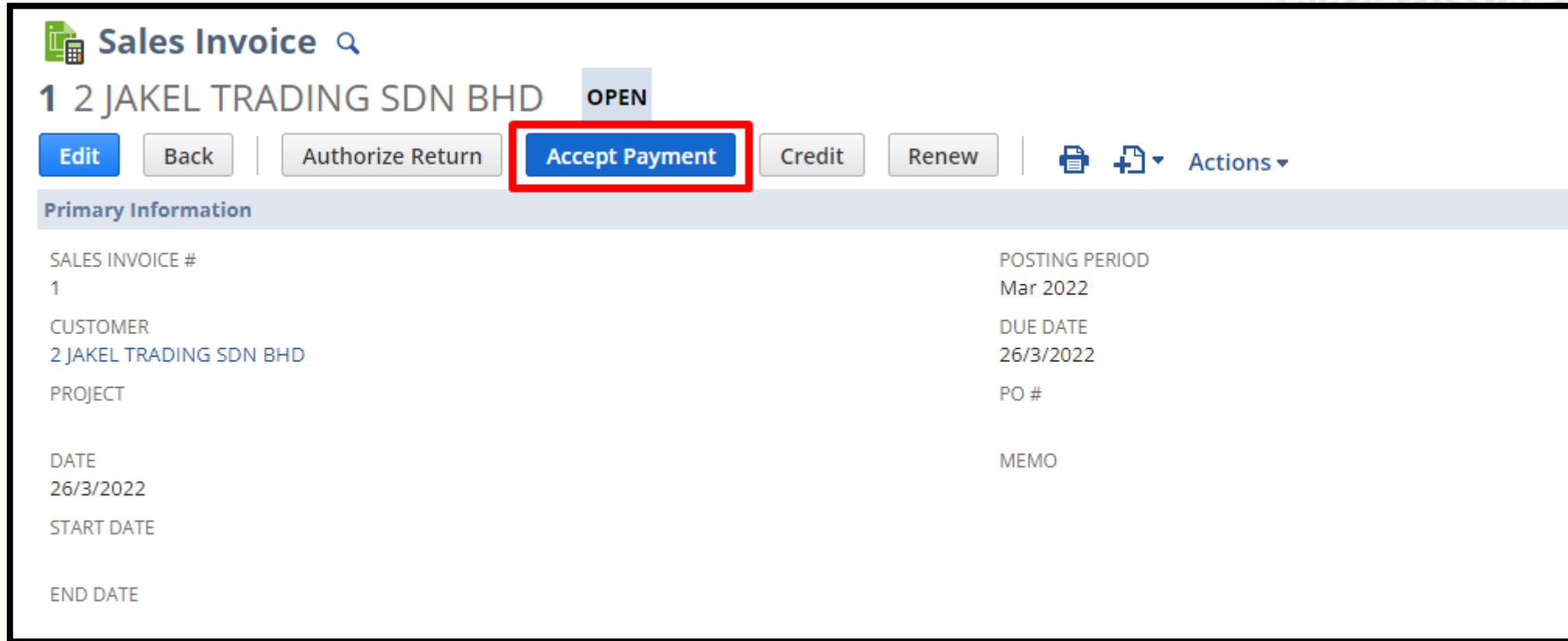
There is two ways to find the invoice :

1. Through navigation
2. Search by Sales Invoice Number



25 Customer Payment

1. After saving the Invoice, you can directly make a payment by click **Accept Payment** button.



The screenshot displays a web application interface for a 'Sales Invoice'. At the top, there is a header with a green icon, the text 'Sales Invoice', and a search icon. Below this, the invoice number '1' and customer name '2 JAKEL TRADING SDN BHD' are shown, followed by an 'OPEN' button. A row of action buttons includes 'Edit', 'Back', 'Authorize Return', 'Accept Payment' (highlighted with a red border), 'Credit', and 'Renew'. To the right of these buttons are icons for printing and a dropdown menu labeled 'Actions'. Below the buttons is a section titled 'Primary Information' containing a table with invoice details.

Primary Information	
SALES INVOICE #	POSTING PERIOD
1	Mar 2022
CUSTOMER	DUE DATE
2 JAKEL TRADING SDN BHD	26/3/2022
PROJECT	PO #
DATE	MEMO
26/3/2022	
START DATE	
END DATE	

25 Customer Payment

2. Payment page opens, Select the Bank account for which you are receiving the payment.

Payment

Save Cancel Actions

Primary Information

CUSTOMER *
2 JAKEL TRADING SDN BHD

PAYMENT #
To Be Generated

BALANCE PENDING
550.00 0.00

CURRENCY *
MYR

EXCHANGE RATE *
1.00

A/R ACCOUNT *
2100100 TRADE RECEIVABLE: TRADE REC

Classification

SUBSIDIARY *
Jakel Trading Sdn Bhd

DEPARTMENT

ACCOUNT 3500080 CASH & CAS...BANGI 564593308044

Memo
testz

3. Under Apply tab, select one or multiple invoices to receive payment as a single payment entry and save.

Apply Payment Method Relationships Communication Custom

PAYMENT AMOUNT *
200.00

AUTO APPLY

Sales Invoices 200.00 Credits 0.00 Deposits 0.00

SELECT ITEM DATE FROM TO

Pay All Auto Apply Clear Customize

APPLY	DUE DATE	DATE ISSUED	TYPE	REF NO.	INSTALLMENT REF NO.	ORIG. AMT.	AMT. DUE	CURRENCY	DISC. DATE	DISC. AVAIL.	DISC. TAKEN	PAYMENT
<input type="checkbox"/>	26/3/2022	26/3/2022	Sales Invoice	2		350.00	350.00	MYR				
<input checked="" type="checkbox"/>	26/3/2022	26/3/2022	Sales Invoice	1		200.00	200.00	MYR			0.00	200.00

25 Customer Payment

4. From the current payment record customer, other open invoices and credit note can be knock off from sales invoices and credit tab accordingly

The screenshot displays the 'Apply' payment interface. At the top, there are tabs: 'Apply', 'Payment Method', 'Relationships', 'Communication', and 'Custom'. Below these, the 'PAYMENT AMOUNT' is set to 40.00, with an 'AUTO APPLY' checkbox. A summary bar shows 'Sales Invoices 40.00', 'Credits 0.00' (highlighted with a red box), and 'Deposits 0.00'. Below this is a 'SELECT ITEM' dropdown and buttons for 'Mark All', 'Unmark All', and 'Customize'. A table with columns 'APPLY', 'DATE', 'TYPE', 'REF NO.', 'ORIG. AMT.', 'AMOUNT REMAINING', 'CURRENCY', and 'CREDIT' is shown, with the message 'No records to show.' below it. The table and its message are enclosed in a red border. At the bottom, there are 'Save' and 'Cancel' buttons.

APPLY	DATE	TYPE	REF NO.	ORIG. AMT.	AMOUNT REMAINING	CURRENCY	CREDIT
No records to show.							

25 Customer Payment

4. Once saved the status will be deposited.

Payment

1

DEPOSITED

Edit

Back

Actions

Primary Information

CUSTOMER

2 JAKEL TRADING SDN BHD

PAYMENT #

1

BALANCE PENDING

350.00 0.00

CURRENCY

MYR

EXCHANGE RATE

1.00

A/R ACCOUNT

2100100 TRADE RECEIVABLE : TRADE RECEIVABLE

ACCOUNT

3500080 CASH & CASH EQUIVALENTS : BANK : BANK - JTSB MAYBANK BANGI 564593308044

DATE

26/3/2022

POSTING PERIOD

Mar 2022

MEMO

testz

Classification

SUBSIDIARY

Jakel Trading Sdn Bhd

DEPARTMENT

CLASS

LOCATION


Jakel Bangi

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26 CREDIT MEMO







Transactions	Lists	Reports	Analytics	Customization	Docu
Transactions Overview		Accept Customer Payments		➤	
Bank	➤	Issue Customer Refund			
Purchases	➤	Issue Return Authorizations		➤	
Payables	➤	Approve Return Authorizations			
Sales	➤	Receive Returned Order		➤	
Customer DO	➤	Refund Returns			
Franchise	➤	Issue Credit Memos		➤	
Billing	➤	Refund Cash Sales		➤	
Customers	➤	Assess Finance Charges		➤	


26 CREDIT MEMO

1. Enter the required information in the form. Make sure enter the correct selection.


Note:

The system will prompt an error if any mandatory field is empty.

 **Credit Memo** 


Save 


Cancel

Actions 


Primary Information


CREDIT #
To Be Generated

CUSTOMER *
2 JAKEL TRADING SDN BHD 


PROJECT


DATE *
27/3/2022

POSTING PERIOD *
Mar 2022 

PO #



MEMO
testz

PARTNER



Summary

SUBTOTAL	200.00
DISCOUNT	0.00
TAX	0.00
TOTAL	200.00


Sales Information


SALES REP



SALES EFFECTIVE DATE
27/3/2022


LEAD SOURCE


Classification

SUBSIDIARY *
Jakel Trading Sdn Bhd 

DEPARTMENT


CLASS


LOCATION *
Jakel Bangi 

26 CREDIT MEMO

- 2. Choose the items, amount, tax code & fill the details in inventory details.
- 3. Click Save.

Note:
The system will prompt an error if any mandatory field is empty.

Items

Shipping

Billing

Accounting

Relationships

Communication

Custom

DISCOUNT

RATE

UNAPPLIED

200.00

☐ AUTO APPLY

APPLIED

0.00

Items 200.00

Apply 0.00 •

Add Multiple

Upsell Items

Clear All Lines

ITEM *	QUANTITY	UNITS	DESCRIPTION	PRICE LEVEL	RATE	AMOUNT	TAX CODE *	TAX RATE	GROSS AMT	TAX AMT	OPTIONS	GIFT CERTIFICATE	COST ESTIMATE TYPE	EST. EXTENDED COST	RELATED ASSET
7000004 Sales	1			Custom		200.00	GST_MY:UNDEF-MY	0.0%	200.00	0.00			Item Defined Cost	0.00	

▼

▼ Add

✖ Cancel

📄 Copy Previous

➕ Insert

🗑 Remove

26 CREDIT MEMO

4. You can knock off current credit memo with open invoices for this credit note customer.

ItemsShippingBillingAccountingRelationshipsCommunicationRelated RecordsSystem InformationCustomTax ReportingFrance Tax Reporting

DISCOUNT

RATE

UNAPPLIED

436.00

☐ AUTO APPLY

APPLIED

0.00

☐ ENABLE ITEM LINE SHIPPING

Items 410.00 • **Apply 0.00**

SELECT ITEM

Pay All

Auto Apply

Clear

Customize

Clear All Lines

APPLY	DUE DATE	DATE ISSUED	TYPE	REF NO.	INSTALLMENT REF NO.	ORIG. AMT.	AMT. DUE	CURRENCY	PAYMENT
No records to show.									

Save

Cancel

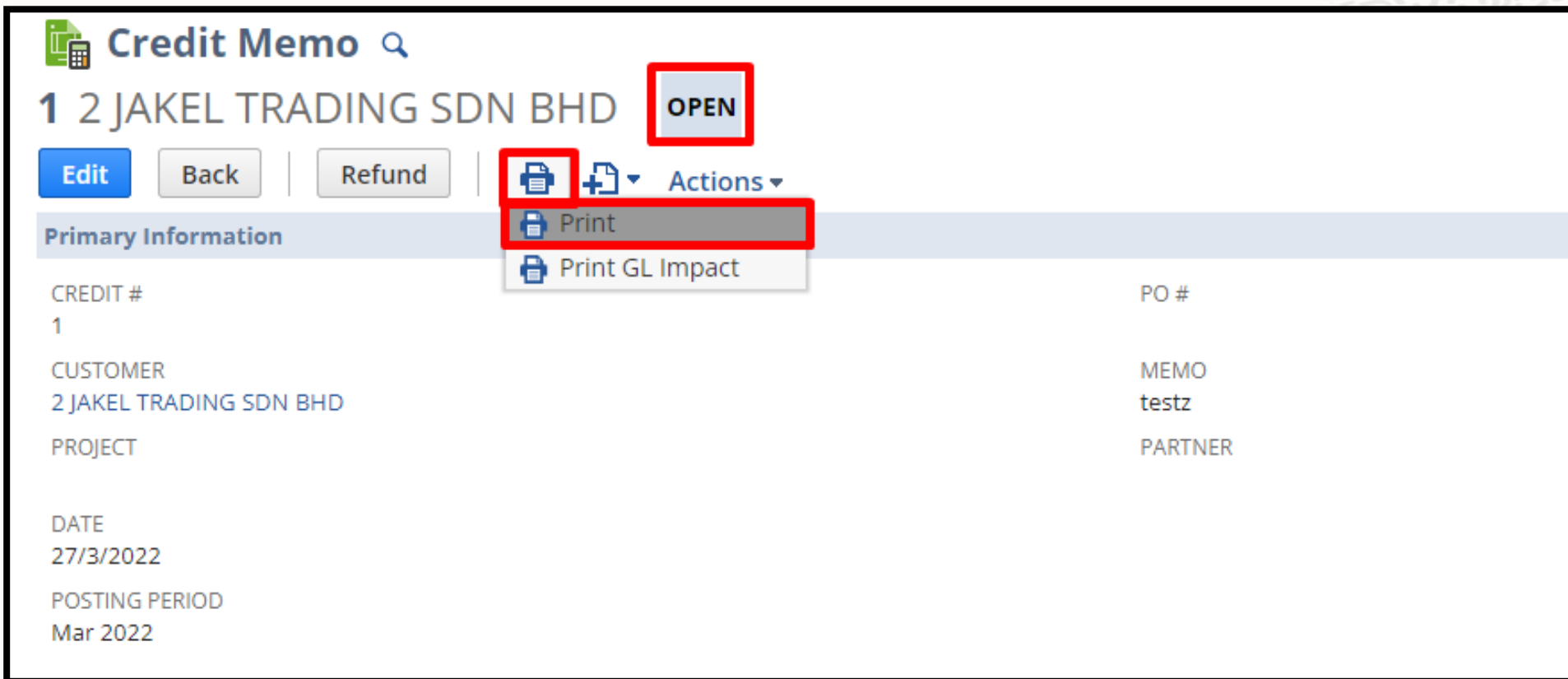
Refund

Actions

26 CREDIT MEMO

5. Credit Memo Status : **Open.**

6. To view Credit Memo. Click Print symbol and Click **Print.**



The screenshot displays the 'Credit Memo' interface. At the top, there is a search bar with the text 'Credit Memo' and a magnifying glass icon. Below this, the header '1 2 JAKEL TRADING SDN BHD' is shown, with a red box highlighting the 'OPEN' status. A navigation bar contains buttons for 'Edit', 'Back', 'Refund', and a red box around a printer icon. To the right of the printer icon is a dropdown menu labeled 'Actions'. The 'Print' option in the dropdown is highlighted with a red box. Below the navigation bar, the 'Primary Information' section is visible, containing fields for CREDIT #, CUSTOMER, PROJECT, DATE, POSTING PERIOD, PO #, MEMO, and PARTNER.

Primary Information	
CREDIT #	PO #
1	
CUSTOMER	MEMO
2 JAKEL TRADING SDN BHD	testz
PROJECT	PARTNER
DATE	
27/3/2022	
POSTING PERIOD	
Mar 2022	

26 CREDIT MEMO

Credit Memo

Jakel Trading Sdn Bhd

Jakel Trading Sdn Bhd

Malaysia

Tax ID #

Bill To

Date

Credit #

Tax ID

Project

Subsidiary

PO #

27/3/2022

1

Jakel Trading Sdn Bhd

Item	Quantity	Units	Description	Options	Rate	Amount	Tax Rate	Gross Amt	Tax Amt
7000004 Sales	1					200.00	0.0%	200.00	0.00
			Tax Code Summary		Tax Rate	Total Net	Total Tax		
			UNDEF-MY		0.0%	RM200.00	RM0.00		
Total								RM200.00	

27 A/R Aging Report


Reports


Vendors/Payables

A/R Aging

The screenshot displays the Oracle NetSuite interface. At the top, the navigation bar includes 'ORACLE NetSuite', 'SANDBOX', and a search bar. Below this, a secondary navigation bar contains various menu items: 'Activities', 'Transactions', 'Lists', 'Reports', 'Analytics', 'Customization', 'Documents', 'Setup', 'Commerce', 'Fixed Assets', and 'Suite'. The 'Reports' menu item is highlighted with a red box. A dropdown menu is open from 'Reports', listing several categories: 'Banking/Budgeting', 'Employees/HR', 'Projects', 'Time & Billables', 'Purchases', 'Vendors/Payables', 'Inventory/Items', 'Cost Accounting', 'Order Management', 'Customer/Receivables', 'Sales', 'Sales Orders', 'Forecast', 'Cases', 'Marketing', and 'Pipeline Analysis'. The 'Customer/Receivables' item is highlighted with a red box. A further dropdown menu is open from 'Customer/Receivables', listing: 'Customers by Sales Rep', 'Customers by Territory', 'Customer Profitability', 'Prospect Analysis', 'A/R Aging', 'A/R Register', and 'A/R Payment History by Sales Invoice'. The 'A/R Aging' item is highlighted with a red box. To the right of the 'A/R Aging' item, a third-level dropdown menu is visible, containing 'Customize Summary', 'Detail', and 'Customize Detail'.


27 A/R Aging Report

ORACLE NetSuite | **SANDBOX** 

Search 

Activities Transactions Lists **Reports** Analytics Customization Documents Setup Commerce Fixed Assets SuiteApps Support

A/R Aging Summary [View Detail](#)

CUSTOMER	CURRENT Open Balance	20/3/2024 - 18/4/2024 (30) Open Balance	19/2/2024 - 19/3/2024 (60) Open Balance	20/1/2024 - 18/2/2024 (90) Open Balance	BEFORE 20/1/2024 (>90) Open Balance	TOTAL Open Balance
- No Customer/Project -	RM0.00	RM0.00	RM0.00	RM0.00	RM1,210,850.00	RM1,210,850.00
A003SG ASTIJ TEKSTIL SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	RM1,347.75	RM1,347.75
 CUS0101880 abc						
CUS0101880:2 AYSHA&CO	RM0.00	RM0.00	RM0.00	RM0.00	RM7.35	RM7.35
Total - CUS0101880 abc	RM0.00	RM0.00	RM0.00	RM0.00	RM7.35	RM7.35
CUS0101882 AYSHA & CO	RM0.00	RM0.00	RM0.00	RM0.00	RM10.50	RM10.50
CUS0101884 91 DPO	RM0.00	RM0.00	RM0.00	RM0.00	RM7.70	RM7.70
CUS0101885 MARKAS PEMERINTAHAN BANTUAN UDARA	RM0.00	RM0.00	RM0.00	RM0.00	RM100.00	RM100.00
CUS0101888 STARVILION SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	-RM286.00	-RM286.00
CUS0101893 DKN SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	RM60.00	RM60.00
CUS0101903 DANNIS & CO.	RM0.00	RM0.00	RM0.00	RM0.00	RM0.00	RM0.00
H0021SG HIJRAH EXCEL AF SDN BHD	RM0.00	RM0.00	RM0.00	RM0.00	RM69.30	RM69.30
I02ZZ ZAREETH ZEHRA ENTERPRISE	RM0.00	RM0.00	RM0.00	RM0.00	RM140.00	RM140.00
Total	RM0.00	RM0.00	RM0.00	RM0.00	RM1,212,306.60	RM1,212,306.60

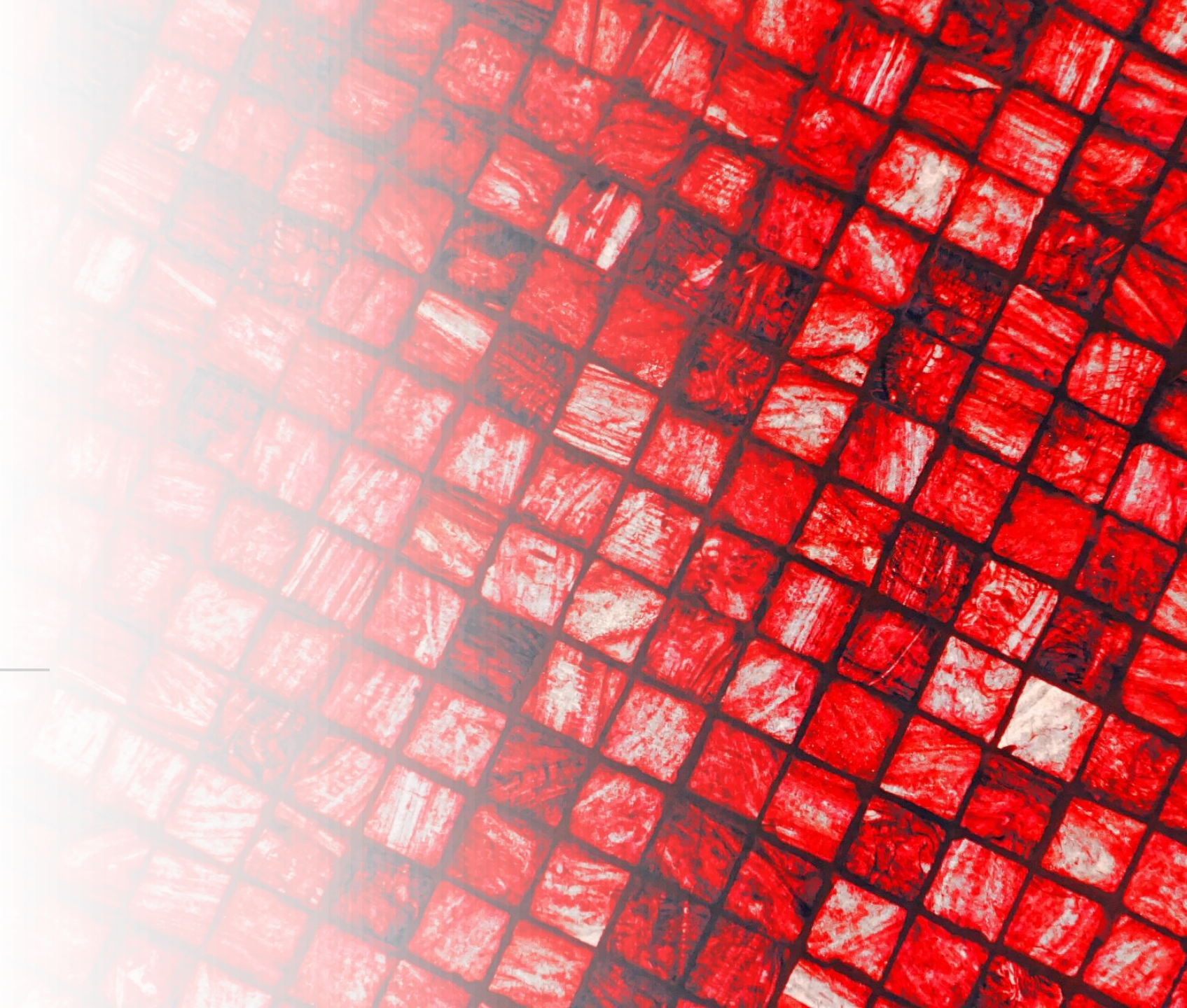
DATE today AS OF 19/4/2024 SUBSIDIARY CONTEXT Parent Company (Consolidated) Aging Options

[Refresh](#) [Customize](#)

- 1) Select the subsidiary and date
- 2) Click Refresh



Q & A





Thank You
